**SMITHFIELD CITY COUNCIL MAY 26, 2021**

The Smithfield City Council met in a regularly scheduled meeting at 96 South Main Street, Smithfield, Utah on Wednesday, May 26, 2021. The meeting began at 6:30 P.M. and Mayor Jeffrey H. Barnes was in the chair. The opening remarks were made by Wade Campbell.

The following council members were in attendance: Curtis Wall, Jamie Anderson, Deon Hunsaker, Jon Wells and Wade Campbell.

City Manager Craig Giles, Police Chief Travis Allen, City Engineer Clay Bodily, Fire Chief Jay Downs and City Recorder Justin Lewis were also in attendance.

VISITORS: Michelle Anderson, Tyler Andrus, Sean Marshall, Angie Marshall, Mike Housley, Heather Housley, Brice Sadler, Danny Sundstrom

**APPROVAL OF THE CITY COUNCIL MEETING MINUTES FROM MAY 12, 2021.**

> ***A motion to approve the May 12, 2021 city council meeting minutes as made by Curtis, seconded by Wade and the vote was unanimous.***

Yes Vote: Wall, Anderson, Hunsaker, Wells, Campbell
No Vote: None

**RESIDENT INPUT**

SEAN MARSHALL: I live at 392 South 100 West. We are a corridor going to Forrester Acres. I have lived there for many years. I want to thank the police department for patrolling the area and stopping people.
MAYOR BARNES: What is the issue?
SEAN: People speeding to the ballpark. We appreciate the police department helping to slow them down.

**DISCUSSION AND POSSIBLE VOTE ON AMENDING THE BOUNDARY LINE BETWEEN CACHE COUNTY PARCEL NUMBERS 08-084-0057 (LOT 7) AND 08-084-0056 (LOT 6) IN THE SUMMIT VIEW SUBDIVISION LOCATED AT APPROXIMATELY 392 WEST 100 SOUTH.**

Sean Marshall informed the council his wife used to operate a state licensed daycare facility at their home which included a playground.

Sean and his wife have retired and no longer operate the daycare center.

Sean would like to do a boundary line adjustment to include the playground area in his daughter’s parcel which is located directly to the south.

Sean's daughter is now operating a daycare facility out of her home and using the playground equipment.

Sean would like to gift his daughter the property as well as get away from potential liability concerns of owning the playground.

Mayor Barnes asked if the shed and playground would now be included in his daughter's parcel if approved? Sean replied that is correct.

Wade stated he understood the request due to liability reasons.

> ***A motion to approve the boundary line adjustment between Cache County Parcel Numbers 08-084-0057 (Lot 7) and 08-084-0056 (Lot 6) of the Summit View Subdivision located at approximately 392 West 100 South was made by Jamie, seconded by Wade and the vote was unanimous.***

Yes Vote: Wall, Anderson, Hunsaker, Wells, Campbell
No Vote: None

**DISCUSSION AND POSSIBLE VOTE ON AMENDMENTS TO THE FINAL PLAT FOR SMITHFIELD POINTE SUBDIVISION, PHASE 1, A (22) LOT/UNIT SUBDIVISION LOCATED AT APPROXIMATELY 680 NORTH 570 EAST.**

Clay informed the council this amendment is a requirement of legal counsel of the city.

The city council is the land-use authority in the city and must approve the amendment.

Mayor Barnes asked if the change is to make the retention pond a building lot? Clay replied there are two changes. The retention pond would now be a building lot and a small portion of land on the north end of the development would be included in Phase 2 of this development.

Jon mentioned the planning commission reviewed and recommended approval of the request.

Deon mentioned Phase 2 of the subdivision has already been approved by the city council.

> ***A motion to approve amendments to the Final Plat for the Smithfield Pointe Subdivision, Phase 1, a (22) lot/unit subdivision located at approximately 680 North 570 East was made by Jamie, seconded by Wade and the vote was unanimous.***

Yes Vote: Wall, Anderson, Hunsaker, Wells, Campbell
No Vote: None

**DISCUSSION AND POSSIBLE VOTE ON ORDINANCE 21-21, AN ORDINANCE REZONING A PORTION, 4.93 ACRES, OF CACHE COUNTY PARCEL NUMBER 08-123-0002 FROM A-10 (AGRICULTURAL 10-ACRE) TO R-1-12 (SINGLE FAMILY RESIDENTIAL 12,000 SQUARE FEET). THE PARCEL IS LOCATED AT APPROXIMATELY 600 SOUTH 1200 EAST. THE PARCEL IS 45.24 ACRES BUT ONLY 4.93 ACRES OF THE PARCEL IS LOCATED WITHIN THE CITY BOUNDARY.**

Clay mentioned during the title work process it was determined a portion of land the developer thought he owned was not in fact owned by him due to a lawsuit from the late 1990's.

The developer has purchased the land from the Parkinson family.

Only 4.93 acres of the parcel is located within the city limit.

The parcel is currently zoned A-10 (Agricultural 10-Acre).

The city does not allow split zoning on parcels.

The eastern most building lots in the proposed Sky View Heights Subdivision would include this land.

Mayor Barnes mentioned Cache County Parcel Number 08-123-0001 had already been rezoned to R-1-12 (Single Family Residential 12,000 Square Feet).

Jon asked if there any issues with this request where these parcels were part of a recent annexation adopted by the city? Justin replied the legal description of the annexation request included the 4.93 acres.

> ***A motion to adopt Ordinance 21-21, an Ordinance rezoning a portion, 4.93 acres, of Cache County Parcel Number 08-123-0002 from A-10 (Agricultural 10-Acre) to R-1-12 (Single Family Residential 12,000 Square Feet) was made by Jamie, seconded by Wade and the vote was unanimous.***

Yes Vote: Wall, Anderson, Hunsaker, Wells, Campbell
No Vote: None

Note: The total parcel size is 45.24 acres but only 4.93 acres is located within the city limit. Only the acreage in the city was rezoned to R-1-12.

**DISCUSSION AND POSSIBLE VOTE ON THE REQUEST BY S & H DEVELOPMENT FOR APPROVAL OF THE FINAL PLAT FOR SKY VIEW HEIGHTS, A (57) LOT/UNIT SUBDIVISION LOCATED AT APPROXIMATELY 1080 EAST 600 SOUTH. ZONED R-1-12 (SINGLE FAMILY RESIDENTIAL 12,000 SQUARE FEET).**

Mayor Barnes asked if Lot 27 is a retention pond? Clay replied it is not.

Jamie asked if storm water was being collected under the road? Clay replied that is correct. In an underground sump.

Jamie asked where the storm water flows? Clay replied down 600 South into an inlet box.

Mayor Barnes asked where the sump is visible on the final plat? Clay replied it is not included on the final plat. It is included in the construction drawings of the project.

Wade asked if the property just rezoned to the east is included in the Final Plat? Brice Sadler stated that is correct. The rezone includes land which is parts of Lot 1 through Lot 11.

Brice mentioned the roads are currently being cut. The area has some rocks and hard pan as well as pit run.

Wade asked which lot sizes have the most interest? Brice replied all sizes. All of the lots are sold and there are 30 backup offers if the original buyers fall through.

Wade asked for clarification if all of the building lots are sold. Brice replied they are all potentially sold if the subdivision is approved.

Mayor Barnes mentioned no structures will be built in the area where 1000 East will eventually be constructed. Brice mentioned there will be grass in that area until the road is constructed.

Curtis asked how the buyers of Lots 24 through 27 will be told about the future 1000 East road? Brice replied as part of the purchase process they will be informed about the road and what is allowed or not allowed on the land until the road is constructed.

Mayor Barnes stated the buyers need to be told they cannot do anything on city property. They need to not landscape an of the city property. Brice replied he is fine with that and will let them know.

Curtis agreed with Mayor Barnes comments and stated if the buyers just stay on their property there will not be any issues long term.

Curtis asked if some notes should be added to the plat in this regard? Clay replied notes can be added if that is something the council wants specifically spelled out.

Jon expressed concern with Lot 27. It is long and narrow. It is a weird looking parcel which could be hard to maintain and take care of.

Mayor Barnes asked if Lot 27 was sold? Brice replied the narrow portion is around 50 feet wide. The potential buyer sees value in the land.

Wade asked if the road, 1030 East, could be shifted to the west and expand Lots 50 through 56 so Lot 27 would not be long and narrow? Danny Sundstrom replied the reason for the current design was to keep future roads 1000 East and 1030 East from touching each other. There would be a buffer between the roads created by the land included in Lot 27.

Brice mentioned the buyer of Lot 27 thought the land was going to be a retention pond so he is happy now that he can mow and maintain the area.

Clay mentioned all roads in the subdivisions are less than 10% grade.

Deon stated the agenda states the subdivision is 57 lots but the plat only shows 56 lots.

Deon mentioned there are problems with the legal description and notes as written. Clay replied the developer’s engineer was notified of this issue by the city attorney and the corrections have already been made.

Jon asked if there will be a turnaround south of 1040 East? Brice replied there will be. It will be on the property owned by the property owner to the south. Clay mentioned the turnaround is included on the revised plat.

Jon asked Brice if an easement has been put in place? Brice replied an easement is in place for the turnaround.

Jon asked if the turnaround will be paved? Clay replied the code of the city requires it to be paved.

Mayor Barnes asked for an update on 600 South going east. Danny replied the property owners to the north and east would need to broker a deal in order for the road to go through. As proposed the road stops at 1140 East.

Mayor Barnes asked if the road, as proposed, stops at Lot 1? Danny replied that is correct.

Jon asked if the area east of this parcel is steeper than 10%? Clay replied that is correct.

Clay stated any road in the city must be less than 10% grade.

Jon mentioned if the road is extended east on land included in Lot 1 the grade will need to be less than 10%. Brice replied he was aware of the requirement.

Mayor Barnes asked what could be done to get to under 10% grade? Danny replied a significant amount of excavation work would be required.

Clay mentioned if the road is extended to the east across Lot 1 the plat will need to be amended. The amendment would have to come before the city council for consideration and possible approval.

Jamie asked if the plat can be approved because of the changes to Lot 1? Jon replied Lot 1 is not changing at this time but could in the future if the road is developed going east.

Jamie asked if the final plat can be approved where changes are still needed? Jon replied nothing is changing with Lot 1 at this time. The lot is staying as proposed. Clay stated the city council could table the request if they wanted to wait to see the final plat with the wording the city attorney asked to be changed. Justin mentioned the developer and their engineer were working on the changes the city attorney requested. The plat would not be signed by any city official until all of the corrections have been made.

> ***A motion to approve the final plat for Sky View Heights, amending the final plat from a (57) lot/unit subdivision to a (56) lot/unit subdivision for a subdivision located at approximately 1080 East 600 South was made by Jamie, seconded by Wade and the vote was unanimous.***

Yes Vote: Wall, Anderson, Hunsaker, Wells, Campbell
No Vote: None

**PUBLIC HEARING FOR THE PURPOSE OF DISCUSSING ORDINANCE 21-20, AN ORDINANCE AMENDING THE SMITHFIELD CITY MUNICIPAL CODE TITLE 2 "ADMINISTRATION AND PERSONNEL" BY ADDING IN ITS ENTIRETY CHAPTER 2.47 "LIBRARY BOARD", SECTIONS 2.47.010 "CREATION AND ESTABLISHMENT OF THE LIBRARY BOARD", 2.47.020 "DUTIES AND RESPONSIBILITIES OF THE BOARD" AND 2.47.030 "TERM OF OFFICE".**

Wade mentioned the library board met last week to discuss the proposed Ordinance.

Wade understood Curtis and Deon's remarks at the last council meeting regarding a library board being created.

Since that time the staff has learned, the city is required to have a library board in order to apply for grants.

On average the city receives at least $5,000 per year in grant funding for the library.

The library board has unofficially met for 104 years until it was recently discovered the board is not in the municipal code of the city.

After review by the board, the board requested the number of board members stay at six not five as proposed by the city council.

State code allows for a library board to consist of five to nine members.

Wade recommended the board consist of a chairperson and five board members.

The state recommends terms of the board members be for three years with no more than two consecutive terms. The board asked for the Ordinance to be changed to meet what the state recommends.

Curtis asked if the board does not exist then the city cannot apply for grant funding? Wade stated that is correct.

Curtis mentioned currently there is not a library board and the city is still receiving grants. Wade replied the board has been meeting as an official board but on paper they are not official.

Curtis asked for clarification on the difference between a grant and a donation. Mayor Barnes replied grants are applied for and donations are just given by a donor.

Craig mentioned the board has existed but not by Ordinance. The library staff has an article of how the board was previously created but it was never codified in city code. The state believes the board exists. The documentation the staff has is what is supplied to the state when grants are applied for currently.

Mayor Barnes asked for clarification on what the city has in writing regarding the library board. Craig replied the board was created by a policy not by an Ordinance.

Mayor Barnes asked if other cities have created their library board by Ordinance? Wade replied Logan City has.

Curtis asked if any other local city created their library board by Ordinance? Justin replied in his limited review that is the only one the staff could find in code. Wade replied Hyrum also has a library board created by Ordinance.

Jamie asked Wade if the board had other comments on the proposed Ordinance? Wade replied he was informed Michelle will be leaving as she is moving to Bear Lake.

Curtis asked if Kathy Toolson would replace Michelle? Wade replied only if the board is six members and not five.

Curtis mentioned there will be a board vacancy if it is six-member board once Michelle leaves and it is proposed Kathy replace her? Wade replied that is correct.

Wade mentioned Holly Jones term will expire this fall.

Mayor Barnes asked Wade why the board supported three years terms and no more than two consecutive terms. Wade replied the board felt six years is more than enough time to serve.

****The public hearing was opened at 7:20 P.M.****

Heather Housley stated she is a former library board member.

Heather is currently a part-time employee.

Heather is currently working on her master’s degree in library science. As part of the program how a library should properly function is discussed.

Heather stated grants are typically applied for and they all come with stipulations. Donations are funds received with no stipulations.

A library board helps to make sure the library functions properly. The board helps maintain the health of the library. The Smithfield library is underutilized. Many residents don’t understand what is available and what services are offered. A library board helps a library become more vibrant.

Jamie asked Heather what areas are underutilized? Heather replied senior citizens don’t know what is offered. The library currently has Wifi hotspots which residents can check out but the residents don’t know about them. Young teens do not feel welcome at the library as well as young children. Karen Bowling is the heart and soul of the youth library. People know and love Karen. The rest of the staff does not encourage middle age children to use the library. Once the children’s program is complete middle age children are not encouraged to come back.

Jamie asked if any of these items will be resolved by having a board in place? Heather replied the board should hold the staff accountable. The board should know what is needed. The board are community members who know what is going on and needed.

Curtis asked what a library board is going to do that is not already being done? Curtis expressed concern the board would think they are the bosses of the library staff.

Curtis also struggled with information about the library not getting out to the public. Heather replied the board can help with outreach as right now not much is being done.

Curtis asked Heather who should help to obtain grants? Heather replied the board and staff members. The more research is done, the more grants are found, the more funds the library will receive.

Curtis mentioned more should be done with what is currently being offered. Heather stated the board needs to go to the community with what is available. The community should not have to go to the board and ask what is available.

Jamie thanked Heather for her comments and thoughts. The library needs to meet the standards of the community and that is currently not happening. Heather mentioned Marilyn Benavides has dedicated her life to the library but was not sure if it was best, she was still library director at this time.

Wade mentioned the board was given some assignments before their next board meeting. The board is to investigate new teenage programs. An evaluation of staff needs and what is needed to do their jobs needs to be completed. Review of the library and what is needed in the building needs to be completed.

Jamie asked when the board meets next? Wade replied in June.

Jamie mentioned residents of the city need to be asked what they want to see at the library so they will start to use it.

Wade mentioned he found it interesting none of the council or mayor had a library card. Curtis replied his wife has a library card.

Heather mentioned when she was the teen program coordinator, she worked nine hours every two weeks. This is not enough time to run a successful program.

Jamie asked Heather when she graduates? Heather replied in about a year and a half.

Curtis asked if usage of the library increases when the libraries at the local schools are closed for the summer. Heather replied there is definitely more use of the library in the summer months.

Jon asked if the libraries in the schools are more up to date on materials than the Smithfield library? Heather replied they have a bigger budget for purchases which allows them to purchase multiple copies of one item. This is big for children who all want to read the same book at the same time.

Mayor Barnes mentioned he received multiple comments about the library. One common thing everyone mentioned is current popular items are lacking in the library.

Mayor Barnes mentioned he feels the library board should be making recommendations and helping the staff. The board is not about power and making demands. Wade concurred and mentioned the board can let the staff know what items are wanted and are currently popular.

Jamie felt the proposed Ordinance was a good starting point and can be tweaked if needed.

Curtis mentioned he was recently at Cedar Ridge Elementary and fifteen kids received awards for reading 2,500 or more minutes during the school year. Children want to read.

Curtis mentioned he did not like the verbiage in the previous version of the proposed Ordinance but did not mind the way the proposed Ordinance is now written.

Curtis felt Kathy Toolson would be a great addition to the board where she is a former principal who recently retired.

Sean Marshall mentioned he was the investigator who issued the subpoena against Adam Winger the former director of the North Logan library. The library was doing very well and had great teen programs. There was not any oversight and Adam took about $130,000 from the city. Any oversight the city can put in place is good. Adam was a very smart person who never thought he would get caught. Any oversight is good.

Sean was the investigator on the case. The case was worked on for around nine months because it was so complex.

****The public hearing was closed at 7:41 P.M.****

## DISCUSSION AND POSSIBLE VOTE ON ORDINANCE 21-20.

Mayor Barnes mentioned the Ordinance is a good starting point and can be amended as needed.

Jon expressed concern the Ordinance limits the board to only helping with book and electronic media purchases. Wade replied some of the responsibilities of the board were removed because of comments of the city council at the last council meeting on May 12th.

Jon stated some verbiage such as working on the overall health of the library should be included.

Curtis mentioned the intent is to give the board the ability to function and then change as needed. This Ordinance would be a starting point and can be tweaked as needed. Chairman Bill Emmett should be given some time to see how things go. A review of how the board and staff are interacting should be done.

Jon stated as written what the board can do is very limited.

Jon suggested adding the board should help with the overall operation of the library. Mayor Barnes mentioned programs should be included as well.

Jon suggested updating the verbiage now so the Ordinance does not have to be changed immediately. Jamie suggested adding the board should help set the direction for purchasing of books and electronic media as well as overall library operations.

Jamie mentioned the word "suggestions" needs to be removed.

Curtis asked Heather her thoughts on the proposed change. Heather replied currently there are issues between the board and staff with the purchasing of books and electronic media. Adding in operation of the library is good.

> ***A motion to adopt Ordinance 21-20, an Ordinance amending the Smithfield City Municipal Code Title 2 "Administration and Personnel", by adding in its entirety Chapter 2.47 "Library Board", Sections 2.47.010 "Creation and Establishment of the Library Board", 2.47.020 "Duties and Responsibilities of the Board" and 2.47.030 "Term of Office" amending the following sentence from "The board will work with the librarian and library staff on suggestions for the purchase of books and electronic media" to "The board will work with the librarian and library staff on setting the direction for the purchase of books and electronic media and overall library operations" was made by Wade, seconded by Jamie and the vote was unanimous.***

Yes Vote: Wall, Anderson, Hunsaker, Wells, Campbell
No Vote: None

**DISCUSSION AND POSSIBLE VOTE ON ORDINANCE 21-23, AN ORDINANCE AMENDING THE CONSTRUCTION & DESIGN STANDARDS PART I "DESIGN STANDARDS", CHAPTER 5.0 "CULINARY WATER SYSTEM DESIGN", SECTION 5.2 "METERS".**

Clay mentioned in the past the city has only allowed copper pipe to be run to water meters.

Clay suggested due to improvements to polyethylene pipe and the cheaper price that blue polyethylene be added as a second option.

The public works department of the city supports the change.

Clay suggested amending the Ordinance to include a minimum tracer wire gauge size.

Curtis asked if a tracer wire is used to help easily locate a pipe? Clay stated that is correct.

Mayor Barnes asked if the recommendation of the planning commission was a 14-gauge wire? Jon replied the planning commission recommended a tracer wire of at least 12-gauge.

Curtis asked if the tracer wire is run alongside the water pipe? Clay replied that is correct.

Curtis asked if the tracer wire is embedded in the pipe? Clay replied it is not.

Curtis asked if the tracer wire is totally separate from the water pipe? Clay replied that is correct.

Mayor Barnes asked if the tracer wire is taped to the water pipe? Clay replied it is not.

Mayor Barnes mentioned the planning commission recommended approval of the Ordinance.

Clay mentioned copper pipe has become very expensive.

Craig mentioned polyethylene pipe is much easier to work with as well.

Curtis mentioned he was surprised to hear the city made copper mandatory and the only option to this point.

Jon mentioned the specific standard of the pipe is included in the Ordinance.

> ***A motion to adopt Ordinance 21-23, an Ordinance amending the Construction & Design Standards Part I "Design Standards", Chapter 5.0 "Culinary Water System Design", Section 5.2 "Meters" amending the Ordinance to include the tracer wire be a minimum of 12-gauge was made by Curtis, seconded by Wade and the vote was unanimous.***

Yes Vote: Wall, Anderson, Hunsaker, Wells, Campbell
No Vote: None

**DISCUSSION AND POSSIBLE VOTE ON RESOLUTION 21-12, A RESOLUTION ADOPTING THE FISCAL YEAR 2022 BUDGET WHICH IS THE PERIOD OF JULY 1, 2021 THROUGH JUNE 30, 2022.**

Craig mentioned he visited with Marilyn Benavides and Karen Bowling at the library regarding library shelving.

The new budget includes $12,000 for replacement shelving. Each new section costs about $3,000.

Craig mentioned the mayor asked for $25,000 to be included for a new entrance sign to the city.

Curtis asked if the sign would be at the north or south end of town? Craig replied at the south end.

Craig mentioned the project had been included in the current budget year but the project had not been started. The project is being moved to the new budget year.

Curtis asked if any bids had been obtained for the project? Mayor Barnes replied no bids have been obtained yet.

Curtis asked if the staff was comfortable with $70,239 for the court budget? Craig replied the number has not changed. The staff is comfortable at this time with what is proposed.

Curtis asked about the election budget. Craig replied the highest amount has been included. This includes funding for a primary election, if needed and the general election in November.

Mayor Barnes asked what the court revenue is from? Craig replied the city is still prosecuting misdemeanors in the city.

Mayor Barnes asked what the $28,000 from the RDA (Redevelopment Agency) is for? Craig replied for rent, supplies, and wages to administer the RDA program. This is the amount which is paid each year from the RDA to the city.

Mayor Barnes stated he thought all of the funding in the RDA had been used? Craig replied there is a little bit of funding left in the fund and it will be discussed during the June 9th RDA board meeting.

Jamie stated he did not have any concerns with the proposed budget.

Jamie mentioned where he has been involved in the process, he understands why sewer revenue is only about two million and expenses are over three million. Someone who is uninformed about what is going on will not understand the discrepancy is because the city has been saving for several years for some large projects to be completed.

Jon stated the same can be said for the Water Fund. Revenue of about two million and over three million in expense. A large water project is being completed in the new fiscal year.

Craig mentioned the city has been saving for several years so the planned projects could be completed and paid for with cash.

Mayor Barnes asked if RAPZ Tax funding needs to be included in the new budget? Craig replied grants are only included when the funding is received.

Jamie asked how much funding the city is going to receive? Mayor Barnes replied $122,474.

Mayor Barnes asked what the $1,400 budgeted for the CMPO (Cache Metropolitan Planning Organization) is for? Craig replied it is the yearly amount owed to help fund the CMPO. The amount due is based off of a formula.

Curtis mentioned he supported the budget as written.

Curtis thanked Craig for all of the time and effort over the last few months making the budget come together.

Mayor Barnes asked exactly who is involved in the budget process. Craig replied the council, mayor, himself and all of the department heads.

> ***A motion to adopt Resolution 21-12, a Resolution adopting the Fiscal Year 2022 Budget was made by Wade, seconded by Curtis and the vote was unanimous.***

Yes Vote: Wall, Anderson, Hunsaker, Wells, Campbell
No Vote: None

## CITY MANAGER REPORT

Craig informed the council the production well drilling project would start on Thursday, May $27^{th}$.

The first one hundred feet will be a 28-inch diameter. The casing will have cement poured around it. The rest of the well would have a 24-inch diameter. The well will be drilled to approximately 900 feet.

Once the well drilling starts it will be done 24 hours per day until complete.

The project is anticipated to take approximately two weeks.

A sound barrier has been installed to help shelter the noise and lights. The drill is electronic but there will still be noise from the generator, employees and lights.

Staker Parson Companies was awarded the bid for the 1000 South Main Road project.

The cemetery road project will start in July.

Now the new budget has been approved new equipment will be ordered. Some equipment will take months to receive. The earliest any equipment can be received is July 1st.

New employees are getting harder to find. This week alone, four department heads expressed concerns about wages. Current employees have the opportunity to go work elsewhere for significantly more money.

Seasonal employees are demanding at least $13.00 to $14.00 per hour before they will even consider a job.

The department heads have a concern about losing existing full-time employees.

Recently, the police department extended an offer to a new police officer. Logan City offered over $10,000 more per year, plus additional benefits and a 401K contribution.

Another municipality in the valley, with a similar population size, is offering about $15,000 to $20,000 more for the same position in Smithfield.

Right now it is extremely hard to attract new employees and retain existing employees.

The staff is currently doing an analysis on what other cities are paying for similar type jobs.

Wade mentioned the company he works for is experiencing the same thing. Positions advertised at $12.00 per hour cannot be filled.

Jon mentioned Schreiber's is offering $1.50 an hour more than Pepperidge Farms to try and entice people to go there to work.

Curtis asked when the unemployment subsidy ends will it make it easier to hire employees? Craig replied he did not think it would make any difference. Wade stated it will have no bearing on public works, fire or police departments.

Jon mentioned the minimum wage of $15.00 is already happening without anything actually being approved by the government. Demand has pushed the wages very high compared to the past. Craig concurred and mentioned part-time fast-food jobs are paying at least $14.00 per hour locally.

Craig mentioned most employees right now are applying for jobs so their current employer will get in a bidding war with a potential new employer.

Mayor Barnes asked how many officers the police department is currently down? Chief Allen replied two. Craig mentioned one officer was recently hired, one position is currently open and a new position will be open starting on July 1st.

Craig informed the council the public works department has been trying to fill a public works inspector position. There have only been a couple of candidates after having the job open for six weeks.

Craig mentioned employees from a temporary employment service agency are having to be used to fill needs of the city. The city pays the agency approximately $19.00 per hour and the employee gets paid about $14.00 per hour.

Wade mentioned another concern is there are employees who only give about 50% effort and would normally be terminated. Under current circumstances it is better to have employees giving 50% then not have them at all.

**COUNCIL MEMBER REPORTS**

Curtis mentioned RAPZ Tax funding had been approved. The project will be to replace the restroom facility at the Blue Sox diamond.

The rules for throwing candy during a parade have changed. Candy can now be thrown and does not have to be handed out.

The Smithfield Chamber of Commerce will host a pancake breakfast on Saturday, June 5th during the annual Health Days celebration. The event will be held outside by the Youth Center.

The fireworks show will be bigger this year than in previous years.

There is an issue with people parking along the road on 100 North rather than utilizing open parking stalls where the pickle ball courts are located. People are pulling their cars onto the sidewalk to get off of the road when they park diagonal along the state road (100 North).

Deon mentioned the trail is inside the fence. If the sidewalk is blocked people can use the trail.

Jon asked if it was possible to have people park parallel along 100 North rather than diagonal? Jon mentioned it would be hard where there is not any curb and gutter along the roadway. Curtis mentioned it is hard to get back onto the road when backing out because of the view being blocked by other vehicles. Chief Allen stated all angled parking most be marked. Clay concurred.

Chief Allen mentioned he was not sure if the city would be allowed to post any signage along the road where it is a state-owned road and not a city road.

Chief Allen mentioned his department can cite or warn people who park on the sidewalk.

Curtis mentioned the council will meet at the dentist office on 300 South and start the parade from that point.

Mayor Barnes mentioned the Health Days schedule had been posted in many locations. Items include the young musician's cup, a bike race and ride, a pickleball tournament, booths, the parade and a fireworks show to end the festivities.

The booths at Forrester Acres will be open on Saturday, June 5th from 11:00 A.M. to 4:00 P.M.

Curtis mentioned the horse pulls are going to be bigger this year than in previous years. There are 22 teams entered and the event is an association sanctioned event which has not been the case in the past.

Mayor Barnes mentioned the youth theatre will be presented on Friday and Saturday night. The Citizen of the Year will be presented before the Friday night event starts.

Deon mentioned the Lion's Club hands out Creamies at the end of the parade.

Deon asked for a couple of extra garbage cans to be placed on the east side of 300 North Main so people would have a place to put their garbage at the conclusion of the parade.

Jamie mentioned he was contacted by a private company who wants to take over maintenance of the golf course. The vendor was told the city does not have any interest in that type of arrangement at this time.

The golf course is very busy and having a great year.

Deon mentioned the Lions' Club held a blood drive on Monday, May 24th. The goal of the Red Cross was to collect 40 units of blood. They collected 34. Overall this was a very poor blood drive compared to others in the city.

Deon informed the council the senior citizen program will start back up in September. Mayor Barnes mentioned that is good to hear as they have not met since March 2020 due to COVID-19.

Jon mentioned the Historical Society will be using the Youth Center at the same time the chamber is using the building for the pancake breakfast. The two organizations worked things out where there will not be any conflicts with either organization holding their event in the same building.

Mayor Barnes asked when the fireworks show typically starts? Chief Downs replied around 10:00 P.M.

Jon suggested to everyone they are very careful how they water as this is going to be a dry year. Curtis concurred and mentioned Summit Creek is almost dry.

Wade mentioned Michelle Thompson will be moving to Bear Lake so there will be a vacancy on the library board.

A book sale will be held at the library on Saturday, June 5th as part of the Health Days celebration.

Justin asked Wade if he wanted an agenda item on the June 9th council meeting to officially approve Kathy Toolson as a library board member? Wade stated that was correct.

## MAYOR'S REPORT

Mayor Barnes mentioned he attended a CMPO (Cache Metropolitan Planning Organization) meeting on Monday, May 24th.

The CMPO is looking at funding a project. The two projects being considered are finishing the road from the round-a-bout on Wolf Pack Way at Green Canyon High School to Hyde Park. The other project is in Logan on 100 West.

The majority of those in attendance at the meeting appear to favor the Wolf Pack Way project.

The CMPO Technical Advisory Committee will review the two requests and make a recommendation to the CMPO board.

Damon Cann, Mayor of North Logan, was elected as new Chairman of the CMPO for the rest of the year.

Mayor Barnes was elected as the vice chairman of the CMPO for the rest of the year.

Logan City and Cache County received the majority of the money for RAPZ Tax projects.

Mayor Barnes wants to apply for more funding and more projects in 2022.

Hyrum received $250,000 for a new park and Smithfield received just over $122,000.

Mayor Barnes feels the approvals should be about the same where both cities are approximately the same population size.

Mayor Barnes mentioned Cache County Council Member Dave Erickson suggested Smithfield apply for more than one project where the city is the second largest city in Cache Valley.

This year over $2,000,000 in projects were funded.

There is still about $3,000,000 in funding in the RAPZ Tax project fund.

Late applications were discussed. Two had been submitted after the deadline. The county council upheld the application deadline and did not consider the two projects.

Mayor Barnes mentioned he had been to the skate park and observed people smoking and vaping.

Mayor Barnes suggested adding larger signs stating smoking and vaping is prohibited.

Deon mentioned representatives of Smithfield and Hyde Park need to meet to discuss the annexation boundary between the two cities as well as connecting roads going north and south. If Smithfield, Hyde Park and North Logan don't work together there will not be a convenient way to get to Logan unless the highway is utilized.

Deon expressed frustration that 250 East in Smithfield cannot extend through Hyde Park because an assisted living area was developed where the road should have been installed.

****Jamie made a motion to adjourn at 8:38 P.M.****

**SMITHFIELD CITY CORPORATION**

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Jeffrey H. Barnes, Mayor

**ATTEST:**

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Justin B. Lewis, City Recorder

**SMITHFIELD CITY CORPORATION**
**96 South Main**
**Smithfield, UT 84335**

**AGENDA**

Public Notice is given that the Smithfield City Council will meet in a regularly scheduled meeting at 96 South Main, Smithfield, Utah, on **Wednesday, May 26, 2021**. The meeting will begin at 6:30 P.M.

Welcome and Opening Ceremonies by Wade Campbell

1. Approval of the city council meeting minutes from May 12, 2021.

2. Resident Input

3. Discussion and possible vote on amending the boundary line between Cache County Parcel Numbers 08-084-0057 (Lot 7) and 08-084-0056 (Lot 6) in the Summit View Subdivision located at approximately 392 West 100 South.

4. Discussion and possible vote on amendments to the Final Plat for Smithfield Pointe Subdivision, Phase 1, a (22) lot/unit subdivision located at approximately 680 North 570 East.

5. Discussion and possible vote on Ordinance 21-21, an Ordinance rezoning a portion, 4.93 acres, of Cache County Parcel Number 08-123-0002 from A-10 (Agricultural 10-Acre) to R-1-12 (Single Family Residential 12,000 Square Feet). The parcel is located at approximately 600 South 1200 East. The parcel is 45.24 acres but only 4.93 acres of the parcel is located within the city boundary.

6. Discussion and possible vote on the request by S & H Development for approval of the Final Plat for Sky View Heights, a (57) lot/unit subdivision located at approximately 1080 East 600 South. Zoned R-1-12 (Single Family Residential 12,000 Square Feet).

7. Public Hearing for the purpose of discussing Ordinance 21-20, an Ordinance amending the Smithfield City Municipal Code Title 2 “Administration and Personnel” by adding in its entirety Chapter 2.47 “Library Board”, Sections 2.47.010 “Creation and Establishment of the Library Board”, 2.47.020 “Duties and Responsibilities of the Board” and 2.47.030 “Term of Office”.

8. Discussion and possible vote on Ordinance 21-20.

9. Discussion and possible vote on Ordinance 21-23, an Ordinance amending the Construction & Design Standards Part I “Design Standards”, Chapter 5.0 “Culinary Water System Design”, Section 5.2 “Meters”.

10. Discussion and possible vote on Resolution 21-12, a Resolution adopting the Fiscal Year 2022 Budget which is the period of July 1, 2021 through June 30, 2022.

11. City Manager Report

12. Council Member Reports
13. Mayor’s Report

Adjournment

*****Items on the agenda may be considered earlier than shown on the agenda.*****

In accordance with the Americans with Disabilities Act, individuals needing special accommodation for this meeting should contact the City Recorder at (435) 792-7990, at least three (3) days before the date of the meeting.