Smithfield Public Library
Board Meeting
September 15, 2021

Attending: Marilyn Benavides, Holly Jones, April Godderidge, Kathy Toolson, Eric Bingham, and Wade Campbell. Bill Emmett and Todd Durrant were excused.

Welcome: Minutes from the July 21, 2021, library board meeting were approved.

Review of Library Mission Statement: Marilyn would like us to review the mission statement and come to our next meeting with any suggestions for updating it.

Reviewing Library Volunteer application: Each board member was given a copy of the current volunteer application to review. We will discuss any changes to update it at our next meeting.

Three Year Library Strategic Plan: Marilyn gave Kathy some examples of other library's mission statements to help give her ideas. Kathy and Bill will be working on this together.

New shelving for library: The city approved $12,000 for new shelving.

Library card deadline: About 1000 new library cards have been distributed.

New library clerk hired: A new library clerk was hired. Her name is JoLene Low.

Misc.: There are a lot of activities planned for the fall. There will be a pumpkin decorating contest. Patrons will be asked to decorate a pumpkin and send a picture into the library. All the pictures will be displayed. There are take and make packets for kids and teens. Storytime in the park will be on Tuesday, Wednesday, and Thursday at 10:30 am for as long as the weather is good. There is a virtual story time every Friday. 6-12 boys participate in a Dungeons and Dragons club after school. Adult book club will be meeting in person with the option to participate virtually. Social distancing and masks are required for in person.

City Council: Wade would like to see our board operate in the same way as other boards around the state. The board chairperson should make the agenda and lead the board meeting. The board should interview prospective employees. The head librarian and City Manager are responsible for the hiring and firing of employees. The library and the fire department will celebrate 100 years of service next year. Wade would like to focus on that at the 2022 health days parade. He also wants a more cohesive patron dress code throughout the city offices. We will discuss it more at our next meeting.