SMITHFIELD CITY COUNCIL MAY 12, 2021

The Smithfield City Council met in a regularly scheduled meeting at 96 South Main Street, Smithfield, Utah on Wednesday, May 12, 2021. The meeting began at 6:30 P.M. and Mayor Jeffrey H. Barnes was in the chair. The opening remarks were made by Curtis Wall.

The following council members were in attendance: Curtis Wall, Jamie Anderson, Deon Hunsaker, Jon Wells and Wade Campbell.

City Manager Craig Giles, Fire Chief Jay Downs, Police Chief Travis Allen, City Engineer Clay Bodily, Public Works Doug Petersen, Golf Professional Eric Kleven, Golf Superintendent Chad Daniels, Rec Center Director Brett Daniels and City Recorder Justin Lewis were also in attendance.

VISITORS: Gordon Younker, Ryan Dunkley, Julie Marshall, Joseph Marshall, Dillon Hall, Josh Runhaar, Travis Taylor, Todd Horman, Jared Nielson, Rebekah Wakefield, Bryce Goodin, Rigo Chaparro, Andy Bentley, Jesse Vega, Tiffany Vega, Scott Archibald, Holly Frischknecht, Marshae Stokes, Nadene Kimball

APPROVAL OF THE CITY COUNCIL MEETING MINUTES FROM APRIL 14, 2021.

> ***A motion to approve the April 14, 2021 city council meeting minutes was made by Wade, seconded by Curtis and the vote was unanimous.***

Yes Vote: Wall, Anderson, Hunsaker, Wells, Campbell
No Vote: None

PRESENTATION TO JOSEPH MARSHALL

Mayor Barnes recognized Joseph Marshall for his scholastic excellence.

Joseph recently received a perfect 36 on his ACT test.

Mayor Barnes presented Joseph with a plaque for his scholastic excellence.

RESIDENT INPUT

NADENE KIMBALL: I have lived here for eight years. I grew up in Wellsville. I am a student at Utah State University. I am in the social work program. I want to better the community when I graduate. I want to bring attention to something I am passionate about. Any night in the Bear River Region sixty people are sleeping where it is not habitable to stay. I have put together some information and resources for all the communities in the Bear River Region to hand out. I would like to leave some information with you to disseminate. We want to bring those numbers down.
WADE: Is this your thesis?
NADENE: No. I am just trying to make a difference.

RYAN DUNKLEY: I have lived here for twenty years. My wife, Heidi, has lived here for 46 years. Many of you know her grandma, Diane Weeks. For the last 20 years there has been a traditional spring Smithfield Canyon cleanup. It is an event organized by the LDS Church. About 100 members and non-members participate each year. By design the event is held before Health Days. The cleanup is from the highway up Center Street, to Mack Park, the cemetery and Upper and Lower Canyon Roads. We start at 9:00 A.M. and each person has an assigned area. We ask the city to provide a dump truck for the garbage to go in. Previously the city provided the dump truck and hauled the garbage to the landfill. I talked to the staff and was told a dump truck would not be provided this Saturday. I was told one concern is people's personal garbage getting put in the dump truck. I would like to invite you to attend. We will still do the event whether you supply a dump truck or not. When the event is done the truck is no longer needed and can be taken away. There are all types of garbage items picked up including some household items. You can come and see it. The dump truck could even be picked up and taken away at noon. We will be done by then. Most of the garbage comes from the county was another concern I was told of. That is probably true. The residents of the city use the local canyons as well. Smithfield uses the county as well as the water source is in the county. A trail run is held in the county. There is no cost to the city other than supplying the dump truck. I am asking for the use of a dump truck this Saturday at 9:00 A.M. We will figure out another way if needed. Three years ago during Comcast Cares we specifically organized this event that day so the city could get some money out of it. We have a wonderful relationship with the city and want to continue it.
CURTIS: Ryan, I will contact you.

DISCUSSION AND POSSIBLE VOTE ON THE REQUEST BY LANTERN HILLS, LLC FOR APPROVAL OF THE FINAL PLAT FOR LANTERN HILLS PHASE 3, A (20) LOT/UNIT SUBDIVISION LOCATED AT APPROXIMATELY 680 UPPER CANYON ROAD. ZONED R-1-12 (SINGLE FAMILY RESIDENTIAL 12,000 SQUARE FEET).

Mayor Barnes asked Jared Nielson if the road had already been installed? Jared replied the road had been cut but the utilities have not been installed. Currently, manholes need to be delivered before the project can continue.

Mayor Barnes asked if fire hydrants had already been installed? Jared replied the fire hydrants in question were installed as part of another project.

Mayor Barnes mentioned homes are currently being built in Phase 2 of the project. Jared replied last month 14 or 15 building lots were sold in the area.

Mayor Barnes asked if sidewalk would be installed along Upper Canyon Road? Clay replied on Jared's side of the road as part of his project.

Jared mentioned right now sidewalks are being installed in the inner part of Phase 2. Right now it is a challenge getting concrete so the work can be completed.

Wade asked Clay if there were any issues or concerns? Clay replied the city attorney has reviewed and approved the final plat.

Mayor Barnes mentioned this project and the project on the north side of the road have made major improvements to Upper Canyon Road.

> ***A motion to approve the Final Plat for Lantern Hills Phase 3, a (20) lot/unit subdivision located at approximately 680 Upper Canyon Road was made by Jamie, seconded by Wade and the vote was unanimous.***

Yes Vote: Wall, Anderson, Hunsaker, Wells, Campbell
No Vote: None

DISCUSSION AND POSSIBLE VOTE ON THE REQUEST BY SMITHFIELD RIDGES LLC FOR APPROVAL OF THE FINAL PLAT FOR SMITHFIELD RIDGES PHASE 6, AN (8) LOT/UNIT SUBDIVISION LOCATED AT APPROXIMATELY 1140 EAST 400 SOUTH. ZONED R-1-12 PUD (SINGLE FAMILY RESIDENTIAL 12,000 SQUARE FEET PLANNED UNIT DEVELOPMENT OVERLAY ZONE).

Clay mentioned the road on the final plat needs to be corrected from 1140 East to 1150 East.

Mayor Barnes asked if there are already homes located north and south of this phase? Travis Taylor replied that is correct.

Wade asked Clay if he had any concerns? Clay replied he did not have any concerns. The water model has been run and the subdivision passed. The city attorney has reviewed and approved the plat as well.

> ***A motion to approve the Final Plat for Smithfield Ridges Phase 6, an (8) lot/unit subdivision located at approximately 1150 East 400 South was made by Jamie, seconded by Wade and the vote was unanimous.***

Yes Vote: Wall, Anderson, Hunsaker, Wells, Campbell
No Vote: None

DISCUSSION AND POSSIBLE VOTE ON THE REQUEST BY NEIGHBORHOOD NONPROFIT HOUSING CORPORATION FOR APPROVAL OF THE FINAL PLAT FOR SMITHFIELD POINTE PHASE 2, AN (18) LOT/UNIT SUBDIVISION LOCATED AT APPROXIMATELY 540 EAST 680 NORTH. ZONED R-1-10 PUD (SINGLE FAMILY RESIDENTIAL 10,000 SQUARE FEET PLANNED UNIT DEVELOPMENT OVERLY ZONE).

Josh Runhaar mentioned 540 East is already built. The roads will be connected at 750 North. 510 East will be go southward so the neighboring parcel can be connected long term.

Mayor Barnes asked how much of 750 North will be built? Josh replied just over half of the road at this time. Long term infrastructure will be installed through the area. The north most building lots will be serviced from utility connections from the east and west, not from the north.

Josh mentioned the intent is to start development of the phase sometime in June or July if material is received.

Installation of the sewer line will start at the end of May. The project will start around May 20^{th}. The project will connect by the church house located on 680 North.

Mayor Barnes asked where the utility line will be run? Josh replied along the existing utility corridor since it won't change long term.

Jon asked what the easement in Lot 44 is for? Josh replied a sewer line connection.

Josh mentioned the utility corridor runs from Crow Mountain Road west to 680 North.

Josh informed the council the existing retention pond in the area will be removed and an underground sump installed.

Jon asked if the sump could handle a 100-year storm? Clay replied it can.

Wade asked Clay if he had any concerns with the proposal? Clay replied the water model was completed and the request passed. The city attorney reviewed the proposal and signed off on it. The waterline in the area has been upsized. The phase meets the code of the city.

Mayor Barnes asked if both water and sewer lines will be installed at 750 North long term? Josh replied that is correct. Right now it is an unknown of where the connections will be that is why only half the road plus ten feet is being installed at this time.

> ***A motion to approve Smithfield Pointe Phase 2, an (18) lot/unit subdivision located at approximately 540 East 680 North was made by Curtis, seconded by Wade and the vote was unanimous.***

Yes Vote: Wall, Anderson, Hunsaker, Wells, Campbell
No Vote: None

DISCUSSION AND POSSIBLE VOTE ON THE REQUEST BY VISIONARY HOMES FOR APPROVAL OF THE FINAL PLAT FOR THE VILLAGE AT FOX MEADOWS PUD PHASE 1, A (12) LOT/UNIT SUBDIVISION LOCATED AT APPROXIMATELY 440 NORTH 600 WEST. ZONED R-1-10 PUD (SINGLE FAMILY RESIDENTIAL 10,000 SQUARE FEET PLANNED UNIT DEVELOPMENT OVERLAY).

Mayor Barnes mentioned this request is for 12 building lots on the north side of 440 North.

Bryce Goodin mentioned the vast majority of the improvements have already been installed.

Mayor Barnes asked if curb and gutter has been installed? Bryce replied it has not.

Mayor Barnes asked what is the area west of Lot 1? Bryce replied open space.

Jon asked if fill would have to be brought in to make these building lots level? Bryce replied that issue is in Phase 2 not in Phase 1.

Mayor Barnes asked if 700 West is a new road? Bryce replied it is part of Fox Meadows Phase 4.

Deon asked why 800 West is not being widened in this phase? Clay replied 800 West is not part of this phase but is part of a future phase and will be widened at that time.

Deon asked if west of Lot 1 will be open space long term? Clay replied that is correct.

> ***A motion to approve the Final Plat for The Village at Fox Meadows PUD Phase 1, a (12) lot/unit subdivision located at approximately 440 North 600 West was made by Jamie, seconded by Wade and the vote was unanimous.***

Yes Vote: Wall, Anderson, Hunsaker, Wells, Campbell
No Vote: None

DISCUSSION AND POSSIBLE VOTE ON THE REQUEST BY VISIONARY HOMES FOR APPROVAL OF THE FINAL PLAT FOR THE VILLAGE AT FOX MEADOWS PUD PHASE 2, A (46) LOT/UNIT SUBDIVISION LOCATED AT APPROXIMATELY 440 NORTH 600 WEST. ZONED R-1-10 PUD (SINGLE FAMILY RESIDENTIAL 10,000 SQUARE FEET PLANNED UNIT DEVELOPMENT OVERLAY).

Mayor Barnes asked if 600 West is being straightened out? Bryce Goodin replied that is correct. The road will be straightened out where the dairy is currently located.

Jon mentioned there is a gap in the open space between Phases 1 and 2. Mayor Barnes stated between Lots 12 and 13. Bryce replied that is correct there is open space between those two lots.

Mayor Barnes asked if trails are included in Phase 2? Bryce replied that is correct. There is open space and trails in Phases 2, 3 and 4. The intent is to have all of the open space amenities installed before the homeowner’s move into the new homes built in Phase 1.

Bryce mentioned part of the construction package for this development includes the landscaping. All of the landscaping will be completed before a homeowner moves into the new home.

Curtis asked if xeriscaping is being considered? Bryce replied it was considered but not included because he was unsure how to implement it in the subdivision. Some people do not like xeriscaping.

Jon asked if xeriscaping is allowed if someone requested it? Bryce replied it is allowed.

Wade asked if the livestock sheds on 600 West will be removed? Bryce replied that is correct.

Deon asked why the road width changes from 66 feet to 81 feet? Clay replied because there is going to be an island at the entryway. Bryce mentioned a monument and some landscaping will be installed at the entrance to the subdivision.

Mayor Barnes asked if that is from 440 North to 500 North? Bryce replied that is correct.

Jon asked if irrigation water will be utilized? Bryce replied the open space will be watered with irrigation water but the individual lots will not.

Deon asked who will own the open space? Bryce replied it will be part of the homeowner's association.

Curtis asked why the new building lots are not being watered with irrigation water? Bryce replied each building lot will only have about 3,000 square feet of grass so there was not a benefit of watering the grass with irrigation water.

Curtis asked if the open space will be metered? Craig replied all new construction requires irrigation water to be metered.

Deon replied 440 North looks wide where it goes along the property owned by Glade Smith. If the road eventually runs through the Olague property it looks wider than 66 feet. There appears to be a gap between the road and land owned by Glade Smith. Clay replied there is a plan in place for the road. The road would run long Glade Smith's property line. The council is not willing to condemn any property for the project at this time but there is a long-term plan in place for when the time comes to build the road.

> ***A motion to approve the Final Plat for The Village at Fox Meadows PUD Phase 2, a (46) lot/unit subdivision located at approximately 440 North 600 West was made by Jamie, seconded by Wade and the vote was unanimous.***

Yes Vote: Wall, Anderson, Hunsaker, Wells, Campbell
No Vote: None

DISCUSSION AND POSSIBLE VOTE ON THE REQUEST BY TWO BROTHERS INC. FOR APPROVAL OF A CONDITIONAL-USE PERMIT AND FINAL PLAT FOR SUMMIT CREEK LANDING, A (4) LOT/UNIT MINOR SUBDIVISION LOCATED AT APPROXIMATELY 247 WEST CENTER.

Mayor Barnes mentioned there is an existing home on Lot 1. The home is currently being remodeled. A new road will be built on the east side of the existing home. Three new building lots will be created.

After review by the STRC (Subdivision Technical Review Committee) changes have been made to meet frontage requirements.

Several sheds and buildings will be removed as part of the development.

Todd Horman mentioned some of the existing sheds/buildings might be salvaged but most will be removed because they are where the new homes will be located.

Jamie asked Chief Downs if he had reviewed the minor subdivision? Chief Downs replied he has and it meets fire code.

Jamie mentioned these have been approved elsewhere in town and the required turnaround is included.

Clay mentioned an extra fire hydrant is being installed as part of the project. Jamie asked where the fire hydrant will be installed? Clay replied on Center Street.

> ***A motion to approve the Conditional-Use Permit and Final Plat for Summit Creek Landing, a (4) lot/unit minor subdivision located at approximately 247 West Center was made by Jamie, seconded by Wade and the vote was unanimous.***

Yes Vote: Wall, Anderson, Hunsaker, Wells, Campbell
No Vote: None

DISCUSSION AND POSSIBLE VOTE ON ORDINANCE 21-16, AN ORDINANCE REZONING CACHE COUNTY PARCEL NUMBER 08-118-0014 FROM CC (COMMUNITY COMMERCIAL) TO RM (MULTIPLE FAMILY RESIDENTIAL). THE PARCEL IS LOCATED AT APPROXIMATELY 80 EAST 600 SOUTH AND IS APPROXIMATELY 1.76 ACRES.

Mayor Barnes asked Marshae Stokes if they owned the vacant parcel south of this parcel? Marshae replied they own that parcel as well as the parcel being considered for rezone.

Mayor Barnes asked if that parcel is already zoned multi-family? Marshae replied that is correct.

Mayor Barnes replied the previous parcel owner rezoned this parcel to Community Commercial. The company Marshae works for purchased the parcel and wants to rezone it to Multi Family Residential.

Wade asked what the zoning to the east of this parcel is? Clay replied Multi Family Residential Planned Unit Development Overlay Zone. Mayor Barnes mentioned parcels to the east and south are already zoned multi-family.

Marshae mentioned the parcels to the west are zoned single-family residential. Mayor Barnes mentioned the access for the parcels to the west is off of the highway.

Mayor Barnes asked if the intent is to build townhomes on the parcel? Marshae replied that is the current intent.

A motion to adopt Ordinance 21-16, an Ordinance rezoning Cache County Parcel Number 08-118-0014 from CC (Community Commercial) to RM (Multiple Family Residential) for a parcel located at approximately 80 East 600 South was made by Jamie, seconded by Wade and the vote was unanimous.

Yes Vote: Wall, Anderson, Hunsaker, Wells, Campbell
No Vote: None

DISCUSSION AND POSSIBLE VOTE ON ORDINANCE 21-18, AN ORDINANCE REZONING CACHE COUNTY PARCEL NUMBER 08-062-0006 FROM CBD (CENTRAL BUSINESS DISTRICT) TO CBD (MU) (CENTRAL BUSINESS DISTRICT MIXED-USE OVERLAY). THE PARCEL IS LOCATED AT 32 EAST 100 NORTH AND IS 0.18 ACRES.

Andy Bentley stated the intention is to build three living/working spaces. The commercial businesses would be on the bottom floor and the top floor would be residential living space. The units will look very similar to the Four Seasons development on 250 East in North Logan.

The code requires two parking stalls per unit. The development, as proposed, will have more than the number of required parking stalls.

Mayor Barnes asked what the side yard setbacks are in this zone? Clay replied there are no side setbacks in this zone.

Wade asked if the planning commission included any conditions when they recommended the request be approved? Andy replied the request was made for vinyl fencing on the north, east and west sides of the parcel.

Wade mentioned he lives on this block and there are homes on both sides of the proposed project.

Andy mentioned one discussion point with the planning commission was the location of garbage cans. The garbage cans will be located in the back (north) of the units.

Andy mentioned there will not be any fence on the east side of the building only along the length of the building because it is being built on the property line. There will be vinyl fence installed south of the building and north of the building on the east side.

Wade asked if there will be windows on the east side of the building? Andy replied only on the top floor where the bathroom is located. The window is required by building code. Jon mentioned the code is very specific about windows in buildings built on the property line.

Andy mentioned there will be small balconies on the front (south) of the building as well.

A motion to adopt Ordinance 21-18, an Ordinance rezoning Cache County Parcel Number 08-062-0006 from CBD (Central Business District) to CBD (MU) (Central Business District Mixed-Use Overlay) with the condition a vinyl privacy fence be installed on the north, west and east side of the parcel for a parcel located at approximately 32 East 100 North was made by Curtis, seconded by Wade and the vote was unanimous.

Yes Vote: Wall, Anderson, Hunsaker, Wells, Campbell
No Vote: None

DISCUSSION AND POSSIBLE VOTE ON ORDINANCE 21-17, AN ORDINANCE REZONING CACHE COUNTY PARCEL NUMBER 08-080-0008 FROM R-1-10 (SINGLE FAMILY RESIDENTIAL 10,000 SQUARE FEET) TO R-1-10 PUD (SINGLE FAMILY RESIDENTIAL 10,000 SQUARE FEET PLANNED UNIT DEVELOPMENT OVERLAY ZONE). THE PARCEL IS LOCATED AT 400 NORTH FROM 200 WEST TO 300 WEST AND IS 5.00 ACRES.

Mayor Barnes mentioned the number of parking stalls for the open space area had been increased to three.

Wade asked if a water model had been completed? Clay replied it is not yet required as right now this is only a rezone request. Once the official plat is submitted a water model will be required.

Clay informed the council they need to review the roads, planter strips widths and location of the curb and gutter. Where this is a PUD (Planned Unit Development) requests can be made by the developer and the council can approve or deny them.

The request is for the planter strip to be reduced from 12 feet wide on 200 West to six feet wide.

The road is smaller than normal because the request can be made in a PUD.

Mayor Barnes asked the width of the road? Clay replied the right-of-way would be 50 feet.

Jon asked if the park strip on 400 North is narrower than normal? Clay replied as proposed it would be smaller than 12 feet.

Jon asked if the park strip on 200 West would be narrower as well? Clay replied as currently proposed it is narrower than 12 feet.

Jon asked why the request is being made to make the park strip narrower than normal? Mayor Barnes replied the request is being made because the parcel has previously been dug out. There is a steep bank on the east side of the parcel as well as in the northeast corner of the parcel.

Jon replied he would agree there is a concern on 200 West but not 400 North. Scott Archibald mentioned the northeast corner is a tough area because of how it has been cutout and a retaining wall will be required if the park strip is not narrowed.

Jon stated the curb and gutter could be pushed further out (north) into the road so the park strip could be the regular width. Scott replied that is an option. Clay replied if that happens the streets will not line up and the snowplow drivers and traffic will have to jog back and forth when they are driving where the roads will not line up.

Jon asked Clay if he was okay having the utilities under the curb and gutter? Clay replied in this case he is okay with the request.

Deon asked if the horses will be removed when the open space is developed? Scott replied the open space area will be grass and there will not be any horses on the parcel.

Curtis asked why this request has to come back before the council so many times? Clay replied the current request is a rezone request only. Where it includes a PUD overlay the council has to see the concept plan so they can approve or deny the requests for narrower roads and park strips. The developer cannot start on the official design and construction plans until it is known what the road widths and other infrastructure items will be. Scott mentioned a concept plan is required as part of the PUD overly request. The concept plan which was submitted to the council for consideration is more detailed than most concept plans.

Jon asked if the new road will be city owned? Scott replied that is correct.

Wade asked who will maintain the open space? Scott replied a homeowner’s association will be formed and oversee the open space.

Jon asked for clarification of the retention pond which is included with proposed Lot 5. Scott replied the vast majority of the storm water will flow into the open space on the east end of the parcel. Only a couple of building lots will flow into the Lot 5 retention basin which is located on the west end of the parcel.

Jon asked if storm water from 300 West will flow into the Lot 5 retention basin? Scott replied that is correct.

Jon suggested making the Lot 5 retention pond part of the homeowner’s association rather than the responsibility of the property owner. Mayor Barnes concurred.

Wade asked if Lots 18 and 26 will be protected from storm water collecting in the open space and flooding the homes? Scott replied the homes would not flood because there is an overflow if the pond reaches a certain level.

> ***A motion to adopt Ordinance 21-17, an Ordinance rezoning Cache County Parcel Number 08-080-0008 from R-1-10 (Single Family Residential 10,000 Square Feet) to R-1-10 PUD (Single Family Residential 10,000 Square Feet Planned Unit Development Overlay Zone) for a parcel located at approximately 400 North from 200 West to 300 West was made by Curtis, seconded by Deon and the vote was unanimous.***

Yes Vote: Wall, Anderson, Hunsaker, Wells, Campbell
No Vote: None

PUBLIC HEARING, NO SOONER THAN 7:00 P.M., FOR THE PURPOSE OF DISCUSSING THE PROJECT DETERMINED TO BE APPLIED FOR IN THE CDBG SMALL CITIES PROGRAM FOR PROGRAM YEAR 2021. THE PROJECT IS TO BUILD A PLAYGROUND AT THE FAMILY PLACE LOCATED AT 502 SOUTH MAIN, SMITHFIELD. COMMENTS WILL BE SOLICITED ON THE PROJECT SCOPE, IMPLEMENTATION AND ITS EFFECTS ON THE RESIDENTS.

Mayor Barnes stated the hearing was called to allow citizens to provide input concerning the project that was awarded under the 2021 Community Development Block Grant Program.

Smithfield City applied for the funds on behalf of The Family Place for a new playground facility at their Smithfield, Utah location.

Gordon Younker and Holly Frischknecht from The Family Place were introduced.

The application was successful in the regional rating and ranking process for The Family Place playground equipment project.

The Family Place is included in the Capital Improvement Plan of the city.

Comments, questions or concerns can be mentioned during the public hearing.

Mayor Barnes opened the second public hearing for the CDBG program.

****The public hearing was opened at 7:53 P.M.****

Holly Frischknecht from The Family Place introduced herself.

The city and The Family Place have partnered for some treehouse playground equipment.

The Family Place is a support center with some of the offerings being therapy, education, emergency care as well as other services.

The bid for the project is $226,153.

The application has been tentatively approved for $188,125.

A donor has agreed to pay the difference between the bid amount and the amount awarded by the CDBG program.

The playground has been designed by Great Western Playground and it meets all national standards.

Mayor Barnes asked where the playground would be installed? Holly replied on the west side of the building inside the fence between the building and the sidewalk.

Curtis mentioned The Family Place has a very nice playground setup at their Logan facility.

Jon asked what type of material is used around the playground? Holly replied a mat of wood chip material. Gordon Younker stated it is engineered wood which is better than rubber.

Curtis asked when the project would start? Gordon replied the final application is due by the end of the month. The playground is custom built so it would take time for it to be manufactured once the order is placed.

There were not any additional comments or questions.

****The public hearing was closed at 7:58 P.M.****

PUBLIC HEARING FOR THE PURPOSE OF DISCUSSING THE FISCAL YEAR 2022 BUDGET WHICH IS THE PERIOD OF JULY 1, 2021 THROUGH JUNE 30, 2022.

Jamie mentioned when the property tax rate is discussed everyone comes to the council meeting. When the budget is discussed no one attends. Craig mentioned this is his seventh budget cycle with the city. In all those years only two people have spoken during the budget public hearing.

****The public hearing was opened at 8:01 P.M.****

There were not any comments or questions.

****The public hearing was closed at 8:02 P.M.****

Craig mentioned there have been some minor tweaks to the budget since the last review. The biggest change was for the health insurance renewal.

The city will be switching to a new provider.

The broker for the city, Moreton and Company, was able to secure better pricing from a couple of different companies other than the current provider.

The original budget included adding three new employees. The revised budget includes adding 2 ½ new employees. The fire department position has been changed from a full-time position to a part-time position.

There is still a new police officer and streets department worker included in the new budget.

Funding was allocated for wages to some of the employees on the lower end of the pay scale.

The intent is to vote on the new budget at the May 26th council meeting.

Justin informed the council not all of the credit for the health insurance renewal can go to Moreton and Company. Craig was instrumental in this as well. The original proposal called for an increase of over 16% to the yearly premium. The staff was extremely concerned as this would have resulted in a six-figure increase to the annual insurance premium payments. Such a large increase would have resulted in changes to wages as well as the amount the employees are paying for health insurance coverage. Craig did everything he could, along with Moreton and Company, to get the best deal possible for the city and to save tens of thousands of dollars per month.

Craig mentioned the main change to the coverage of the city is going to an embedded deductible. Currently, the plan is a deductible of $2,000 for a person and $4,000 for a family. Now it will go to $2,800 per person and the insurance will then kick in. After the deductible is met the percentage will stay at 80/20.

Curtis asked if the next round of stimulus funding is included? Craig replied grants and stimulus funds are not included until received.

Curtis asked the amount of the stimulus funding? Craig replied based on the wording the city expects to receive around $2,000,000.

The new water well project and sewer line replacement projects would qualify under the terms of the funding. The funding could be used to help pay for both projects.

The sewer project will cost around $1,000,000 and the water project around $1,500,000.

Curtis asked if the irrigation water pump system is installed at the cemetery? Craig replied it is. The system can be switched back and forth from irrigation to culinary water if needed. It is expected irrigation water flow will be extremely low this year because of the ongoing drought.

Wade mentioned the library received a Children's Book Grant and there is nowhere to put the books according to the library staff. Craig replied a request of $25,000 had been made for new shelving but currently there is a significant amount of empty shelves at the library.

Mayor Barnes asked if there are empty shelves in the children's library? Craig replied there are empty shelves throughout the building.

Mayor Barnes stated he was told by Karen Bowling shelving is needed in the Children's Library. Craig replied most of the bottom shelves are empty.

Jamie asked the department heads if their needs are being met? What can the council do to help? How is employee turnover in each department?

Doug Petersen, Public Works Director, informed the council his department lost one employee last year.

Doug thanked the council for continuing to upgrade equipment on a yearly basis.

Jamie asked if training is being done for a long-term succession plan for the public works director position? Doug replied right now any employee can have a day off and the other employees can cover the position. Long term an Assistant Public Works Director position will be created to help work on the succession to the new Public Works Director.

Mayor Barnes mentioned an officer just left employment with the police department this week.

Mayor Barnes asked Chief Allen if he was in the process of filling the two vacant employment positions? Chief Allen replied interviews had been completed and two new officers would be hired soon.

Mayor Barnes mentioned a new police officer would be added in July after the start of the new fiscal year.

Eric Kleven mentioned golf cart revenue has increased substantially with the purchase of the new golf carts.

Eric mentioned his department is struggling to fill open employee positions.

Curtis asked for an update on the grill at the clubhouse. Eric replied Jon Funk and Mindie Olsen are operating the grill. Breakfast time has not been very busy. Lunch time is really increasing as is dinner time. Non-golfers are starting to eat at the café as well. The café is open seven days per week. The grill is open until 7:00 P.M., Sunday through Thursday and until 8:00 P.M. on Friday and Saturday.

The golf course is very busy. The number of rounds being played is substantially higher than normal.

The men's association has 422 members which makes it the largest association in the state.

The new roof is being installed on the clubhouse later this month.

Jamie asked if insurance proceeds are being used to pay for the new roof where the damage was caused by a hailstorm? Eric replied that is correct.

Mayor Barnes asked who is installing the new roof? Chad Daniels replied Homer Roofing is doing the roof repair.

Eric mentioned the building is now 17 years old and starting to age. The original carpet is still in the building.

Mayor Barnes asked if there is water in the irrigation canal? Chad replied there is.

Jamie asked for an update on the pumphouse project. Chad replied a new pump station is being installed. Originally the work was supposed to be completed in May but now it is scheduled for June. The supplier is waiting on parts. They continue to be delayed. The intent will be to water the course heavily before the water system is shut down because it could be a few days before it can be watered again. Watertronics is the manufacturer of the new equipment.

Chad mentioned he ordered some lawnmower parts in January and they just barely arrived. Getting parts has been hard recently.

Chad mentioned two pieces of equipment had been removed from the original budget proposal. A new piece of equipment, an aerifier is being added.

An aerifier will go down in the soil around eight or nine inches. It fractures the soil breaking it up. Several places are compacted heavily on the golf course because of the golf carts. The machines the golf course currently utilizes will not penetrate the soil in these areas because the ground is too hard.

The reason a new tractor has been requested with a minimum of 50 horsepower is so the attachments the golf course has can be utilized.

Chad mentioned he still has a couple of employment positions open in his department. They are proving hard to fill. Employees must be 18 years or older to operate the equipment on the course.

Craig mentioned he would get with the library staff and discuss shelving options with them to find out what is really needed.

Jamie thanked Craig for his work on preparing the budget as it is a very large task.

****The council meeting was temporarily adjourned for a short recess at 8:20 P.M.****

****The council meeting was reconvened at 8:30 P.M. after a short recess.****

DISCUSSION AND POSSIBLE VOTE ON ORDINANCE 21-14, AN ORDINANCE AMENDING THE CONSTRUCTION & DESIGN STANDARDS PART I "DESIGN STANDARDS", CHAPTER 5.0 "CULINARY WATER SYSTEM DESIGN", CHAPTER 7.0 "SANITARY SEWER DESIGN", SECTION 7.1 "SEWER MAINS", CHAPTER 6.0 "IRRIGATION WATER DESIGN", SECTION 6.1 "GENERAL" AND CHAPTER 8.0 "STORM WATER DRAINAGE", SECTION 8.1 "GENERAL".

Mayor Barnes mentioned the following sentence was being added to four places in the Construction and Design Standards of the city: "All subdivision plat amendments must preserve easements" for culinary water, sanitary sewer, irrigation water conveyance and storm water conveyance.

Clay mentioned the legislature made it easier to amend an approved plat during the last legislative session. This Ordinance would make sure all easements are preserved even if a subdivision plat is amended.

Deon asked if this applied to existing easements or new easements? Clay replied to the original easements approved when the original final plat was approved.

Deon asked what happens if lot lines are changed? Clay replied the original easement is kept in place because most likely it is a utility easement.

Jon asked about other utilities such as power? Craig replied those were not addressed by the legislature.

Jon asked if this only applies to utilities the city deals with? Craig replied that is correct.

Deon stated this Ordinance does not make sense to him. Not being able to abandon an easement is not right. Jon replied it says existing easements must be preserved. Clay replied an easement can be abandoned if there are not any utilities running through it.

> ***A motion to adopt Ordinance 21-14, an Ordinance amending the Construction & Design Standards Part I “Design Standards”, Chapter 5.0 “Culinary Water System Design”, Chapter 7.0 “Sanitary Sewer Design”, Section 7.1 “Sewer Mains”, Chapter 6.0 “Irrigation Water Design”, Section 6.1 “General” and Chapter 8.0 “Storm Water Drainage”, Section 8.1 “General” was made by Curtis, seconded by Wade and the motion passed by a vote of 4-1.***

Yes Vote: Wall, Anderson, Wells, Campbell
No Vote: Hunsaker

DISCUSSION AND POSSIBLE VOTE ON ORDINANCE 21-13, AN ORDINANCE AMENDING THE SMITHFIELD CITY MUNICIPAL CODE TITLE 17 “ZONING REGULATIONS”; AMENDING CHAPTER 17.92 “ACCESSORY APARTMENT”, SECTION 17.92.020 “CONDITIONS”, SECTION 17.92.030 “APPLICATION PROCEDURES”, CHAPTER 17.120 “USE MATRIX TABLE”, SECTION 17.120.010 “USE ALLOWANCE MATRIX”, CHAPTER 17.04 “GENERAL PROVISIONS”, SECTION 17.04.070 “DEFINITIONS”, CHAPTER 2 “ADMINISTRATION AND PERSONNEL”, CHAPTER 2.36 “PLANNING COMMISSION”, SECTION 2.36.040 “DUTIES AND POWERS”, AND CHAPTER 16 “SUBDIVISION REGULATIONS”, CHAPTER 16.09 “PRELIMINARY PLATS”, SECTION 16.09.030 “PRELIMINARY PLAT REQUIRED INFORMATION”, CHAPTER 16.12 “FINAL PLATS”, SECTION 16.12.020 “FILING DEADLINE, APPLICATION AND FEES”, SECTION 16.12.090 “EXPIRATION OF FINAL APPROVAL” AND CHAPTER 17 “ZONING REGULATIONS”, CHAPTER 17.89 “MIXED-USE OVERLAY ZONE”, SECTION 17.89.130 “SITE PLAN REQUIRED”.

Clay mentioned this Ordinance is mainly a housekeeping Ordinance to comply with recent changes made by the legislature.

Parking space requirements for accessory apartments are being updated.

The Use Allowance Matrix is being updated for Accessory Apartments, Institutions of Religion and Church/Temples.

A site plan is no longer required for an accessory apartment as the city no longer has a building inspector.

The number of days to respond to an accessory apartment application is being amended from 30 to 14.

The definition of "family" is being updated to match Utah Code Annotated.

New requirements for training for planning commission members is being included.

Site plans are no longer required in mixed-use overlay zones.

Jon asked if it is possible when the city code is updated to have a direct link to items such as the reference to the definition of "family" in Utah Code Annotated? Justin replied in the past the staff has not included the link but in the future the link can be added for ease of use.

Mayor Barnes asked why final plat recordings are being changed from twelve months to eighteen months? Justin replied to bring the code into harmony with all the other places which have already been changed to 18 months. This section was missed when the other sections were updated last year.

> ***A motion to adopt Ordinance 21-13, an Ordinance amending the Smithfield City Municipal Code Title 17 "Zoning Regulations"; amending Chapter 17.92 "Accessory Apartment", Section 17.92.020 "Conditions", Section 17.92.030 "Application Procedures", Chapter 17.120 "Use Matrix Table", Section 17.120.010 "Use Allowance Matrix", Chapter 17.04 "General Provisions", Section 17.04.070 "Definitions", Chapter 2 "Administration and Personnel", Chapter 2.36 "Planning Commission", Section 2.36.040 "Duties and Powers", and Chapter 16 "Subdivision Regulations", Chapter 16.09 "Preliminary Plats", Section 16.09.030 "Preliminary Plat Required Information", Chapter 16.12 "Final Plats", Section 16.12.020 "Filing Deadline, Application and Fees", Section 16.12.090 "Expiration of Final Approval" and Chapter 17 "Zoning Regulations", Chapter 17.89 "Mixed-Use Overlay Zone", Section 17.89.130 "Site Plan Required" was made by Curtis, seconded by Wade and the vote was unanimous.***

Yes Vote: Wall, Anderson, Hunsaker, Wells, Campbell
No Vote: None

DISCUSSION AND POSSIBLE VOTE ON RESOLUTION 21-10, A RESOLUTION UPDATING THE PREVAILING FEE SCHEDULE OF THE CITY.

Mayor Barnes mentioned the following fee changes are being proposed:

	Current	Proposed
Library Card Individual Non-Resident	$5.00	$25.00
Library Card Family Non-Resident	10.00	50.00
Fire Hydrant Use Permit	300.00	400.00
Water Dedication Fee	2,000.00	2,500.00

Wade asked what a Fire Hydrant Use Permit is? Craig replied it is paying for use of the fire hydrant and water.

Wade asked how long the permit is good for? Craig replied twelve months.

Mayor Barnes asked if many people get this type of permit? Clay replied it is mainly developers who need the water for dust control.

Mayor Barnes asked if $400 allows the use of unlimited water? Craig replied that is correct. Clay mentioned in the future a meter might be installed at one or two locations and that is where the trucks will be required to get filled.

Craig mentioned some cities have a filling station where the water usage is metered.

Wade asked how much would need to be invested to construct a filling station? Craig replied he would estimate around $20,000.

Wade stated if a filling station is created an RV dump station should be created as well.

Mayor Barnes asked if a contractor is told which fire hydrant they can use? Clay replied that is correct.

Mayor Barnes asked if $400 is what most cities charge? Craig replied most cities have a filling station.

> ***A motion to adopt Resolution 21-10, a Resolution updating the Prevailing Fee Schedule of the City was made by Wade, seconded by Curtis and the vote was unanimous.***

Yes Vote: Wall, Anderson, Hunsaker, Wells, Campbell
No Vote: None

INITIAL DISCUSSION ON ORDINANCE 21-20, AN ORDINANCE CREATING A LIBRARY BOARD IN THE MUNICIPAL CODE OF THE CITY.

Wade stated the library board has existed and been meeting for 104 years. In the city code the library board does not exist. The intent of the Ordinance is to give the library board legal status and some duties.

Jamie asked if the Ordinance is based off of Logan City's code? Justin replied the Ordinance is based off of input the staff received and researched. The intent was to make something simple.

Jamie asked what the length of the term is for those serving on the Historical Preservation Commission? Jon replied three years with an unlimited number of terms.

Jamie mentioned the terms of the planning commission members are five years with up to three terms.

Jamie suggested making the terms of all board members on any board in the city the same.

Mayor Barnes mentioned, as proposed, the terms would be for three years with no more than two terms. The terms can be easily updated to be consistent with other groups. Wade replied three years and two terms matches the state library board.

Jamie suggested making all board and commissions four years with a maximum of three terms.

Craig asked if the council wanted to change the Planning Commission and Historical Preservation Commission to four years with a maximum of three terms. Jamie replied he would support that so it is consistent across the city. Wade stated he would support the change as well.

Mayor Barnes asked if the intent would be to allow someone to serve for 12 years? Jon replied that is how it would read but not many people would serve that long.

Jamie stated he didn't have any other concerns with the Ordinance as he would trust the chairperson to take responsibility and run the board meetings. Wade replied Bill Emmett has the desire to do so at this time.

Curtis stated he had no interest in adopting this Ordinance. A board creates conflict between employees and volunteers. If a good department head is in place no department needs a board.

Curtis stated having a board for something such as public works or the fire department makes no sense. All it would do is create conflict.

Curtis mentioned employees are being paid to oversee and run the library and they should be able to do so.

Mayor Barnes stated if the council is not going to give the board any power there is no need for a board.

Jamie stated a board provides oversight.

Jamie was not opposed to having a formal library board.

Jon stated the library board is just a recommending body. They don't set policy or spend funds. The board can help the librarian and staff do their job a little bit better.

Jamie mentioned a library board is a group who can help get what the residents want to see in the library. Curtis replied a good librarian will know those things by engaging with people and a board is not needed.

Deon stated he agreed with Curtis. Employees are being paid to run the library. A board will do nothing but step on the toes of the librarian.

Curtis mentioned the Ordinance, as written, would make policy recommendations to the city council which would bypass the librarian from the process. Wade replied any of the verbiage can be modified or removed in the proposed Ordinance.

Curtis stated he did not think a library board should have any power. The librarian should be coming to the budget meetings just like the rest of the department heads.

Wade asked Curtis if he would support the creation of a library board? Curtis replied he would not.

Mayor Barnes asked what happens if the city does not have a good librarian? Curtis replied then the council needs to find one.

Jon expressed concern the council might not have the expertise to know if a good job is being done or not. Curtis replied it is the responsibility of the council member over the library to know what is going on and take responsibility to make sure things are being done properly.

Jon stated the board could simply be a recommending body.

Justin mentioned the proposed Ordinance is brand new with input taken from several sources. Any of it can be changed or modified because the staff did not have anything to start with and tried to come up with something that is simple and does what the council wants.

Jamie stated the council cannot expect different results if changes are not made. Craig concurred and mentioned the issue is leadership not a board.

Mayor Barnes stated he felt a library board should help with the selection of new books. Curtis asked why the employees cannot do that task? Mayor Barnes replied suggestions are being made to the librarian and the suggestions are being ignored at this time.

Wade stated a library board needs the ability to do something or it needs to go away. Mayor Barnes concurred.

Wade mentioned most of the library board meetings he attended had not been productive.

Jamie stated he was in favor of asking the board what responsibilities they would like to have. Wade stated they told him they want the library modernized. They want to help select electronic and printed books. They want to see some different programs put in place. Right now their biggest task is the yearly book sale.

Jamie stated he hated to see a group of volunteers who want to volunteer not be able to be involved. Curtis replied they can still volunteer even if they are not a board member.

Mayor Barnes stated based on the input of the council the following sentence would be removed from the Ordinance: "The board will help to create and oversee policy recommendations and changes and forward them to the city council for consideration".

Curtis asked why the board is seven members? Jamie replied because the board is currently seven members. Mayor Barnes mentioned the board could be reduced to five as a couple of board members will be leaving the board soon. Wade suggested changing the number of board members to five.

Curtis asked why the chairman is changed yearly? Wade replied it is not uncommon and the same person can be selected each year.

Curtis asked why the Ordinance says the board will meet at least six times per year? Justin replied because that is about the number of times they are currently meeting now. Jamie mentioned they currently don't meet in the summer.

Wade mentioned one board member says her family no longer utilizes the library because nothing changes. Everything just always stays the same.

Curtis asked what the board thinks of the proposed Ordinance? Wade replied they have not seen it yet as they don't meet until next week.

Justin stated based on the input of the council the number of board members will be changed to five. The terms will be for a period of four years and a maximum of three terms will be allowed.

Mayor Barnes asked for the Ordinance to be updated and then taken to the library board for review.

Curtis mentioned the Ordinance says the board members will be selected by the mayor and approved by the council. Jamie mentioned that is how the Tree Committee members are selected. Jon stated as well as the Historical Preservation Commissioners. Mayor Barnes stated as well as the Planning Commission members. The council and mayor select the members for the committees.

Curtis stated he still had no interest in seeing a board created.

Curtis asked if the librarian is a department head? Jamie stated in his opinion the librarian would be a department head. Craig replied currently the librarian has not been a department head.

Curtis asked where the minutes from the library board meetings are posted as he had never seen any? Justin replied they are posted on the city website just like the agendas and minutes from all city meetings.

INITIAL DISCUSSION ON THE FEASIBILITY OF IMPLEMENTING A PUBLIC SAFETY IMPACT FEE.

Wade mentioned he emailed examples of what other cities are doing in this regard. Tremonton City has this impact fee in place for public safety.

Wade stated tonight 108 new building lots were approved. A strain will be put on the fire and police departments as the city continues to grow. A new fire department substation will be needed.

Wade asked Chief Downs the cost of a new fire truck? Chief Downs replied approximately $300,000.

Wade replied the equipment can be used for many years but it needs to be in a covered building. The city is about out of space for all of the fire department equipment to be parked inside.

Mayor Barnes asked what the Tremonton impact fee amount is? Craig replied around $40.

Craig mentioned it is an unknown what the city can charge until the study is completed. Zions Bank was contacted about a study. The study cannot be split and include only the fire department or only the police department. It is all in one. The cost of the study will be about $16,000 to $17,000 as it is cumbersome and complicated. Only what happens in the city can be included. The calls outside of the city cannot be included. The actual call volume in the city is very low. Any impact fees which are collected must be spent in within six years or they have to be given back to the payee. Most likely the impact fee would be very low because the city does not have any debt in this regard. The impact fee is only for new growth. A study would take about three to four months to complete.

Mayor Barnes asked if Logan charges this impact fee? Craig replied he was not aware of any city in the valley that charges this impact fee.

Jamie asked how much the other impact fee studies cost? Craig replied around $10,000 because they were much easier to do.

Deon stated even though the city services areas outside of the city only the residents would pay this fee and it might not be equitable. Craig replied those living outside of the city cannot be charged the fee.

Curtis stated the study is quite costly and would not generate much revenue. Jon stated he agreed and didn't think enough impact fees would be generated to even cover the cost of the study.

Deon stated he did not support impact fees. They raise the tax rate because they make values increase.

Curtis mentioned he would not support spending funding on this type of study. Jamie concurred as there is no payback. Jon concurred.

Mayor Barnes stated the consensus of the council was not to move forward with an impact fee study in regard to fire and police department service.

DISCUSSION AND POSSIBLE VOTE ON RESOLUTION 21-11, A RESOLUTION AMENDING THE CEMETERY RULES AND POLICIES.

Mayor Barnes stated the proposed Resolution was created because of a situation which has arisen regarding a bench which serves as a headstone. The bench was possibly damaged by a lawnmower.

Mayor Barnes contacted the mortuary company who made the bench. The base the bench sits on is too small. The mortuary company is going to install a larger base and repair the bench. The bench owner is happy with what has been proposed.

Craig stated the request is to have at least a six-inch buffer on all sides from the base to the headstone.

Wade mentioned mowing the cemetery is complex and not an easy task. Jon concurred.

Jamie asked if the city has a legal obligation to maintain the headstones? Craig replied the city does not and it is specifically listed in the rules of the cemetery.

Jamie asked if in this instance a city worker hit the headstone and the mayor worked out a compromise with all parties. Craig replied that is correct. There was no cost to the city.

Mayor Barnes mentioned the monument company was based out of Pocatello, Idaho. They have been very good to work with.

Jon asked if the proposed changes are to help minimize damage? Craig stated that is correct.

Curtis mentioned when the new section is developed maybe the concrete bases should butt up to each other to allow for easier mowing. Craig replied the staff considered this option but there was a concern about equipment access for new burials.

Mayor Barnes mentioned the new section of the cemetery, when developed, will only allow for in-ground headstones. Jon stated he was aware of several other cemeteries with this requirement.

Deon asked if a bench would be allowed in the future if the proposed Resolution is adopted? Craig replied only if it is no wider than six inches.

Mayor Barnes mentioned most headstones already meet the six-inch requirement.

Deon stated he was concerned with the proposal. Benches are usually at least twelve inches wide.

Deon stated he wanted to review the Page family bench headstone as it is a rather large bench. Mayor Barnes replied that is the headstone which has been discussed during this discussion.

Curtis asked if monument companies call the city asking for the rules of what is allowed? Justin replied he has been surprised how many calls the staff receives. The monument companies want to make sure they are in compliance.

> ***A motion to adopt Resolution 21-11, a Resolution amending the Cemetery Rules and Policies was made by Wade, seconded by Curtis and the motion passed by a vote of 4-1.***

Yes Vote: Wall, Anderson, Wells, Campbell
No Vote: Hunsaker

APPROVAL OF THOM TOOLSON AND DIANA BROWN AS MEMBERS OF THE SMITHFIELD CITY TREE COMMITTEE.

Mayor Barnes mentioned Thom Toolson and Diana Brown are willing to serve.

Thom is a local business owner.

Diana moved to the city not long ago.

The Tree Committee recently judged the Arbor Day posters which were submitted by the three local elementary schools.

> ***A motion to appoint Thom Toolson and Diana Brown as members of the Smithfield City Tree Committee was made by Wade, seconded by Curtis and the vote was unanimous.***

Yes Vote: Wall, Anderson, Hunsaker, Wells, Campbell
No Vote: None

CITY MANAGER REPORT

Craig presented the concept plan for the expansion of the cemetery grounds to the east.

All headstones in the new section would be ground level/in-ground.

A cremation only section will be included. Two cremations would be allowed per burial plot.

A storage bin area would be created east of the existing maintenance shed.

Wade asked what the space is between the shed and the burial plots on the north end? An open space buffer area.

Craig mentioned no trees will be planted in the burial plot area. All trees will be planted outside of the plotted area.

Curtis asked if a monument area in the cemetery has been considered? Maybe an area around a flagpole or a “garden of peace”. Mayor Barnes replied Scott Archibald did some renderings around the existing flagpole for an area such as this. Curtis mentioned something like this needs to be considered in the future.

Mayor Barnes suggested adding a second flagpole long term and making a nice monument around it.

Craig mentioned if the council is okay with the proposed layout the next step will be to have the construction documents created.

Mayor Barnes asked how many new burial plots would be created? Craig replied there will be 3,045 new regular burial plots and 1,350 cremation plots for a total of 4,395 new burial plots.

Mayor Barnes asked how many cremation burials are done yearly? Craig replied about ten per year but the number has been increasing yearly.

Jon asked if two cremations would be allowed in one cremation burial plot? Craig stated that is correct.

Mayor Barnes asked if a new cremation burial plot fee will have to be proposed in the future. Craig stated that is correct if the area is constructed as proposed.

Mayor Barnes asked if a new burial fee will need to be created for cremations? Craig replied the city already has a cremation burial fee in place.

The consensus of the council was to proceed with the construction documents for the cemetery expansion project.

Craig mentioned the week of May 17th is Public Works Week.

The Cache Summit will be held on Tuesday, June 15th from 8:30 A.M. to 1:30 P.M. for those who want to attend.

Curtis asked if the cost to attend is $25? Craig replied that is correct. The city is a sponsor so the city receives some tickets. The focus of the summit will be affordable housing.

Craig informed the council he obtained a quote for a traffic study for 300 North. Seven different options would be considered. The cost of the study would be $14,600.

Wade asked if anything could be done without a study being completed? Craig replied the main reason behind the study is liability.

Jamie stated with new development in the area it is premature to do a study at this time. Right now it is unknown how the road will be used long term.

Craig mentioned the main discussion needs to be on future road 400 North which would go all the way from 800 West to Main Street. Connecting this road from 800 West to Main Street shows this is a master planned road. Wade mentioned there would not be a big curve on 400 North and the road would be wider than 300 North.

Craig mentioned 600 West and 800 West are also good options to exit the area as well when going south.

Curtis asked if a traffic study will be needed for 400 North? Craig replied it will not need a study because it has already been planned for and is included in the transportation plan of the city.

Jamie asked if one of the options for 300 North would be to widen the road? Craig replied some of the options include making the road a one-way, making the curve into a 90-degree turn, widening the road, eliminating parking on the side of the road and adding curb, gutter and sidewalk.

Jon stated at the end of the day the city would spend almost $15,000 and nothing would really change.

Curtis mentioned he talked to Derik Winegar and he is not opposed to waiting to have a study completed after more homes are built in the area so a more thorough study could be done.

Jamie mentioned those in the area don’t want the road widened. Craig replied the study might show that is the best option.

Jon stated it won’t be long before 200 more homes are built in the area and the results of the study could change.

Jamie stated he was fine waiting to make a decision on what to do because the resident spearheading the request is willing to wait as well.

Wade mentioned one of the biggest problems in the area is the semi-truck which parks on the road. Curtis concurred. Craig mentioned no parking signs could be added, if needed.

Curtis mentioned Glade Smith’s son does not support the road becoming a one-way road so the request does not have unanimous support.

Craig mentioned based on input from the council a study would not be completed at this time.

COUNCIL MEMBER REPORTS

Curtis mentioned he would pick up candy for the council to throw in the Health Days Parade. Craig mentioned candy cannot be thrown but it can be handed out. Throwing candy will congregate children in small spaces and is not allowed.

Jon asked how long the parade is? Curtis replied six blocks. Jamie mentioned the parade is from 300 South to 300 North.

Wade mentioned the library board had not recently met.

The fire department responded to a vehicle wreck between Smithfield and Richmond which had a fatality involved.

Curtis asked if the fire department was hosting breakfast during Health Days? Chief Downs replied they are not. Mayor Barnes mentioned the Smithfield Chambe of Commerce is hosting breakfast at the Youth Center.

Jon mentioned the planning commission is reviewing a proposed ordinance on detached accessory dwellings. The ordinance will eventually come before the council. Jon has concerns about the ordinance as it is currently written.

Jon asked for clarification on what the Smithfield Chamber of Commerce is doing at the Youth Center as the Historical Society plans to utilize the building during Health Days as well. Mayor Barnes replied the chamber is planning to use the building to prepare for the breakfast they are going to hold outside of the building. Jon mentioned the Historical Society uses the building during Health Days. Mayor Barnes asked Jon to visit with the chamber and the Historical Society to work out the details so both entities could utilize the building during Health Days week.

Jon mentioned he is working with an architect to have a set of drawings created so the renovation project for the Douglass Mercantile Building can be put out to bid.

Curtis mentioned there were thirty-six foursomes in the Smithfield Chamber of Commerce Health Days golf tournament. Each of the three local elementary schools was awarded $5,500 from the proceeds from the golf tournament.

Deon mentioned Dennis Scraggins will be sworn in as Lion's Club president at their next meeting.

The Lion's Club is hosting a blood drive on Monday, May 24th at the Lion's Lodge from 1:00 P.M. to 7:00 P.M.

Deon expressed frustration that ambassadors had been selected by Cathy Brooksby.

Deon asked Cathy who was selected and if help was needed pulling the float and she has never responded to his questions. Craig mentioned some local businesses such as Alpine Cleaning and Restoration are going to pull the float during the Black & White Days and Health Days parades.

Deon mentioned the float needs to be looked over to make sure it is ready to go. Craig mentioned some improvements have been made. The biggest issue is the youth theatre production is taking up all of the working area and the float cannot be finished. Mayor Barnes mentioned he would talk to representatives of the youth theatre and let them know this is a problem.

Mayor Barnes asked Deon who the Citizen of the Year is? Deon replied he would let everyone know as it gets closer to Health Days as this is a Lion's Club decision not a Smithfield City decision.

Jon asked when it would be announced? Deon replied during the Friday night presentation of the youth threatre.

Mayor Barnes asked who would make the presentation? Deon replied he would or Dennis Scraggins would.

MAYOR'S REPORT
ARBOR DAY PROCLAMATION

Mayor Barnes read the Arbor Day Proclamation.

The Tree Committee met on May 6th to judge the Arbor Day posters.

All three local elementary schools participated.

First, second and third place were selected for each class.

First place gets a ribbon and $10. Second and third place each get a ribbon.

A grand champion was selected from each school.

EXECUTIVE SESSION TO DISCUSS THE CHARACTER, PROFESSIONAL COMPETENCE OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL. UTAH CODE ANNOTATED 52-4-205 (1) (A).

> ***Wade made a motion to close the regular council meeting and open the executive session, seconded by Jon and the vote was unanimous.***

Yes Vote: Wall, Anderson, Hunsaker, Wells, Campbell
No Vote: None

The executive session opened at 10:10 P.M.

Those in attendance: Mayor Barnes, Curtis Wall, Jamie Anderson, Deon Hunsaker, Jon Wells, Wade Campbell, Craig Giles and Justin Lewis

> ***A motion to close the executive session and reopen the regular council meeting was made by Wade, seconded by Jon and the vote was unanimous.***

Yes Vote: Wall, Anderson, Hunsaker, Wells, Campbell
No Vote: None

The executive session closed at 10:33 P.M.

****Wade made a motion to adjourn at 10:34 P.M.****

SMITHFIELD CITY CORPORATION

____
Jeffrey H. Barnes, Mayor

ATTEST:

____
Justin B. Lewis, City Recorder

SMITHFIELD CITY CORPORATION
96 South Main
Smithfield, UT 84335

AGENDA

Public Notice is given that the Smithfield City Council will meet in a regularly scheduled meeting at 96 South Main, Smithfield, Utah, on **Wednesday, May 12, 2021**. The meeting will begin at 6:30 P.M.

Welcome and Opening Ceremonies by Curtis Wall

1. Approval of the city council meeting minutes from April 14, 2021.

2. Resident Input

3. Discussion and possible vote on the request by Lantern Hills, LLC for approval of the Final Plat for Lantern Hills Phase 3, a (20) lot/unit subdivision located at approximately 680 Upper Canyon Road. Zoned R-1-12 (Single Family Residential 12,000 Square Feet).

4. Discussion and possible vote on the request by Smithfield Ridges LLC for approval of the Final Plat for Smithfield Ridges Phase 6, an (8) lot/unit subdivision located at approximately 1140 East 400 South. Zoned R-1-12 PUD (Single Family Residential 12,000 Square Feet Planned Unit Development Overlay Zone).

5. Discussion and possible vote on the request by Neighborhood Nonprofit Housing Corporation for approval of the Final Plat for Smithfield Pointe Phase 2, an (18) lot/unit subdivision located at approximately 540 East 680 North. Zoned R-1-10 PUD (Single Family Residential 10,000 Square Feet Planned Unit Development Overly Zone).

6. Discussion and possible vote on the request by Visionary Homes for approval of the Final Plat for The Village at Fox Meadows PUD Phase 1, a (12) lot/unit subdivision located at approximately 440 North 600 West. Zoned R-1-10 PUD (Single Family Residential 10,000 Square Feet Planned Unit Development Overlay).

7. Discussion and possible vote on the request by Visionary Homes for approval of the Final Plat for The Village at Fox Meadows PUD Phase 2, a (46) lot/unit subdivision located at approximately 440 North 600 West. Zoned R-1-10 PUD (Single Family Residential 10,000 Square Feet Planned Unit Development Overlay).

8. Discussion and possible vote on the request by Two Brothers Inc. for approval of a Conditional Use Permit and Final Plat for Summit Creek Landing, a (4) lot/unit minor subdivision located at approximately 247 West Center.

9. Discussion and possible vote on Ordinance 21-16, an Ordinance rezoning Cache County Parcel Number 08-118-0014 from CC (Community Commercial) to RM (Multiple

Family Residential). The parcel is located at approximately 80 East 600 South and is approximately 1.76 acres.

10. Discussion and possible vote on Ordinance 21-18, an Ordinance rezoning Cache County Parcel Number 08-062-0006 from CBD (Central Business District) to CBD (MU) (Central Business District Mixed-Use Overlay). The parcel is located at 32 East 100 North and is 0.18 acres.

11. Discussion and possible vote on Ordinance 21-17, an Ordinance rezoning Cache County Parcel Number 08-080-0008 from R-1-10 (Single Family Residential 10,000 Square Feet) to R-1-10 PUD (Single Family Residential 10,000 Square Feet Planned Unit Development Overlay Zone). The parcel is located at 400 North from 200 West to 300 West and is 5.00 acres.

12. Public Hearing, no sooner than 7:00 P.M., for the purpose of discussing the project determined to be applied for in the CDBG Small Cities Program for Program Year 2021. The project is to build a playground at The Family Place located at 502 South Main, Smithfield. Comments will be solicited on the project scope, implementation and its effects on the residents.

13. Public Hearing for the purpose of discussing the Fiscal Year 2022 Budget which is the period of July 1, 2021 through June 30, 2022.

14. Discussion and possible vote on Ordinance 21-14, an Ordinance amending the Construction & Design Standards Part I “Design Standards”, Chapter 5.0 “Culinary Water System Design”, Chapter 7.0 “Sanitary Sewer Design”, Section 7.1 “Sewer Mains”, Chapter 6.0 “Irrigation Water Design”, Section 6.1 “General” and Chapter 8.0 “Storm Water Drainage”, Section 8.1 “General”.

15. Discussion and possible vote on Ordinance 21-13, an Ordinance amending the Smithfield City Municipal Code Title 17 “Zoning Regulations”; amending Chapter 17.92 “Accessory Apartment”, Section 17.92.020 “Conditions”, Section 17.92.030 “Application Procedures”, Chapter 17.120 “Use Matrix Table”, Section 17.120.010 “Use Allowance Matrix”, Chapter 17.04 “General Provisions”, Section 17.04.070 “Definitions”, Chapter 2 “Administration and Personnel”, Chapter 2.36 “Planning Commission”, Section 2.36.040 “Duties and Powers”, and Chapter 16 “Subdivision Regulations”, Chapter 16.09 “Preliminary Plats”, Section 16.09.030 “Preliminary Plat Required Information”, Chapter 16.12 “Final Plats”, Section 16.12.020 “Filing Deadline, Application and Fees”, Section 16.12.090 “Expiration of Final Approval” and Chapter 17 “Zoning Regulations”, Chapter 17.89 “Mixed-Use Overlay Zone”, Section 17.89.130 “Site Plan Required”.

16. Discussion and possible vote on Resolution 21-10, a Resolution updating the Prevailing Fee Schedule of the City.

17. Initial discussion on Ordinance 21-20, an Ordinance creating a library board in the municipal code of the city.

18. Initial discussion on the feasibility of implementing a Public Safety Impact Fee.

19. Discussion and possible vote on Resolution 21-11, a Resolution amending the Cemetery Rules and Policies.

20. Approval of Thom Toolson and Diana Brown as members of the Smithfield City Tree Committee.

21. City Manager Report

22. Council Member Reports

23. Mayor's Report
    Arbor Day Proclamation

24. Executive Session to discuss the character, professional competence or physical or mental health of an individual. Utah Code Annotated 52-4-205 (1) (a).

Adjournment

*****Items on the agenda may be considered earlier than shown on the agenda.*****

In accordance with the Americans with Disabilities Act, individuals needing special accommodation for this meeting should contact the City Recorder at (435) 792-7990, at least three (3) days before the date of the meeting.