



SMITHFIELD CITY CORPORATION
96 South Main
Smithfield, UT 84335

AGENDA

Public Notice is given that the Smithfield City Council will meet in a regularly scheduled meeting at 96 South Main, Smithfield, Utah, on **Wednesday, August 12, 2026**. The meeting will begin at 6:00 PM.

Welcome/pledge of allegiance and thought/prayer by Jenn Staker

1. Approval of the city council meeting minutes from May 6, 2026, and July 8, 2026.
2. Public comment on items not on the agenda.
3. Proclamation declaring Tuesday, September 1, 2026, as Miss Karen Bowling Day for Smithfield City.
4. Proclamation declaring September 2026 as Library Card Signup Month.
5. Public Hearing on the 2026 COG (Cache County Council of Governments) Application which is being submitted for a project located south of 250 East 600 South.
6. Public Hearing on the 2026 COG (Cache County Council of Governments) Application which is being submitted for a project located at 600 South 1000 East going southward.
7. Discussion and possible vote on Ordinance 2026-10, an Ordinance amending the Smithfield City Municipal Code Title 17 "Zoning Regulations", Chapter 17.120 "Use Matrix Table", Section 17.120.010 "Use Allowance Matrix".
8. Discussion and possible vote on Ordinance 2026-09, an Ordinance amending the Smithfield City Construction & Design Standards, Part I "Design Standards", Chapter 2.0 "Street Design", Section 2.1 "General".
9. Discussion and possible vote on Ordinance 2026-11, an Ordinance amending the Smithfield City Municipal Code Title 17 "Zoning Regulations", Chapter 17.08 "Administration", Section 17.08.070 "Violation; Penalty".
10. Discussion and possible vote on Resolution 2026-09, a Resolution amending the Prevailing Fee Schedule of the City.

11. Discussion and possible vote on amendments to the Employee Personnel Manual.
12. City Manager Report
13. Council Member and Mayor Reports
14. Closed Meeting to discuss the purchase, exchange or lease of real property. Utah Code Annotated 52-4-205 (1) (d).

Adjournment

*****Items on the agenda may be considered earlier than shown on the agenda.*****

In accordance with the Americans with Disabilities Act, individuals needing special accommodation for this meeting should contact the City Recorder at (435) 792-7997, at least three (3) days before the date of the meeting.

The meeting will be streamed at the following link: [YouTube Channel](#)
or <https://www.youtube.com/@smithfieldutah/streams>

*****Note: Public input will be accepted on all agenda items. We ask that you keep your comments concise to ensure everyone has an opportunity to speak. You can also share comments that will reach the mayor and city council members by emailing info@smithfieldutah.gov*****



SMITHFIELD CITY COUNCIL MINUTES May 6, 2026

The Smithfield City Council met in a specially scheduled meeting at 96 South Main Street, Smithfield, Utah on Wednesday, May 6, 2026, at 6:00 p.m. Mayor Aaron Rudie was in the chair.

Opening remarks by Mayor Rudie

Council Members in Attendance: Jay Downs, John Engler, Chris Olsen, Todd Orme

Council Member Jenn Staker was excused.

City Staff: Justin Lewis (City Manager), Dana Lazcanotegui (City Recorder), Brian Boudrero (Planning Manager), Clay Bodily (City Engineer), Brett Daniels (Rec Center Director)

Visitors: Jake Powell (USU), Todd Johnson (USU), David Evans (USU), David Forrester, Jeff Barnes, Jim Marshall, Caralee Stokes, Courtney Smith, Mike Beckstead, Jon Meier

DISCUSSION WITH REPRESENTATIVES OF THE UTAH STATE UNIVERSITY LANDSCAPE ARCHITECTURE AND ENVIRONMENTAL PLANNING DEPARTMENT ON THE UPCOMING CITY VISION PROJECT.

Jake Powell, Todd Johnson and David Evans, from the Utah State University Landscape Architecture and Environmental Planning Department, reviewed the City Vision project which will start in the Fall 2026 when the new school year starts at the university.

Charrette Overview:

Core Questions

Methods

Decisions

Contributions

Input

Deliverables

Examples

Timeline

Fall Studio

Spring Capstone Studio/Charrette

The following PowerPoint was reviewed:

Overview

Charrette
LAEP Charrette
Program and Process
Proposed Timeline
Previous Examples (Nibley, Santaquin and Garden City were reviewed)

The following was reviewed for Nibley, Utah:

Community Vision and Population Growth
Demographic Snapshot
Natural Systems
Placing the City in Larger Systems
Protecting the City's Assets
Connecting Nature and the Neighborhoods
The many views of Conservation
Open Space
Quality of Life
Ecological Priorities Defined by Conservation Team
Waterways as trail system spine
Nibley Green Loops
Canal Systems as East/West Connections
Confluence of Assets: Water Systems and Streets
Gateway Identifier
Ridgeline River Trail
River Passage Tunnel
The School – Educational Hub
Nibley City Center Park
Complete Neighborhood
Confluence of Assets
Current Code Conditions
Planning for the future
Cohesive Scale
Town Center
Main Street
Center Street
Master Plan
Commercial – Supper Club
Hay Shed
Phase 2 – Library
Phase 3 – Beverage Garden

The Santaquin, Utah and Garden City, Utah charrette were then reviewed.

The meeting adjourned at 7:26 p.m.

SMITHFIELD CITY CORPORATION

Aaron Rudie, Mayor

ATTEST:

Dana Lazcanotegui, City Recorder



SMITHFIELD CITY COUNCIL MINUTES July 8, 2026

The Smithfield City Council met in a regularly scheduled meeting at 96 South Main Street, Smithfield, Utah on Wednesday, July 8, 2026, at 6:00 p.m. Mayor Aaron Rudie was in the chair.

Opening remarks by Chris Olsen

Council Members in Attendance: John Engler, Chris Olsen, Todd Orme, Jenn Staker

Council Members Excused: Jay Downs

City Staff: Justin Lewis (City Manager), Dana Lazcanotegui (City Recorder), Travis Allen (Police Chief), Jeremy Hunt (Fire Chief), Clay Bodily (City Engineer)

Visitors: Quinn Dance, James Marshall, Kelly Olsen, Hollie Gregory, Susan Barrus, Ruth Greene, Myken Briggs, Hanne Sorensen, Debbie Zilles

Approval of the City Council meeting minutes from June 24, 2026.

*****Motion made by Councilmember Staker to approve the minutes from the June 24, 2026 city council meeting as submitted. Councilmember Orme seconded the motion. The motion was approved 4-0. *****

Yes Vote: Engler, Olsen, Orme, Staker

No Vote: None

Absent: Downs

Public Comment on items not on the agenda

No comments were received.

Discussion on scheduling for future Youth Theatre program performances.

Hanne Sorensen, Susan Barrus, and Kelly Olsen addressed the City Council.

Mrs. Sorensen is the current director and head of the board for the Smithfield Youth Theatre. She began as a parent volunteer 16 years ago and developed a deep love for the program and the benefits it brings to the community. A recent survey about the program was sent to the residents, and she shared some positive feedback. The theatre is a cornerstone of the community and offers accessible, free fine arts experiences for the youth of Smithfield. The theatre provides core benefits, including building confidence and offering speaking opportunities. Parents who responded to the survey reported boosts in self-esteem and social skills. The program promotes accessibility and inclusivity for

children by giving every child a role. The theatre serves families who otherwise cannot afford valley wide or private fine arts programs. The program serves as a primary community building anchor, helps children build friendships, and provides mental health benefits.

The program is in a dilemma because Sky View High School (SVHS) has informed the board that it will be unable to use the auditorium in May of future years due to scheduling conflicts. The concerns now center on venue and date. Given the level of participation, a smaller venue will not work. They would like to keep the program in Smithfield. The Civic Center has been considered but is not set up for this type of production. Outdoor venues could be affected by weather. SVHS has suggested the last week of April as an option; however, this coincides with the high school state drama competition. June and July are difficult, and she is worried about low participation. One of the greatest problems is communication with SVHS. She is asking for help and would like the City to advocate with the school to find a solution.

Mayor Rudie asked about the size of the venue needed. Mrs. Sorensen said the auditorium is filled every night of performances; therefore, the Civil Center would be too small. She would like to see a venue built that could be used and rented out to alleviate the stress of using SVHS. She understands this has been discussed but that it would be years away.

Susan Barrus currently serves as the assistant director and previously served as the director. The first production was held in an LDS Stake Center, but the program has grown substantially over the years. She noted the amount of volunteer time put into this program. If it must be moved to the summer months, she is concerned that volunteer time will decrease. They hope to work with SVHS to find a time that works for both and are always willing to accommodate SVHS's schedule. As Mrs. Sorensen said, they would like to have mutual communication and respect with the school. The last few years have felt like a nuisance, and they would like to repair that connection. They are present to ensure their voice is heard and would like the City's help in finding a solution. She said Mrs. Sorensen deserves an apology for the way she was addressed by an SVHS teacher in a public setting and in front of students. The situation was not handled professionally or appropriately. If the theatre is moved under the Arts Council, rather than Health Days, she would like to ensure that RAPZ tax funds do not decrease. Typically, the east bay of the Civil Center is used to create the sets. If the date is moved back to spring, the equipment housed in the bay may not be moved out to allow the theatre's use. She appreciates the support and collaboration with the City and SVHS. She is very passionate about the program and believes it builds a better community.

Councilmember Engler asked about the space required for the program. Mrs. Sorensen said, as mentioned, that space is needed for production and storage. Rehearsals are held at Sunrise Elementary; however, the time of year is important because the gyms are also used for sporting events. Winter would be difficult for set production, and volunteers are

less available. Currently, with it held in May and tied in with Health Days, it is very well attended. Fall would not be optimal because it would then compete with high school sports.

Councilmember Olsen asked whether using a facility after hours such as after 4:30 p.m. increases availability to some extent. Mrs. Sorensen said one issue is that setting up the set for the week of use at SVHS on Monday evening limits the stage's availability for that week.

Mayor Rudie requested to be included in any communication or correspondence with SVHS moving forward.

Councilmember Orme asked whether there had been any consideration of extending the timeframe and holding smaller nightly performances, which would allow the use of a smaller venue. Mrs. Barrus said this might strain volunteers' time and participation, especially for families with more than one child involved.

Councilmember Orme noted that the Council has a limited ability to influence the school and cannot impose mandates on scheduling or availability for a non-city owned facility.

Councilmember Staker supports the program and recognizes its importance, noting that Health Days includes both mental and physical health. She said it was important to understand what had happened and asked Mrs. Sorensen to share her experience with the teacher at SVHS. Mrs. Sorensen explained that the teacher confronted her after she and another board member went to the school to borrow props. She had made a lighthearted comment about the theater retreat and its effect on rehearsals, but the comment was not received that way. The teacher told her that she and the program were "hated," described the program as a blight on Smithfield, and said he was actively trying to have her removed from the school and the program canceled. Mrs. Sorensen said her interactions with the school had been positive before this incident, and she assumed the teacher was under stress. She would like better communication and to be informed of any specific concerns that need to be addressed. She said the tone and intensity of the conversation were very hurtful and left her deeply upset.

Mayor Rudie thanked Mrs. Sorensen for sharing her experience and asked whether a rented tent could serve as a backup without disrupting the program. Mrs. Sorensen said that, at the most recent board meeting, members discussed Dan Sundstrom's new indoor arena in Hyde Park as a possible venue. She had not seen the facility and was unsure whether it would be large enough or have the necessary lighting and sound capabilities. She noted that purchasing that equipment would be expensive and could increase production costs.

Councilmember Engler recalled the first play held at the LDS Stake Center. This is a great program. As the City continues to grow, adjustments may be necessary, such as capping the program's size or adding more performances.

Councilmember Staker said the Health Days Royalty is involved with the Young Musician's Cup and the Youth Theatre. If this program is not held during Health Day's week, the programming will look quite different because the programs work well together and the community loves having these events tied together.

Councilmember Orme believes this needs to be addressed with the school administration rather than the teaching staff. He would like Mayor Rudie to be involved in working toward a solution. Mayor Rudie agreed. He is supportive and willing to participate in discussions to find a solution for all parties involved.

Councilmember Olsen is also supportive. His children have been involved in this program, and it has changed their lives. There have been many conversations about preserving Smithfield's "small-town feel," which is often tied to strong, beloved traditions like this.

Presentation of the Transportation Master Plan by representatives of J-U-B Engineers, Inc.

Quinn Dance of J-U-B Engineers presented an overview of the Transportation Master Plan (TMP) update. The entire 300+ page document was sent to the City Council before the meeting for review. He provided the following highlights:

- ✓ The previous plan was completed in 2017. Depending on growth, plans are reviewed and updated every 5-10 years. The General Plan was recently adopted, and this process is similar. This plan is more technical and data-oriented. The main objective of this plan will be to provide project recommendations.
- ✓ The City utilized a \$90,000 grant from the UDOT Technical Assistance program to support this update as well as the General Plan update.
- ✓ The plan was developed in collaboration with City staff, UDOT (Utah Department of Transportation), regional resources, including the Cache Metropolitan Planning Organization (CMPO), North Cache Transportation Plan which adopted in July 2023 and more. This information is presented in Section 3.2.
- ✓ Existing roadways are classified by function in accordance with guidelines prepared by the Federal Highway Administration (FHWA). Classifications include Interstate, Major Arterial, Minor Arterial, Collector, and Local Streets. Smithfield's streets are shown on Map 2 on page 7 of the report.
- ✓ Intersection Control is outlined in Section 2.3.
- ✓ Traffic Counts were conducted in April 2024 and are included in Section 2.4.
- ✓ Section 2.5 addresses Levels of Service (LOS), which describe congestion levels from A to F. Level D is the minimum desirable LOS. Levels E-F indicate gridlock.

- ✓ Figure 5 on page 17 outlines the Year 2050 No-Build Daily Traffic Volumes and LOS.
- ✓ Staff identified specific areas of concern: East Bench, Northeast Bench, Main Street, 250 East, 400 North, North-South Corridors, and East-West Corridors. These areas are detailed in Section 3.4.
- ✓ Table 5 on page 21 summarizes typical roadway cross sections, detailing the size of the right-of-way, pavement, park strip, sidewalks, and trail.
- ✓ Section 5, beginning on page 25, outlines potential improvement projects, grouped by location (1000 East, 800 West, 250 East, 400 North, 680 North, 800 East, 455 East, 400 West, 600 South, 300 South, 200 East, 350 East, 800 North, 100 South, 200 West) and provides corresponding construction cost estimates.

Councilmember Olsen asked how the traffic count locations were selected. Mr. Dance explained that they selected, in consultation with staff, to identify where the most useful data could be collected. UDOT-controlled sections were excluded because UDOT can collect those counts. He recommended conducting periodic traffic counts at various locations every few years.

Mr. Dance confirmed for Councilmember Staker that 1000 East takes priority over 400 West due to traffic. The 1000 East area also offers a potential connection to Hyde Park City.

Mr. Lewis said Smithfield is working with Hyde Park and Cache County on 250 East, 1000 East, and 1200 East. Funds have been allocated for studies of those roads and connecting points. Consideration has been given to how the LDS Temple will affect roads, future development, and potential buildout. The County has been actively involved in the 250 East connection to Wolf Pack Way as there are still some parcels located in the county between Smithfield and Hyde Park. Mr. Bodily continues to explore funding options. The key takeaway from this report is that roads are extremely expensive, need to be planned for and need to be installed when areas are developed.

Councilmember Engler noted that many decisions will depend on Hyde Park and Cache County. He asked whether this plan aligns with those priorities and what the level of coordination is. Mr. Lewis said Hyde Park is actively working with Smithfield on connection priorities for 250 East, 1000 East and 1200 East. Mr. Bodily said the Cache County Council of Governments (COG) allocates funding to regionally significant transportation projects, and Smithfield will request funding in mid-August. Mayor Rudie noted that last year's funding was approximately \$17,000,000 and that this year's is anticipated to be \$7,000,000, which is challenging.

Councilmember Engler noted that one of the biggest concerns is how to divert traffic from Main Street. One obstacle is the airport's location. He does not see any indicators of this concern in the plan; however, this is a good first step in the process. Mr. Dance

agrees this is a struggle, and unfortunately, the City does not have full control. Any land located outside of the city limits is under the control of a different jurisdiction. The plan is to continue discussions with Hyde Park and Cache County to make sure the main roads connect over time.

Councilmember Engler asked about the liaison role with CMPO. Mr. Lewis said that UDOT, Logan, North Logan, Hyde Park, and Smithfield are preparing to conduct a joint study of Highway 91. Mr. Bodily said a consultant is being selected for the study and that funds are being set aside. UDOT is paying the vast majority of the cost with a smaller contribution from each city.

Mayor Rudie outlined concerns and considerations about moving traffic off Main Street and about whether the focus should be on the east or the west.

Councilmember Orme asked whether school locations and pedestrian crossings are under consideration such as at Sky View High School at the intersection of a minor arterial and a major collector. Mr. Bodily, this will be discussed further at next month's meeting as a couple of public hearings will be held on applications the city would like to submit for funding.

Councilmember Engler asked which roads were considered or designed to accommodate larger vehicles, given that Light Industrial (LI) is listed on the Future Land Use Map at the southwest corner of the City. Mr. Dance said the standard sections were not modified in this plan but can be adjusted as needed.

City Manager Report

Fire Chief Jeremy Hunt addressed fire restrictions. Most of the state moved to Stage 2 restrictions; however, the state cannot mandate what the cities do, so Smithfield City relies on the current City Ordinance, which aligns with Stage 1 restrictions. The previous ban by Governor Cox applied only to fireworks from July 2nd-5th and has since expired. Any new changes need to be made through the ordinance process, which takes time unless the Governor issues another Executive Order.

Councilmember Staker asked about any specific problems. Chief Hunt said they had issues with residents setting off fireworks in public parks, which were addressed. Overall, the July 4th holiday was quieter than in previous years.

Mayor Rudie said the conditions for the July 24th holiday are under review. Chief Hunt said they are monitoring fuel moisture which is currently 1-2% lower than last year. The dryness is about two weeks ahead of schedule. Fireworks were allowed last July 24th, but caution is recommended given triple-digit temperatures forecast for this weekend.

Chief Hunt, responding to Councilmember Orme, said he did not observe any influx of people from other cities/towns which were more restricted areas than Smithfield.

Councilmember Olsen said this is being discussed more this year. He asked how many fires have been caused by fireworks. Chief Hunt said there have been a few small fires in the area, but information has not been released about larger fires statewide. Public feedback on the restrictions seems to be mixed.

Caralee Stokes asked whether the shooting range on the east bench is a concern. Chief Hunt said it is within the Cache County unincorporated boundary, so any questions or concerns should be directed to the County about that facility/area.

Mr. Lewis provided the following stats from the Library:

- June 29th – more patrons (417 in one day; average 125-175 per day).
- Fiscal Year 2026 had 45,347 visitors, an increase of 2,038 from the previous year.
- Programming attendance increased by 740 people over the previous year.
- In 2022, the library had just under 30,000 patrons; in FY2026, there were 45,000.

He expressed kudos to Shawn Bliss, Karen Bowling and the entire library staff for their hard work and dedication as the library is really growing and expanding in what is offered.

The next Planning Commission meeting will be held on Wednesday, July 15th. Three Ordinances, with public hearings, will be considered.

Council Member and Mayor Reports

Todd Orme

- Thirty new trees were planted at Mack Park with funds from a Tree Utah grant.
- Tree Committee - will begin discussing adjustments to park strip tree choices based on the width of the park strip.
- The Smithfield City History Museum has had visitors during all the open days and has received some requests for off-hour visits.

Jenn Staker

- The Health Day Ambassador Royalty will participate in a parade on July 18th at 10:00 a.m. in Hyde Park if anyone is willing to help pull the float.

John Engler

- The growth of the library was previously highlighted.

Chris Olsen

- Smithfield was accepted into Main Street Utah program with Tier 1 status. This is a great opportunity to help revitalize the area.

Mayor Rudie

- Installation of the canyon waterline started this week.

- The floor for the new water storage tank has been poured, and the walls are being formed.
- 925 South infrastructure is 95% complete. As soon as the last section of pipe is installed, the road work will begin.
- With the temperature increasing, he asks everyone to conserve water where possible so restrictions can be avoided.
- The 250 East 800 South flashing pedestrian lights for the crosswalk have been installed and will be functional next week.
- He thanked all the volunteers who serve in various organizations throughout the city as without their help those organizations would not be possible.

The meeting adjourned at 7:58 p.m.

SMITHFIELD CITY CORPORATION

Aaron Rudie, Mayor

ATTEST:

Dana Lazcanotegui, City Recorder



SMITHFIELD CITY CORPORATION
96 South Main
Smithfield, UT 84335

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PROCLAMATION

In Recognition and Support of Tuesday, September 1, 2026 as Miss Karen Bowling Day in Smithfield City

WHEREAS, the Smithfield Public Library has employed a local celebrity and icon for the last thirty years, Karen Bowling, who has worked tirelessly to provide superlative library services to our community in a multitude of ways;

WHEREAS, generations of Smithfield children have been taught, entertained, encouraged, and nurtured by Miss Karen at countless story times and other children's programs and events;

WHEREAS, children who attended Miss Karen's story times in the past are now bringing their children to the library so they can also benefit from the enrichment and development of early literacy that Miss Karen provides and fosters for all of Smithfield's kids;

WHEREAS, Miss Karen has also worked incredibly hard to shape the current course and culture of the Smithfield Public Library in her time as Interim Library Director and in her current dual role as Assistant Director and Children's Librarian;

WHEREAS, in times of both crisis and calm, Miss Karen remains steadfast in supporting and strengthening our community both inside and outside the walls of the Smithfield Public Library;

WHEREAS, Smithfield's greatest strength is its people, and recognizing the hard work, expertise, and dedication of one of its most dedicated public employees is an acknowledgment of this strength;

NOW, THEREFORE, be it resolved that I, Aaron Rudie, Mayor of Smithfield City, Utah do hereby proclaim Tuesday, September 1st, 2026 as Miss Karen Bowling Day in Smithfield, in recognition of three decades of hard work, kindness, and energy that Karen Bowling has brought to the Smithfield Public Library. I encourage all residents of Smithfield City to stop by the library during the first week of September to celebrate Miss Karen's accomplishments and wish her well.

Signed this 12th day of August, 2026.

Aaron Rudie, Mayor

PROCLAMATION

In Recognition and Support of September 2026 as Library Card Signup Month in Smithfield City

WHEREAS, libraries are foundational to education, imagination, and opportunity, offering everything from early literacy programs to digital tools that support lifelong learning and personal growth;

WHEREAS, libraries welcome all people, serving as inclusive and accessible community hubs that connect individuals across cultures, generations, and experiences;

WHEREAS, libraries curate collections and design programs that reflect the diversity of the populations they serve, ensuring equitable access to information, technology, and culture for all;

WHEREAS, libraries help individuals navigate life's challenges by providing trusted information, digital access, job search support, and connections to essential services;

WHEREAS, library resources help households save money, reduce waste, and make sustainable choices, all through the simple power of a shared public good;

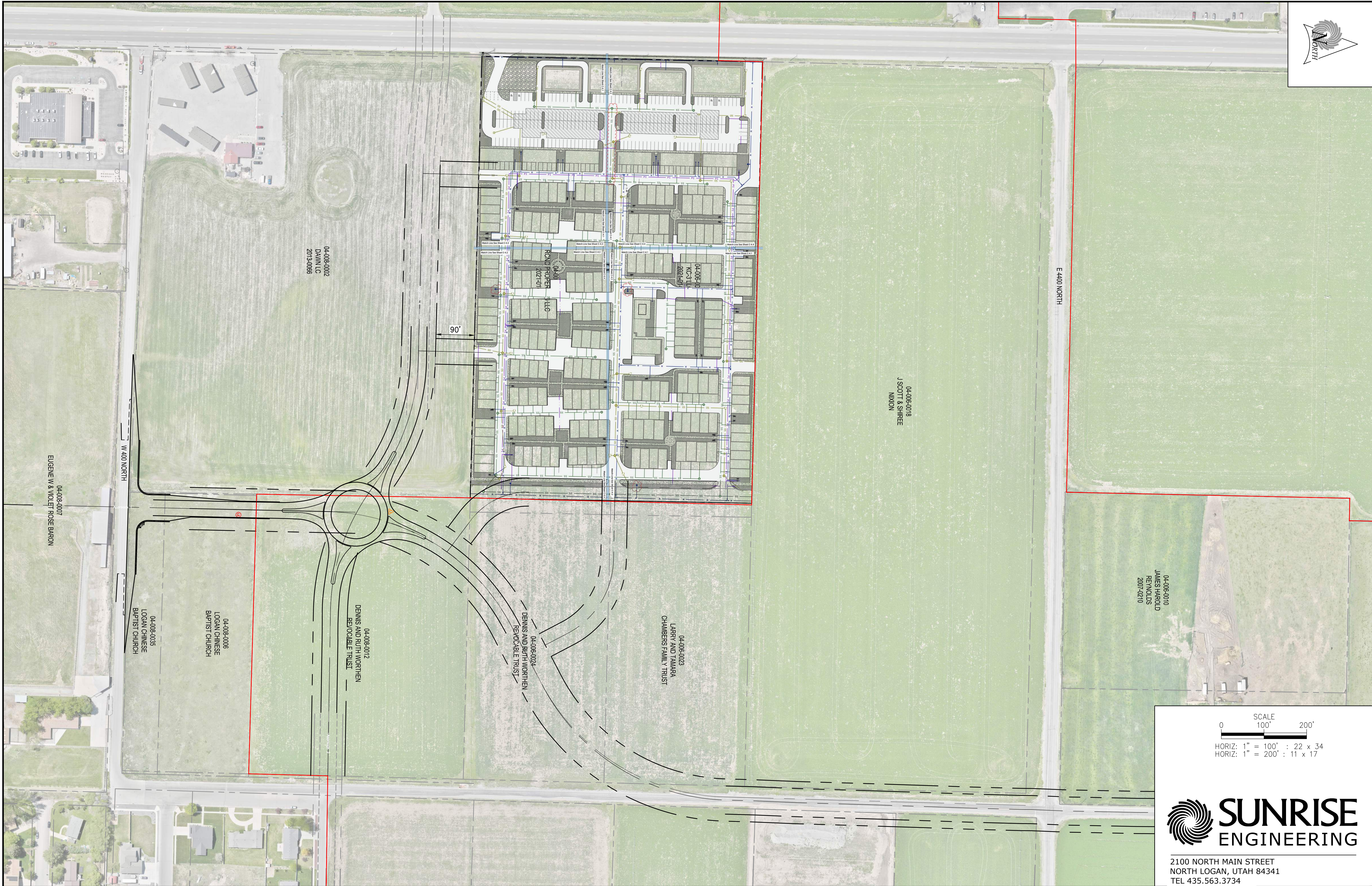
WHEREAS, a library card offers a front row seat to everything the library offers, from books and technology to lifelong learning and imagination;

WHEREAS, libraries, librarians, and library workers across the country are joining together to celebrate Library Card Signup Month under the theme “**A Library Card Hits all the Right Notes**”;

NOW, THEREFORE, be it resolved that I, Aaron Rudie, Mayor of Smithfield City, Utah do hereby proclaim September 2026 as Library Card Signup Month in Smithfield, Utah and encourage all residents to “B sharp” and signup for a library card at the Smithfield Public Library.

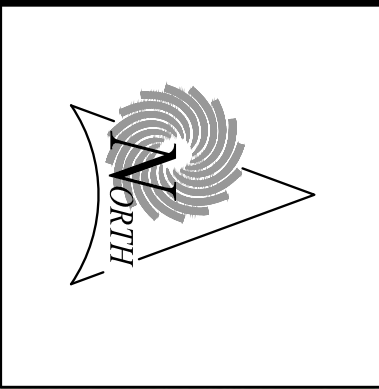
Signed this 12th day of August, 2026.

Aaron Rudie, Mayor

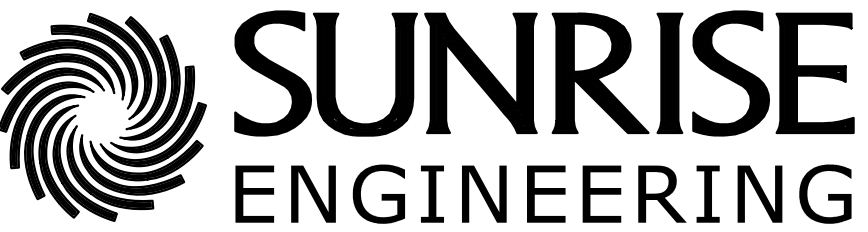


SUNRISE
ENGINEERING

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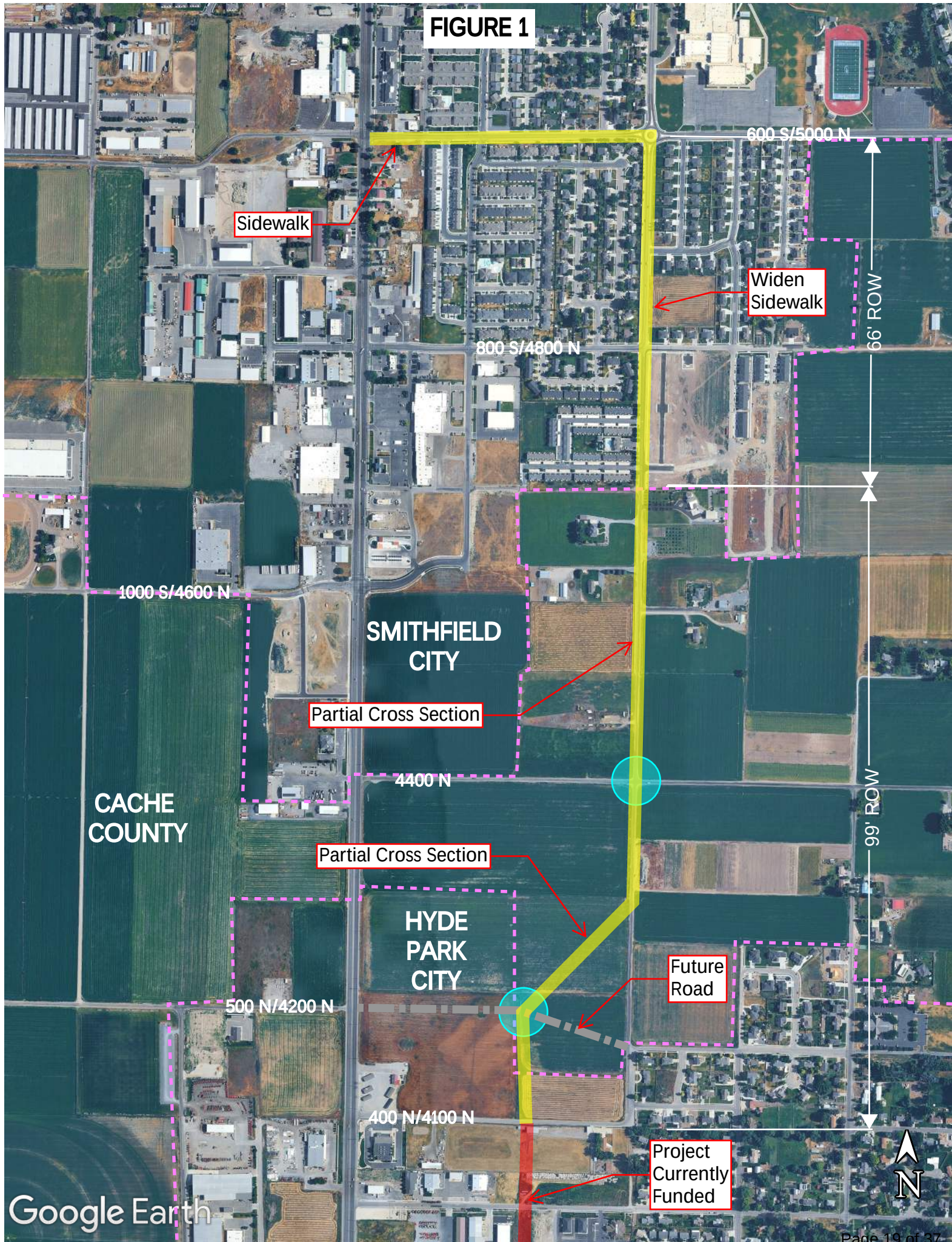


SCALE
100' 200'
HORIZ: 1" = 100' : 22 x 34
HORIZ: 1" = 200' : 11 x 17

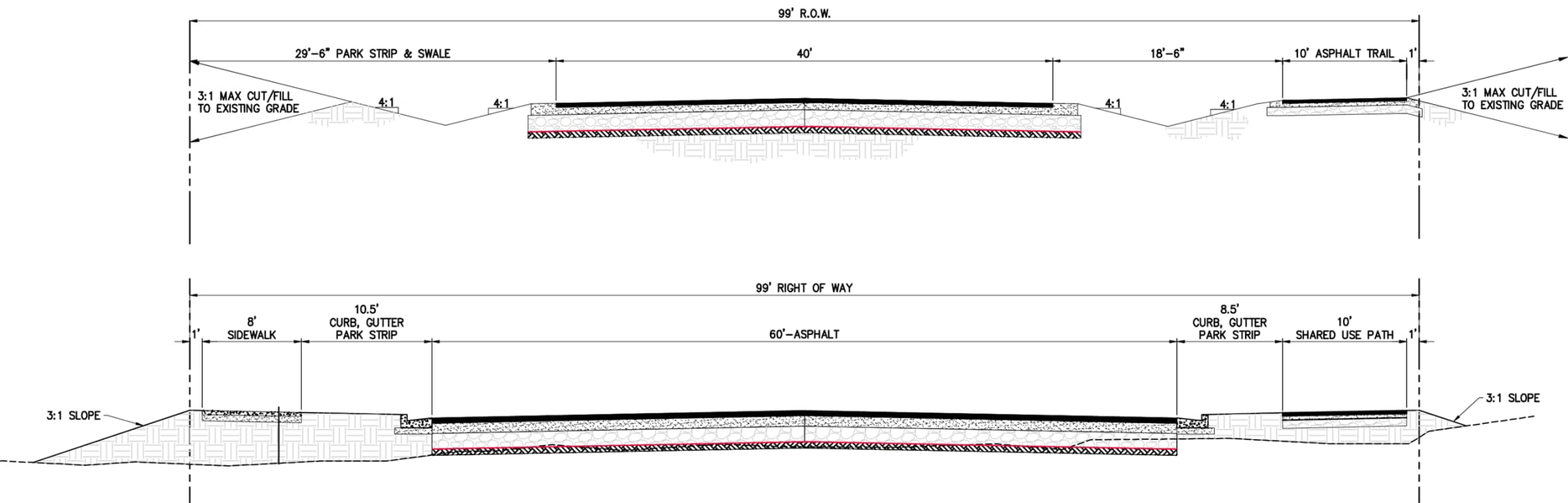


2100 NORTH MAIN STREET
NORTH LOGAN, UTAH 84341
TEL 435.563.3734
www.sunrise-eng.com

FIGURE 1



WOLF PACK WAY – CROSS SECTION





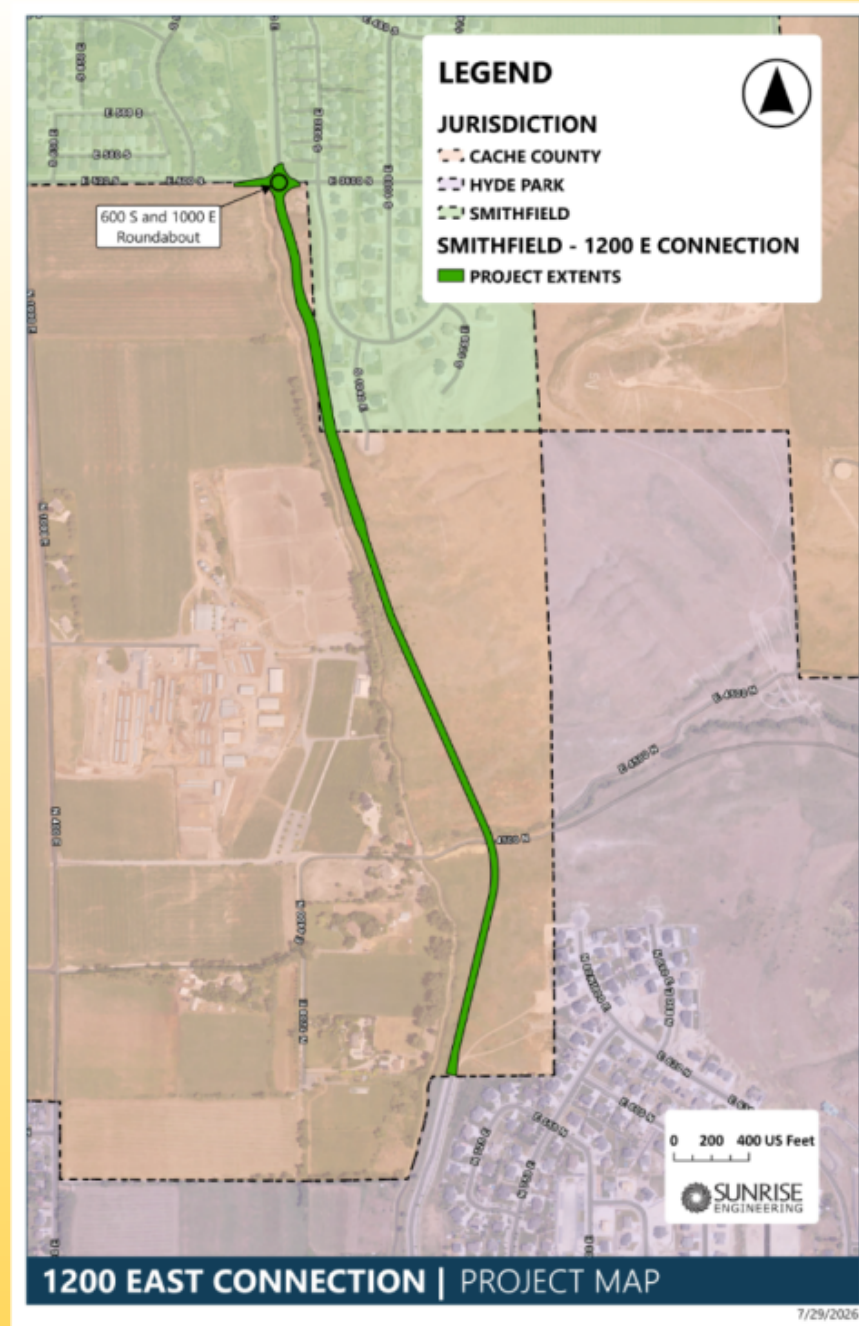
1200E (1000E) Project

COG Local Transportation Funds Program

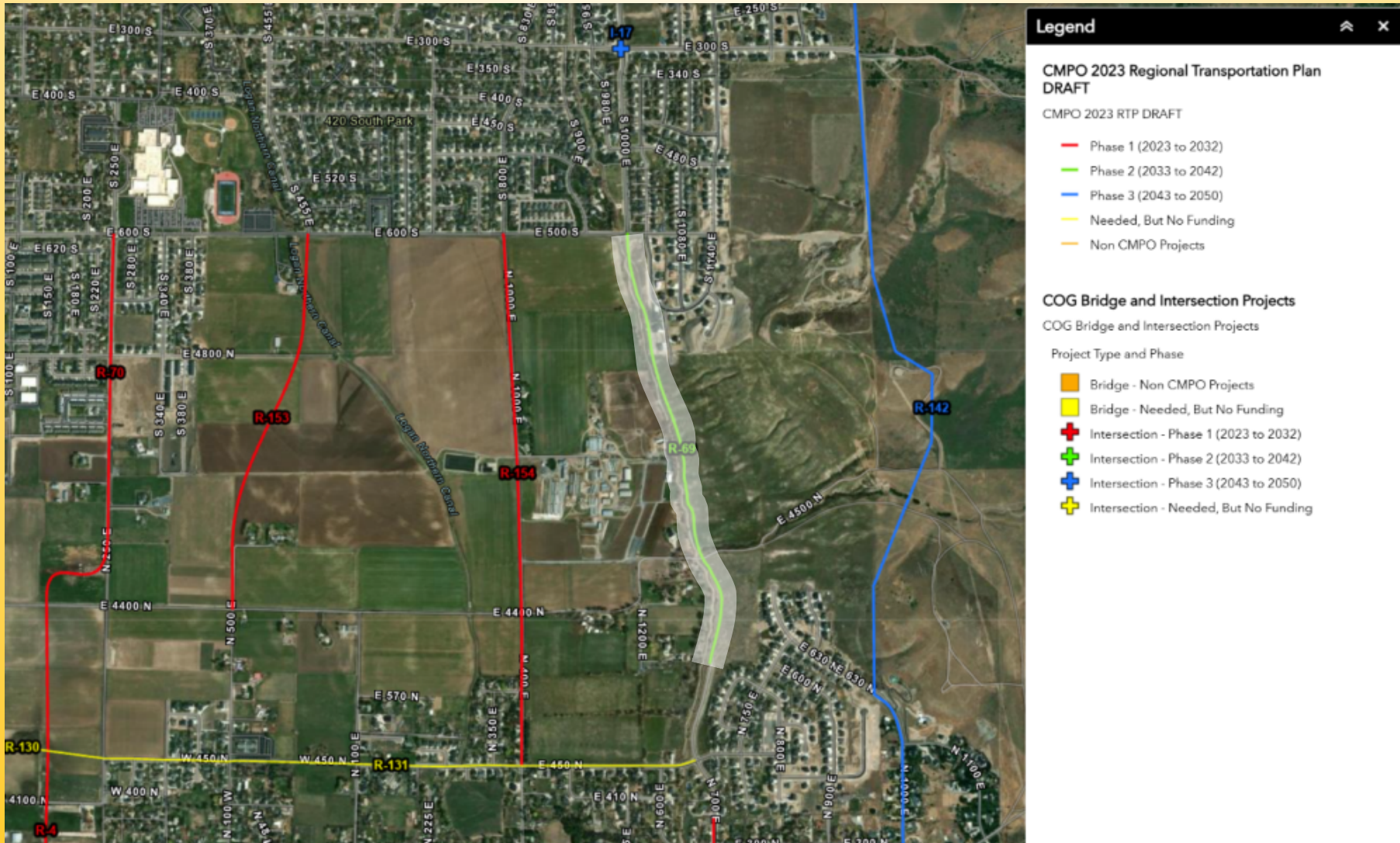
August 2026

OBJECTIVE

- Connect 1000E with 700E in Hyde Park
- Only **three roads** connect Smithfield and Hyde Park
- Distribute traffic load from other roads
- Phase 2 COG Priority
- In Smithfield Transportation Master Plan (TMP) 0-5 year recommendations



CMPO Plan



SMITHFIELD



FUTURE 4500N INTERSECTION

1000E & 600S ROUNDABOUT

ABOUT 5000' LONG

80' Right-of-Way

CURB AND GUTTER

SIDEWALK

PROJECT DETAILS



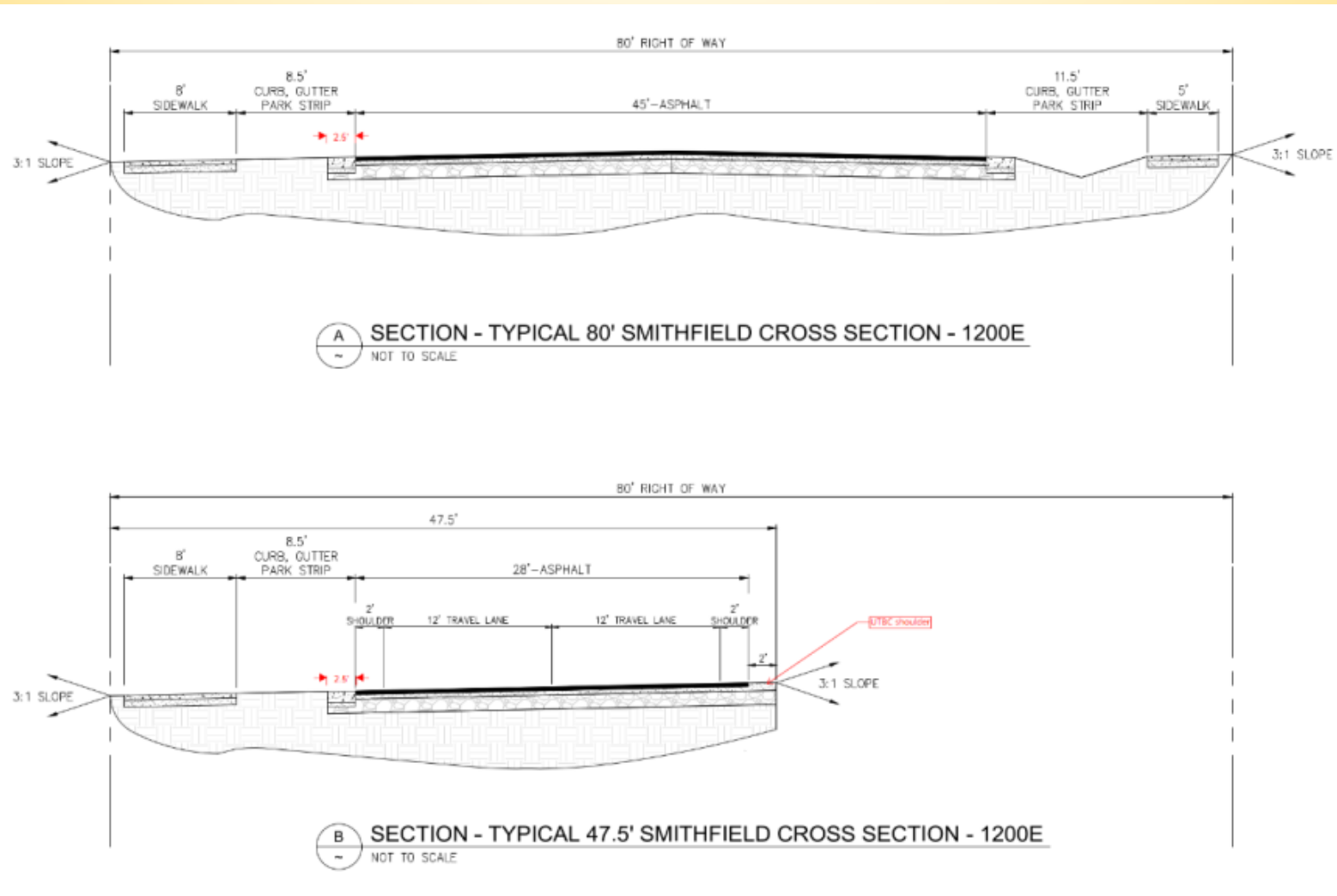


PROJECT DETAILS

- Apply for 2026 COG Funding
- Design is funded by CMPO
- \$5.1M Total Project Estimate
 - 8% by Smithfield = \$414,000
 - Non-COG Eligible = \$100,000
 - Total = \$514,000

ITEM	PROJECTED COST
Construction	\$3,750,000
Contingency	\$375,000
Construction Admin	\$250,000
ROW Acquisition	\$800,000
TOTAL	\$5,175,000
Non-COG Eligible Items(IF INSTALLED)	
Utility Improvements	\$100,000

PROJECT DETAILS



Questions?



ORDINANCE NO. 2026-10

WHEREAS, the City Council of Smithfield City, Cache County, Utah, passed and adopted the Smithfield Municipal Code on November 11, 2015; and

WHEREAS, the City Council has determined there is a need to update, repeal, amend and/or modify certain provisions contained in the referenced Municipal Code;

NOW, THEREFORE, the City Council of Smithfield City, Utah hereby adopts, passes and publishes the following:

**AN ORDINANCE AMENDING THE SMITHFIELD CITY MUNICIPAL CODE
TITLE 17 “ZONING REGULATIONS”, CHAPTER 17.120 “USE MATRIX
TABLE”, SECTION 17.120.010 “USE ALLOWANCE MATRIX”.**

BE IT ORDAINED BY THE CITY COUNCIL OF SMITHFIELD CITY, CACHE COUNTY, UTAH, AS FOLLOWS:

1. The following sections shall be amended as indicated. Those portions which are ~~struck out~~ shall be deleted and those that are highlighted in yellow shall be added.

17.120.010	USE ALLOWANCE MATRIX
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Taxidermy Shop/Studio – Conditional in “M-1”, “GC”, and “A” Zoning Districts

2. Should any section, clause, or provision of this Ordinance be declared by a court of competent jurisdiction to be invalid, in whole or in part, the same shall not affect the validity of the Ordinance as whole, or any other part thereof.
3. All ordinances, and the chapter, clauses, sections, or parts thereof in conflict with provisions of this ordinance are hereby repealed, but only insofar as is specifically provided for herein.
4. This ordinance shall become effective after the required public hearings and upon its posting as required by law.

THIS ORDINANCE shall be attached as an amendment to the Smithfield Municipal Code above referred to.

Approved and signed this 12th day of August, 2026

SMITHFIELD CITY CORPORATION

Aaron Rudie, Mayor

ATTEST:

Dana Lazcanotegui, City Recorder

ORDINANCE NO. 2026-09

WHEREAS, the City Council of Smithfield City, Cache County, Utah, passed and adopted the Smithfield Municipal Code on November 11, 2015; and

WHEREAS, the City Council has determined there is a need to update, repeal, amend and/or modify certain provisions contained in the referenced Municipal Code

NOW, THEREFORE, the City Council of Smithfield City, Utah hereby adopts, passes and publishes the following:

AN ORDINANCE AMENDING THE SMITHFIELD CITY CONSTRUCTION & DESIGN STANDARDS, PART I “DESIGN STANDARDS”, CHAPTER 2.0 “STREET DESIGN”, SECTION 2.1 “GENERAL”.

BE IT ORDAINED BY THE CITY COUNCIL OF SMITHFIELD CITY, CACHE COUNTY, UTAH, AS FOLLOWS:

1. The following sections shall be amended as indicated. Those portions which are ~~struck out~~ shall be deleted and those that are highlighted in yellow shall be added.

2.1 GENERAL

- C. The arrangement of streets in new developments shall make provision for the continuation of the existing streets in adjoining areas and shall provide access to adjoining land that is not subdivided, insofar as such may be deemed necessary for public use by the Smithfield City Planning and Zoning Commission ~~or STRC~~. Streets shall be designed and constructed to the points of the compass. If geographical/geological conditions prevent this from being observed, any deviations must first be approved by the Smithfield City Planning and Zoning Commission ~~or STRC~~. The street arrangement shall not cause unnecessary hardship to owners of adjoining property when they plat their own land and seek to provide for convenient access to it. Minor streets shall approach the major or collector streets at an angle of not less than eighty-five (85) degrees.

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2. Should any section, clause, or provision of this Ordinance be declared by a court of competent jurisdiction to be invalid, in whole or in part, the same shall not affect the validity of the Ordinance as whole, or any other part thereof.
 3. All ordinances, and the chapter, clauses, sections, or parts thereof in conflict with provisions of this ordinance are hereby repealed, but only insofar as is specifically provided for herein.
 4. This ordinance shall become effective after the required public hearings and upon its posting as required by law.

THIS ORDINANCE shall be attached as an amendment to the Smithfield Municipal Code above referred to.

Approved and Signed this 12th day of August, 2026.

SMITHFIELD CITY CORPORATION

Aaron Rudie, Mayor

ATTEST:

Dana Lazcanotegui, City Recorder

ORDINANCE NO. 2026-11

WHEREAS, the City Council of Smithfield City, Cache County, Utah, passed and adopted the Smithfield Municipal Code on November 11, 2015; and

WHEREAS, the City Council has determined there is a need to update, repeal, amend and/or modify certain provisions contained in the referenced Municipal Code

NOW, THEREFORE, the City Council of Smithfield City, Utah hereby adopts, passes and publishes the following:

**AN ORDINANCE AMENDING THE SMITHFIELD CITY MUNICIPAL
CODE TITLE 17 “ZONING REGULATIONS”, CHAPTER 17.08
“ADMINISTRATION”, SECTION 17.08.070 “VIOLATION; PENALTY”.**

BE IT ORDAINED BY THE CITY COUNCIL OF SMITHFIELD CITY, CACHE COUNTY, UTAH, AS FOLLOWS:

1. The following sections shall be amended as indicated. Those portions which are ~~struck out~~ shall be deleted and those that are highlighted in yellow shall be added.

17.08.070 VIOLATION; PENALTY PROCESS

~~Any person, firm or corporation whether as principal, agent, employee or otherwise, violating or causing or permitting the violation of the provisions of this title shall be deemed guilty of a class C misdemeanor and subject to fines and penalties as provided. Upon conviction shall be sentenced to pay a fine not exceeding five hundred dollars (\$500.00) or by imprisonment in the county jail for a term not exceeding ninety (90) days. If the person violating this title is a corporation, association, partnership or other governmental instrumentalities, then upon conviction, said corporation, association, partnership or other governmental instrumentality shall be subject to a fine not to exceed one thousand dollars (\$1,000.00). Every person, firm or corporation shall be deemed guilty of a separate offense for each and every day during which any portion of any violation of this title is committed, continues or permitted by such person, firm or corporation.~~

Any individual or company, whether as the principle, agent or employee, who violates or permits the violation of the provisions of this title, will be subject to fines found in the prevailing fee schedule and the penalties as described in the process below.

- A. A warning notice in the form of a written letter will be sent, indicating the violation of a local zoning ordinance.
 1. The warning notice will indicate the violation, municipal code reference, in addition to the deadline and requirements for compliance. It will also include the contact information of a city official that can answer potential questions.
 2. The provided deadline will vary, depending on the type and situation of each violation.

B. If the recipient does not comply by the required deadline, a second letter will be sent, constituting a final notice of the zoning infraction.

1. The final notice letter will include the violation, municipal code reference in violation, a new deadline for compliance and cost of the fine that will be assessed for continued noncompliance. It will also include the contact information of a city official that can answer potential questions.
2. The provided deadline will vary, depending on the type and situation of each violation.

C. If the violation persists, zoning citations will be issued. The fines for violations are found in the approved prevailing fee schedule and can be paid at the city office. All fees will be paid within ten (10) days after the date the citation is given.

1. The first citation will include the fine amount, the municipal code reference and the deadline for payment.
2. The final citation will include an increased fine amount, the municipal code reference and the deadline for payment.

D. In the event of further noncompliance and nonpayment, the city may;

1. Cause suit to be brought in an appropriate court of law. Damages sought may include reasonable attorney fees, interest and court costs;
2. Refer the matter to the county treasurer for inclusion in the tax notice of the property owner, said property lien will be placed on the parcel for the amount of the combined citations.

E. The property owner or agent may appeal the administration's decision as set forth in SMC§17.10.030 Appeal Authority.

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2. Should any section, clause, or provision of this Ordinance be declared by a court of competent jurisdiction to be invalid, in whole or in part, the same shall not affect the validity of the Ordinance as whole, or any other part thereof.
 3. All ordinances, and the chapter, clauses, sections, or parts thereof in conflict with provisions of this ordinance are hereby repealed, but only insofar as is specifically provided for herein.
 4. This ordinance shall become effective after the required public hearings and upon its posting as required by law.

THIS ORDINANCE shall be attached as an amendment to the Smithfield Municipal Code above referred to.

Approved and Signed this 12th day of August, 2026.

SMITHFIELD CITY CORPORATION

Aaron Rudie, Mayor

ATTEST:

Dana Lazcanotegui, City Recorder

RESOLUTION 2026-09

SMITHFIELD CITY'S PREVAILING FEE SCHEDULE

WHEREAS, Smithfield City, being an incorporated City, desires to provide a combined and complete schedule of fees charged by the City; and,

WHEREAS, Smithfield City has referenced several assessed fees throughout the Municipal Code as being identified on the most current prevailing fee schedule; and,

WHEREAS, these fees are changed from time to time; and,

WHEREAS, in the process of daily administration of the City, it is deemed to be more efficient to consolidate all assessed fees on one schedule,

NOW, THEREFORE, be it resolved;

That the Smithfield City Prevailing Fee Schedule be adopted setting forth the fees to be charged from **August 13, 2026** until a future update by the city council.

	<u>Current</u>	<u>Proposed</u>	
17.04.070 Single Family Dwelling Violation	\$555.00	0.00	
		<u>First Offense</u>	<u>Second Offense</u>
5.0 General business license code violation	\$0.00	\$50.00	\$100.00
5.04.020 Operating without a business license	1,060.00	100.00	200.00
5.22 Food truck violation	0.00	50.00	100.00
17.16.040 Nonconforming building or use violation	0.00	100.00	200.00
17.92.040 Accessory Dwelling Unit (ADU) violation	0.00	100.00	200.00
17.04.070 Accessory building violation	0.00	50.00	100.00
17.44 Primary structure zoning violation	0.00	100.00	200.00
17.36.070 Unlawful use of signs	500.00	100.00	200.00

Research Fee / GRAMA Request – Per Hour - \$27.00

Note: GRAMA Requests/Research Fees with an estimated cost of over \$100.00 will require a 50% deposit before the request is fulfilled.

Approved and signed this 12th day of August, 2026.

SMITHFIELD CITY CORPORATION

Aaron Rudie, Mayor

ATTEST:

Dana Lazcanotegui, City Recorder

ARTICLE II – DRUG AND ALCOHOL TESTING

Current:

2. Preemployment Testing. Chosen candidates are required by the city to undergo an alcohol and drug test prior to beginning employment. Refusal to take such a test shall be grounds for denial of employment.
 - a. Smithfield City has a zero-tolerance policy.

Proposed:

2. Smithfield City requires applicants who receive a conditional offer of employment for designated safety-sensitive classifications (Police & Fire Department) and roles that require a Commercial Driver's License (CDL) to successfully complete a pre-employment drug screening. Additional classifications may be designated by the City based on operational and safety needs. An applicant's refusal to submit to testing, failure to cooperate with the testing process, or a verified positive test result shall be grounds for denial of employment.
 - a. Smithfield City has a zero-tolerance policy.