

28 March 2024

Attending: Shawn Bliss, Todd Durrant, Kathy Toolson, Stephanie Nixon, Marty Reeder

- Motion to pass the minutes from 28 February 2024 from Todd, seconded by Stephanie. Motion passed.
- Director's Report
  - New teen hire made: Lauren
  - City Council meeting to go over budget. Discussed minor increases, areas where it balances out, providing some maintenance funds
  - UEN wi-fi enhancement grant achieved. Will enhance wi-fi within and without the library.
  - New computers have been installed: two teen, six adult, three kid. Now on a schedule to rotate computers rather than wait and replace all at once
  - Summer reading supplies are being ordered: more information in April/May
  - Programs:
    - Star gazing delayed until April
    - Moms with Manes (hair skill): April 20
    - Birding program, start at library and go to Forester Acres: April
    - Look over Forest Service curricula for possibilities
    - Intro to Coding is halfway through, students should have a functional game by the end
    - 8-10 May ULA: looking to shorten library hours with absence, and altering the schedule to prepare for Health Days & summer programs
- Review of Collection Management Policy
  - Wording of "inaccuracy and misinformation" brought into question by Todd. Shawn to look at better language

- Kathy wants further clarity on the committee for requests for reconsideration of library materials. Shawn discusses the process of a request, the involvement of the committee, and appeal, plus plans to further solidify the process
- Todd asks about the “Gift” policy and what that looks like for certain types of donations. Shawn discusses reviewing them up front to give the donor an idea about its usage. Todd suggests adding language that clarifies that. Shawn points out that there is an official “Donation Policy” and he will make sure its language lines up with this
- Shawn to take it to the city attorney for final review
- Possible meeting over Zoom
- Plans for Health Days
  - Shawn explains that there is a trailer—staff is willing to help prepare it—also, he has designed name tags
  - Board members are invited to walk in the parade if available; stickers and buttons will be handed out
  - Flyers should be available in the booth with summer programs and ongoing programs
  - Going to have crafting area
- Discussion of creating READ posters with local residents as well as book referrals (“If you liked \_\_\_\_\_, then you’ll like \_\_\_\_\_”)
- Nothing from City Council representative, Todd Orme, filling in for Wade Campbell
- Next Meeting on 24 April 2024