Smithfield City Tree Committee
Board Meeting Minutes April 15, 2021

Smithfield City Office @ 7:00 P.M.
Conducting: Jeff Barnes

1. **Minutes from the March 4, 2021 meeting were read and approved.**

2. **Natalie Nish from Birch Creek Elementary dropped off the arbor day posters at the city office. The tree committee judged the posters from each grade, selecting first, second, and third for each grade. See attached list. We will be judging Sun Rise and Summit Elementaries at our next meeting.**

3. **Health Days week is scheduled for June 1 through June 5, 2021. Jeff selected number 25 for the booth at Forrester Acres on June 5 and will work with Hayden Downs on a location for the Arbor Day Tree Planting. The committee will deliver letters to the student winners telling them to meet at 12:00 Noon at the Tree Committee Booth number 25, to help plant the Arbor Day Trees.**

4. **We decided to purchase only one tree to be raffled at the booth on Saturday, June 5, 2021. Requirements included 1-Smithfield Resident, 2-New Homeowner, 3-A Spot Ready for Planting. We will schedule times the committee with run the booth at our next meeting.**

5. **Neighborhood Housing Solutions provided Jeff with several park strip and landscape options for trees in their subdivisions. Copies of the options were given to the committee to take home and review and then at our next meeting decide if we agree or if we want to make other suggestions.**

6. **We discussed the need for an information letter which could be sent to residents who have dead or dying trees and the need to remove the trees. Will be discussed further at the May meeting.**

7. **We will review the Mike Kuhns, Extension Agent letter at our May meeting.**

8. **Next Meeting schedule will be decided at the meeting since June 3, 2021 is during Health Days Week.**