

**Smithfield Public Library
Board Meeting
May 19, 2021**

Attending: Marilyn Benavides, Holly Jones, Todd Durrant, April Godderidge, Bill Emmett, Wade Campbell, Eric Bingham, and Michelle Thompson.

Welcome: Bill welcomed board members. Minutes from the March 17, 2021 Library Board Meeting were approved.

Library Budget: The fee for nonresidents to use the library will increase which will add revenue to the budget. \$12,000 was added to the library budget for new shelving. The book budget will remain at \$13,5000 for this next year.

Health Days Book Sale June 5, 2021: Board members will meet at 8:30am to help set up for the book sale. It will run from 9am-noon. Hardback books will sell for \$1 and paperback books will sell for \$0.50. We will also sell books by the bag for \$10.

New Library cards for patrons: The library staff is working on getting new library cards out to patrons. They have been able to issue about 200 cards to date.

Sumer Reading programs and activities: Programs will begin on June 1 and there will be activities for all age groups.

New Library Board Member: Michelle Thompson is moving out of Smithfield and the name of Kathy Toolson was submitted for consideration to fill her spot of the board.

Hot spots: The hot spots are being checked out on a regular basis. The Utah State Library will pay the subscription for another year with extra money from the CARES act funding.

Displays at the library: A patron and artist from Hyde Park approached Marilyn about displaying her artwork at the library for a short time. The board members thought it was a great idea and would help bring more people to the library. We will need to come up with a policy for the displays, which we will discuss at our next meeting.

Social distancing & Masks: The library staff has decided to wait until June or July to do away with the mask and social distancing policies. Books do not need to be quarantined but they will still be wiped down with disinfecting wipes through June.

Misc: Bill has asked the board members to review the first four chapters of the Utah Public Library Trustee Manual before our next meeting. We are hoping by then the board will be an official entity and that we as a board can play a more significant role in making library decisions. Bill would like board members to come with a list of book suggestions to give to Marilyn to help with book purchases. He also asked us to think about how we can help in meeting the needs of library staff, expanding programs that meet the needs of all Smithfield residents, and examine ways the library infrastructure can better help in meeting those needs. Eric Bingham would like to talk about ways to help get more teens using the library.

City Council: It has recently been discovered that the library is operating in an unofficial capacity. Wade is working with the city council to make the library board an official entity.