

**Smithfield Public Library
Board Meeting
November 17, 2021**

Attending: Marilyn Benavides, Holly Jones, April Godderidge, Kathy Toolson, Eric Bingham, and Wade Campbell.

Welcome: Minutes from the September 15, 2021 board meeting could not be approved because not enough board members were present.

Alyssa Johnson – USU Extension – step family education coordinator: Alyssa Johnson attended our board meeting to talk about a step family class she would like to set up for our community. She would teach the class and provide handouts, completion certificates, a custom challenge coin, and snacks and drinks. In return the library would provide a room to meet in and 5-15 participants. Alyssa has paper and digital fliers that we will use to advertise. The board members agreed that it would be beneficial to our community and feel like the library would be a great place to hold the meetings. It is tentatively scheduled to start sometime in February and will be a seven week course. The class will meet on Saturday mornings from 11am-1pm. If there is a lot of interest in the class, Alyssa is willing to teach a class quarterly or biannually.

Write up policy for lost library cards and replacement fee, etc.: Almost 2000 library cards have been distributed to patrons. Marilyn has checked with other libraries and found that \$2 is a typical fee to charge for a lost card.

Annual 2021 statistical report: All our statistics are up over the past year. Over 116,000 items were circulated.

Food for Fines November 8-20th: Not as much food has been collected this year. Marilyn encouraged the board members to donate food to help those in our community who are struggling.

Library returns to in person story time and adult book club: Story time and adult book club have returned to in person meeting. Karen is keeping numbers low for story time and has the floor taped off in sections so that families can safely distance.

Exemplary library designation: The Utah State Library wanted to celebrate and acknowledge all the hard work that went into making 2020 a successful year for libraries despite the Covid-19 pandemic. The Smithfield Library received the “Impactful Service” award. A certificate and an acrylic trophy were sent to Marilyn for display. A letter was sent to our municipality letting them know about this designation.

Misc.: The Smithfield Library has met the State Library standards for public libraries and is re-certified for the fiscal year 2022. With this certification, the library is eligible to receive funding from the CLEF grant.

City Council: The library board is excited that Wade has been reelected to the city council and hope that he will be able to remain our representative. Thank you for all the work you have done for the board this year.