



SMITHFIELD CITY CORPORATION
96 South Main
Smithfield, UT 84335

AGENDA

Public Notice is given that the Smithfield City Council will meet in a regularly scheduled meeting at 96 South Main, Smithfield, Utah, on **Wednesday, December 11, 2024**. The meeting will begin at 6:30 PM.

Welcome/pledge of allegiance and thought/prayer by Jenn Staker

1. Approval of the city council meeting minutes from November 13, 2024.
2. Resident Input
3. Youth Council Report
4. Discussion and possible approval of Lacey Dahlgren and Braygan Hutchison as members of the Smithfield City Library Board effective January 1, 2025.
5. Discussion and possible vote on the request by Jesse Vega for approval of the Final Plat for the Birch Creek Business Park, Phase 1, a (6) lot/unit subdivision located at 475 West 600 South. Zoned GC (General Commercial).
6. Discussion and possible vote on Ordinance 24-27, an Ordinance establishing a time and place for holding regular meetings during calendar year 2025.
7. Selection of Mayor Pro Tempore for Calendar Year 2025.
8. Discussion and possible vote on Ordinance 24-25, an Ordinance amending the Smithfield City Municipal Code Title 17 "Zoning Regulations", Chapter 17.81 "Master Planned Community (MPC) Zone", Section 17.81.040 "Rezone Required", and Chapter 17.88 "Planned Unit Developments", Section 17.88.150 "Failure to Perform".
9. Discussion and possible vote on Ordinance 24-26, an Ordinance rezoning Cache County Parcel Number 08-079-0008 from RA-1 (Residential Agricultural 1-Acre) to R-1-12 (Single Family Residential 12,000 Square Feet). The parcel is located at approximately 450 West 400 North and is approximately 4.55 acres. The request was submitted by Smithfield City.

10. Public Hearing for the purpose of discussing Ordinance 24-28, an Ordinance amending the Smithfield City Municipal Code Title 2 “Administration and Personnel”, Chapter 2.16 “City Officers Generally”, Sections 2.16.160 “Justice Court Judge”, 2.16.030 “Oath of Office”, 2.16.090 “City Manager”, 2.16.050 “Salaries”, Chapter 2.36 “Planning Commission”, Sections 2.36.015 “Planning Department Created”, 2.36.020 “Term of Office”, 2.36.060 “Petition For Change”, and Chapter 2.40 “Board of Adjustment”.
11. Discussion and possible vote on Ordinance 24-28.
12. Discussion and possible vote on Personnel Manual Updates.
13. Discussion and possible vote on Resolution 24-07, a Resolution updating the Prevailing Fee Schedule of the City.
14. Initial discussion on Municipal Code Section 12.24.050 “Plantings”.
15. City Manager Report
16. Council Member and Mayor Reports

Adjournment

*****Items on the agenda may be considered earlier than shown on the agenda.*****

In accordance with the Americans with Disabilities Act, individuals needing special accommodation for this meeting should contact the City Recorder at (435) 792-7997, at least three (3) days before the date of the meeting.



SMITHFIELD CITY COUNCIL MINUTES November 13, 2024

The Smithfield City Council met in a regularly scheduled meeting at 96 South Main Street, Smithfield, Utah on Wednesday, November 13, 2024. The meeting began at 6:30 P.M. Mayor Kristi Monson was in the chair. Opening remarks by Sue Hyer

Council Members in Attendance: Wade Campbell, Sue Hyer, Todd Orme, Jenn Staker, Ted Stokes

City Staff: Justin Lewis (City Manager), Dana Lazcanotegui (City Recorder), Clay Bodily (City Engineer), Shawn Bliss (Library Director), Karen Bowling (Assistant Library Director)

Visitors: Jeff Barnes, Nan King, Zane Hyer, Mary Feldman, Michael Harris, Rylee Cracroft, Donya Harvey, Lance Harvey, Dave Forrester, Jeff Gittins, Lucy Harris

Approval of City Council Meeting Minutes from October 9, 2024

***** Motion made by Councilmember Campbell to approve the October 9, 2024 meeting minutes. Motion seconded by Councilmember Staker. Vote 5-0. *****

Yes Vote: Campbell, Hyer, Orme, Staker, Stokes

No Vote: None

Resident Input

Lucy Harris thanked the Council for their service. She noted that Sunset Park is in the best condition she has ever seen. She also appreciates the "Three Things About Smithfield" email that is sent out each week.

Youth Council Report

Evalee Wadsworth shared that the Youth Council recently helped with Trick-or-Treat Street and the Veteran's Day lunch hosted by the Smithfield Lions Club. They will be helping with the upcoming Turkey Trot, Storybook Festival, and Chamber of Commerce Night of Giving. Mayor Monson thanked them for all their service.

Discussion and possible approval of Paul Daybell as a member of the Smithfield Library Board

Paul Daybell has volunteered and been recommended to serve as a member of the Library Board. He lives in Smithfield and is a librarian at USU, working in Special Collections which is rare books and art.

***** Motion made by Councilmember Campbell to approve the appointment of Paul Daybell to serve as a member of the Smithfield Library Board. Motion seconded by Councilmember Staker. Vote 5-0. *****

Yes Vote: Campbell, Hyer, Orme, Staker, Stokes
No Vote: None

Update with members of the Historical Preservation Commission

Donya Harvey, the Activities Coordinator, shared an overview of the Founder's Day event held on October 12, 2024, highlighting several local, long-standing businesses. There will be a Museum Open House on December 2, 2024.

Mike Harris, the President of the Historical Commission, thanked Mr. Lewis and Smithfield City employees for supporting the work at the "rock store" (the old Douglas Mercantile building that is being turned into a museum). There will be a Historical Preservation Commission meeting at the Smithfield City Office Building on November 21st at 5:30 p.m.

Jeff Gittins thanked Councilmember Orme for being the liaison between the Council and the Preservation Commission; he has been a great support. He appreciates the improvements made at the cemetery. The State Historic Preservation Office (SHPO) recently held a conference in Price, Utah, where they presented on Main Street America. He has some information he will provide to the City. They recently hosted a local Boy Scout troop at the Carnegie Library, and it was a great experience. He has been helping several high school students doing history on the City. He brought a WWII poster for the Council and public to view; the poster was gifted to the Commission. He shared some stories from an 1862-1922 journal from James Cantwell and a 1926 City ordinance prohibiting soft drinks. History is a valuable resource.

Discussion and possible vote on Ordinance 24-23, an Ordinance amending the Smithfield City Municipal Code Title 17 "Zoning Regulations", Chapter 17.81 "Master Planned Community (MPC) Zone, Section 17.81.050 "Development Standards".

Mr. Boudrero explained that the Master Planned Community (MPC) Code stipulating the maximum number of units per structure is vague and has potential for misinterpretation. The proposal is to clarify the verbiage; any building will have no more than five (5) units §17.81.050(E).

The Planning Commission reviewed the change and has forwarded a recommendation for approval to the Council.

***** Motion made by Councilmember Campbell to adopt Ordinance 24-23, an Ordinance amending the Smithfield City Municipal Code Title 17 "Zoning Regulations", Chapter 17.81 "Master Planned Community (MPC) Zone, Section 17.81.050 "Development Standards". Councilmember Hyer seconded the motion. Vote 5-0. *****

Yes Vote: Campbell, Hyer, Orme, Staker, Stokes
No Vote: None

Public Hearing for the purpose of discussing Ordinance 24-24, an Ordinance amending the Smithfield City Municipal Code Title 12 “Streets, Sidewalks and Public Places”, Chapter 12.24 “City Trees”, Section 12.24.090 “Pruning, Corner Clearance”.

Mr. Bodily explained that trees in the park strips along the streets have been a continual challenge. The current requirement is that they be trimmed at least 8 feet above the sidewalk's surface. The proposed request is to increase that to 14 feet on the street side, which will be better for snowplows, garbage trucks, and other public works vehicles. He clarified that this would be along the entire street, not just a corner.

The proposed change is in Section 12.24.090 with the following wording changes in **bold**:

- A. Every owner of any tree overhanging any street or right-of-way within the City shall prune the branches so that such branches shall not obstruct the light from any streetlamp, **cause damage to snowplow or garbage trucks** or obstruct the view of any street intersection and so that there shall be a **minimum** clear space of **fourteen (14') above the surface of the street and** eight feet (8') above the surface of the ~~street or~~ sidewalk.

Councilmember Orme suggested changing the word "Corner" in the title to "**Street**".

7:09 p.m. Public Hearing Opened

There were not any comments or questions.

7:10 p.m. Public Hearing Closed

Discussion and possible vote on Ordinance 24-24.

Mr. Lewis explained that one of the reasons for this change is because clearance is needed, especially with regard to road maintenance. This last year, some trees in the park strip were trimmed so that the asphalt machine would be able to come through, and the City ran into a disagreement with some property owners. The City needs to be able to trim trees, when applicable, to prevent damage to maintenance vehicles, protect the trees, and ensure personnel safety.

Mayor Monson asked how far back from the road trees should be trimmed. Mr. Lewis said it would be vertical "from the curb". The Tree Committee knows this needs to be addressed, especially with future tree planting. Mayor Monson pointed out that the City owns trees in the park strip, but they are required to be maintained by the property owner per the municipal code of the city.

Councilmember Stokes asked how this would be enforced and pointed out an area in the City with trees that are out of compliance. Mr. Bodily said that it would be trimmed if it were a safety hazard, even though the City does not have an arborist on staff.

Councilmember Stokes asked how this ordinance would give the City that authority; Mr. Lewis said if a complaint is received, the owner will be asked to trim it, but if it is not, and it is a safety concern, the City would trim it. The intent is not for this to be punitive. The

City would eventually like to hire an arborist. The city has a major problem throughout the city in regard to trees which need to be trimmed and it would be very costly.

Councilmember Stokes is aware of several developments requiring trees in the park strip; he wondered if this requirement should be amended or eliminated. Mr. Lewis said many people do not agree or support that idea. Councilmember Stokes said the City needs to ask these hard questions and consider different options because there are many areas with this type of problem. Mr. Lewis said one of the problems is the wrong kind of trees have been planted in park strips. The Tree Committee is not supportive of not having trees in the park strips. Mayor Monson suggested including more discussion about this topic on a future agenda.

***** Motion made by Councilmember Campbell to adopt Ordinance 24-24, an Ordinance amending the Smithfield City Municipal Code Title 12 "Streets, Sidewalks and Public Places", Chapter 12.24 "City Trees", Section 12.24.090 "Pruning, Corner Clearance" amending the title to "Pruning, Street and Sidewalk Clearance". Councilmember Hyer seconded the motion. Vote 5-0. *****

Yes Vote: Campbell, Hyer, Orme, Staker, Stokes

No Vote: None

City Manager Report

Mr. Lewis appreciates the Historical Society and the amount of effort they put in. The City Offices will be closed on Thanksgiving (November 28th). There has been a problem with dumpsters on City streets; he advised that the staff is aware of this concern and are working on a solution with the contractors. The Recreation Centers new full-time employee, Devin Rencher, begins on Monday. He noted that the cemetery improvements have been a group effort. Staff is aware of the tree root problem at Sunset Park, which is being addressed. City staff will work on a new notification program regarding public hearings and projects adjacent to their property. Beginning in January the City will begin sending out notifications and will be monitoring response/support. He asked that members of the Council not reach out to individual property owners during this time so that accurate results can be achieved to make a long-term decision on how to do this. Mayor Monson pointed out that this is above and beyond what the state requires. Councilmember Stokes asked if the Council's information could be added to the notification. Mr. Lewis will bring more information to the Council for review prior to implementation.

Council Member & Mayor Reports

Councilmember Orme said there was no Tree Committee meeting last month, but they are working with Mr. Lewis to update the web page.

Councilmember Staker said the Health Day Ambassador Committee will hold their first meeting next week. The Arts Council is working on the Storybook Festival on December 2nd; there is quite a bit of work going into this event, and she encouraged everyone to attend.

Councilmember Stokes noted that the Chamber of Commerce's Night of Giving will be December 7, 2024, at 6:30 p.m. at Sky View High School. This is a great event to help those in need.

Councilmember Campbell said the Library Board will have two vacancies in January. There will be two names presented to the Council in December for approval. The Cache Mosquito Abatement District will hold a public hearing for a property tax increase on November 21st at 5:30 p.m. at the Bear River Health Department building.

Mayor Monson thanked the Library Board and all the people involved. The board needs people who are engaged and educated. The Veteran's Day lunch was beautifully done, and she thanked the Lions Club and Youth Council for hosting this event.

*** The meeting adjourned at 7:36 p.m. ***

SMITHFIELD CITY CORPORATION

Kristi Monson, Mayor

ATTEST:

Dana Lazcanotegui, City Recorder



SMITHFIELD CITY CORPORATION
96 South Main
Smithfield, UT 84335

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8. Discussion and possible vote on Ordinance 24-24
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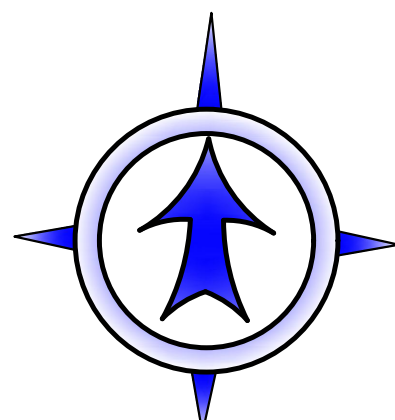
Adjournment

Items on the agenda may be considered earlier than shown on the agenda

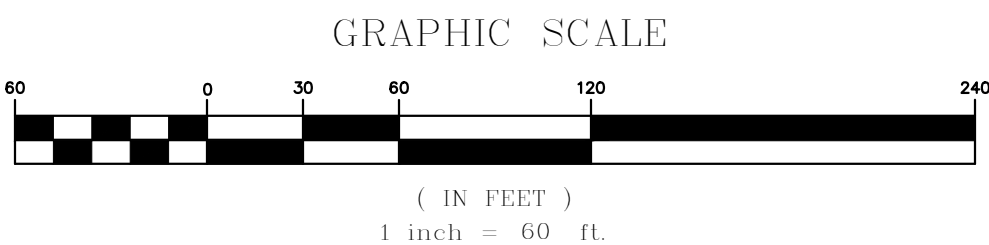
In accordance with the Americans with Disabilities Act, individuals needing special accommodation for this meeting should contact the City Recorder at (435) 792-7997, at least three (3) days before the date of the meeting.

Comments will be accepted on items not listed as having an associated public hearing with that item. All comments shall be directed to the City Council and Mayor. Comments will be limited to three (3) minutes per person. A person shall not be allowed to speak more than once during the comment period. Residents should not expect an open dialogue or question and answer session with the council and mayor during this period of time. Items needing follow up shall be assigned by the mayor; please leave your contact information, phone and email address, with the City Recorder.

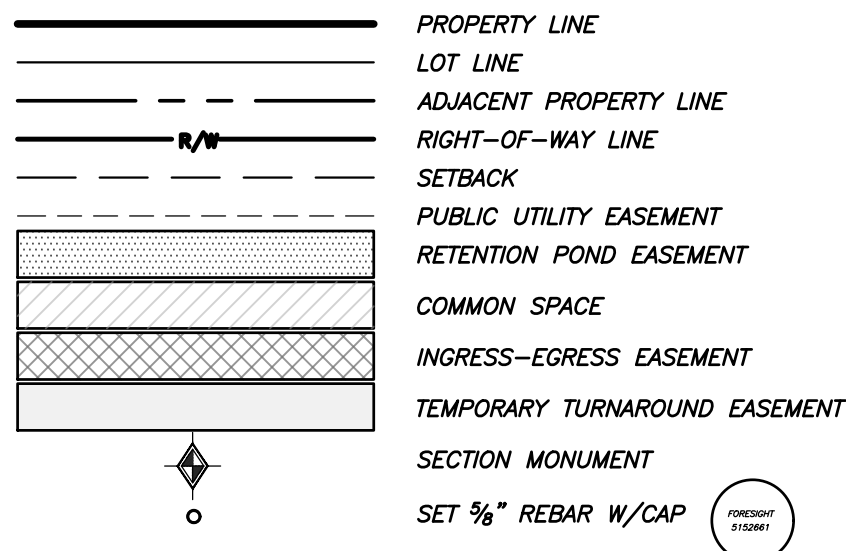
A FINAL PLAT FOR:
Birch Creek Business Park Phase 1
A PART OF THE NORTHWEST QUARTER OF SECTION 33, T13N, R1E, S.L.B.&M.
SMITHFIELD, CACHE COUNTY, UTAH



November 18, 2024



LEGEND:

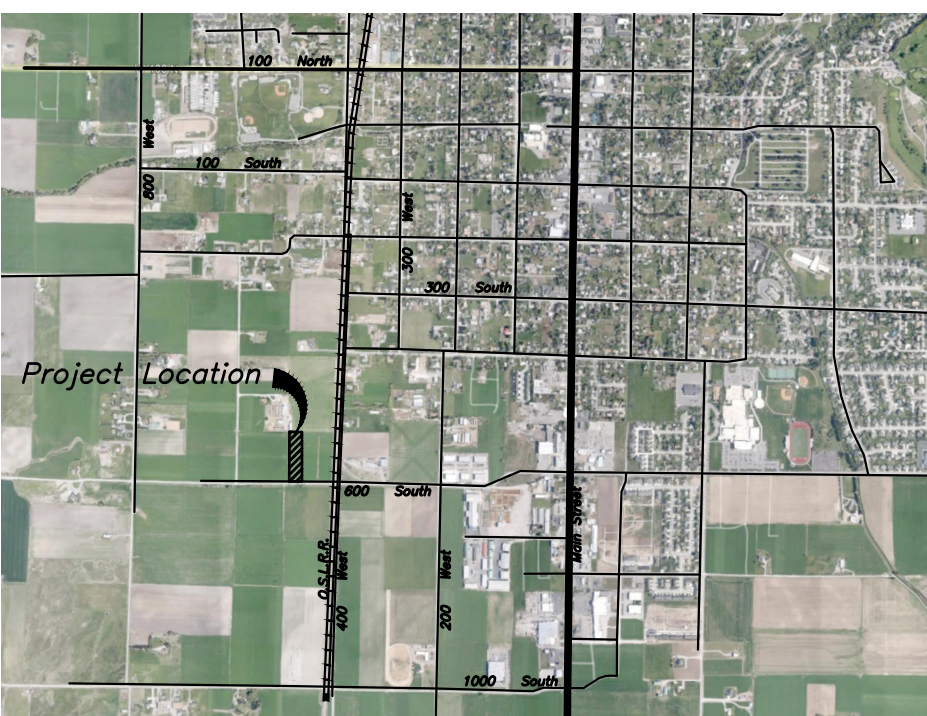
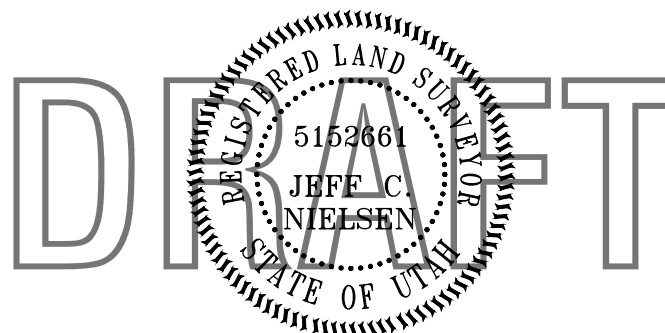


SURVEYOR'S CERTIFICATE

I, JEFF C. NIELSEN, DO HEREBY CERTIFY THAT I AM A REGISTERED LAND SURVEYOR, AND THAT I HOLD CERTIFICATE NO. 5152661 AS PRESCRIBED UNDER THE LAWS OF THE STATE OF UTAH, I FURTHER CERTIFY THAT BY AUTHORITY OF THE OWNERS I HAVE MADE A SURVEY OF THE TRACT OF LAND SHOWN ON THIS PLAT AND DESCRIBED BELOW, AND HAVE SUBDIVIDED SAID TRACT OF LAND INTO LOTS AND STREETS HEREAFTER TO BE KNOWN AS: BIRCH CREEK BUSINESS PARK PHASE 1 AND THE SAME HAS BEEN CORRECTLY SURVEYED AND ALL STREETS ARE THE DIMENSIONS SHOWN.

Subdivision Boundary

A PART OF THE NORTHWEST QUARTER OF SECTION 33, TOWNSHIP 13 NORTH, RANGE 1 EAST OF THE SALT LAKE BASE AND MERIDIAN. BEGINNING AT A POINT ON THE NORTH RIGHT-OF-WAY LINE OF 600 SOUTH STREET POINT BEING NORTH 00°07'28" WEST, A DISTANCE OF 2,665.91 FEET AND SOUTH 88°47'08" EAST, A DISTANCE OF 1,983.53 FEET FROM THE ALUMINUM CAP MONUMENTING THE SOUTHWEST CORNER OF SAID SECTION 33 FROM WHICH THE ALUMINUM CAP MONUMENTING THE NORTHWEST CORNER OF SAID SECTION 33 BEARS NORTH 00°07'28" WEST, A DISTANCE OF 6318.22 FEET, THENCE NORTH 01°49'44" EAST, A DISTANCE OF 229.63 FEET, THENCE SOUTH 87°40'02" EAST, A DISTANCE OF 259.90 FEET, THENCE SOUTH 02°57'08" WEST, A DISTANCE OF 224.64 FEET TO SAID NORTH RIGHT-OF-WAY LINE, THENCE NORTH 88°47'08" WEST, ALONG AFOREMENTIONED RIGHT-OF-WAY LINE A DISTANCE OF 255.50 FEET TO THE POINT OF BEGINNING. CONTAINING 1.34 ACRES AND 7 LOTS



VICINITY MAP
SMITHFIELD CITY UTAH

ROCKY MOUNTAIN POWER

- PURSUANT TO UTAH CODE ANN. § 54-3-27 THIS PLAT CONVEYS TO THE OWNER(S) OF OPERATORS OF UTILITY FACILITIES A PUBLIC UTILITY EASEMENT ALONG WITH ALL THE RIGHTS AND DUTIES DESCRIBED THEREIN.
- PURSUANT TO UTAH CODE ANN. § 17-27a-603(4)(c)(ii) ROCKY MOUNTAIN POWER ACCEPTS DELIVERY OF THE P.U.E. AS DESCRIBED IN THIS PLAT AND APPROVES THIS PLAT SOLELY FOR THE PURPOSE OF CONFIRMING THAT THE PLAT CONTAINS PUBLIC UTILITY EASEMENTS AND APPROXIMATES THE LOCATION OF THE PUBLIC UTILITY EASEMENTS, BUT DOES NOT WARRANT THEIR PRECISE LOCATION. ROCKY MOUNTAIN POWER MAY REQUIRE OTHER EASEMENTS IN ORDER TO SERVE THIS DEVELOPMENT. THIS APPROVAL DOES NOT AFFECT ANY RIGHT THAT ROCKY MOUNTAIN POWER HAS UNDER:
(i) A RECORDED EASEMENT OR RIGHT-OF-WAY
(ii) THE LAW APPLICABLE TO PRESCRIPTIVE RIGHTS
(iii) TITLE 54, CHAPTER 8a, DAMAGE TO UNDERGROUND FACILITIES OR
(iv) ANY OTHER PROVISION OF LAW.

APPROVED THIS ____ DAY OF _____, 2024

BY _____

TITLE _____

ENBRIDGE GAS UTAH

QUESTAR GAS COMPANY, DBA ENBRIDGE GAS UTAH, HEREBY APPROVES THIS PLAT SOLELY FOR THE PURPOSE OF CONFIRMING THAT THE PLAT CONTAINS PUBLIC UTILITY EASEMENTS. ENBRIDGE GAS UTAH MAY REQUIRE ADDITIONAL EASEMENTS IN ORDER TO SERVE THIS DEVELOPMENT. THIS APPROVAL DOES NOT CONSTITUTE ABRIGATION OR WAIVER OF ANY OTHER EXISTING RIGHTS, OBLIGATIONS OR LIABILITIES INCLUDING PRESCRIPTIVE RIGHTS AND OTHER RIGHTS. OBLIGATIONS OR LIABILITIES PROVIDED BY LAW OR EQUITY. THIS APPROVAL DOES NOT CONSTITUTE ACCEPTANCE, APPROVAL OR ACKNOWLEDGMENT OF ANY TERMS CONTAINED IN THE PLAT, INCLUDING THOSE SET FORTH IN THE OWNER'S DEDICATION OR IN THE NOTES, AND DOES NOT CONSTITUTE A GUARANTEE OF PARTICULAR TERMS OR CONDITIONS OF NATURAL GAS SERVICE. FOR FURTHER INFORMATION PLEASE CONTACT ENBRIDGE GAS UTAH'S RIGHT-OF-WAY DEPARTMENT AT 800-366-8532.

QUESTAR GAS COMPANY
dba ENBRIDGE GAS UTAH

APPROVED THIS ____ DAY OF _____, 2024

BY _____

TITLE _____

LLC ACKNOWLEDGMENT

STATE OF UTAH)
COUNTY OF CACHE) SS.

ON THIS ____ DAY OF _____, 2024, _____, PERSONALLY APPEARED BEFORE ME, WHOSE IDENTITY IS PERSONALLY KNOWN TO ME OR PROVEN ON THE BASIS OF SATISFACTORY EVIDENCE, AND WHO BY ME DULY SWORN/AFFIRMED, DID SAY THAT HE/SHE IS THE IS THE _____ OF BIRCH CREEK BUSINESS PARK, A UTAH LIMITED LIABILITY COMPANY, AND THAT SAID DOCUMENT WAS SIGNED BY HIM/HER ON BEHALF OF SAID LIMITED LIABILITY COMPANY BY AUTHORITY OF ITS OPERATING AGREEMENT OR RESOLUTION OF ITS MEMBERS, AND HE/SHE ACKNOWLEDGED TO ME THAT HE/SHE EXECUTED THE PLAT.
WITNESS MY HAND AND OFFICIAL SEAL.

SIGNATURE _____

A NOTARY PUBLIC COMMISSIONED IN UTAH
(PRINT NAME) _____

COMMISSION NUMBER - EXPIRES _____

(SEAL)

COUNTY RECORDER'S NO.

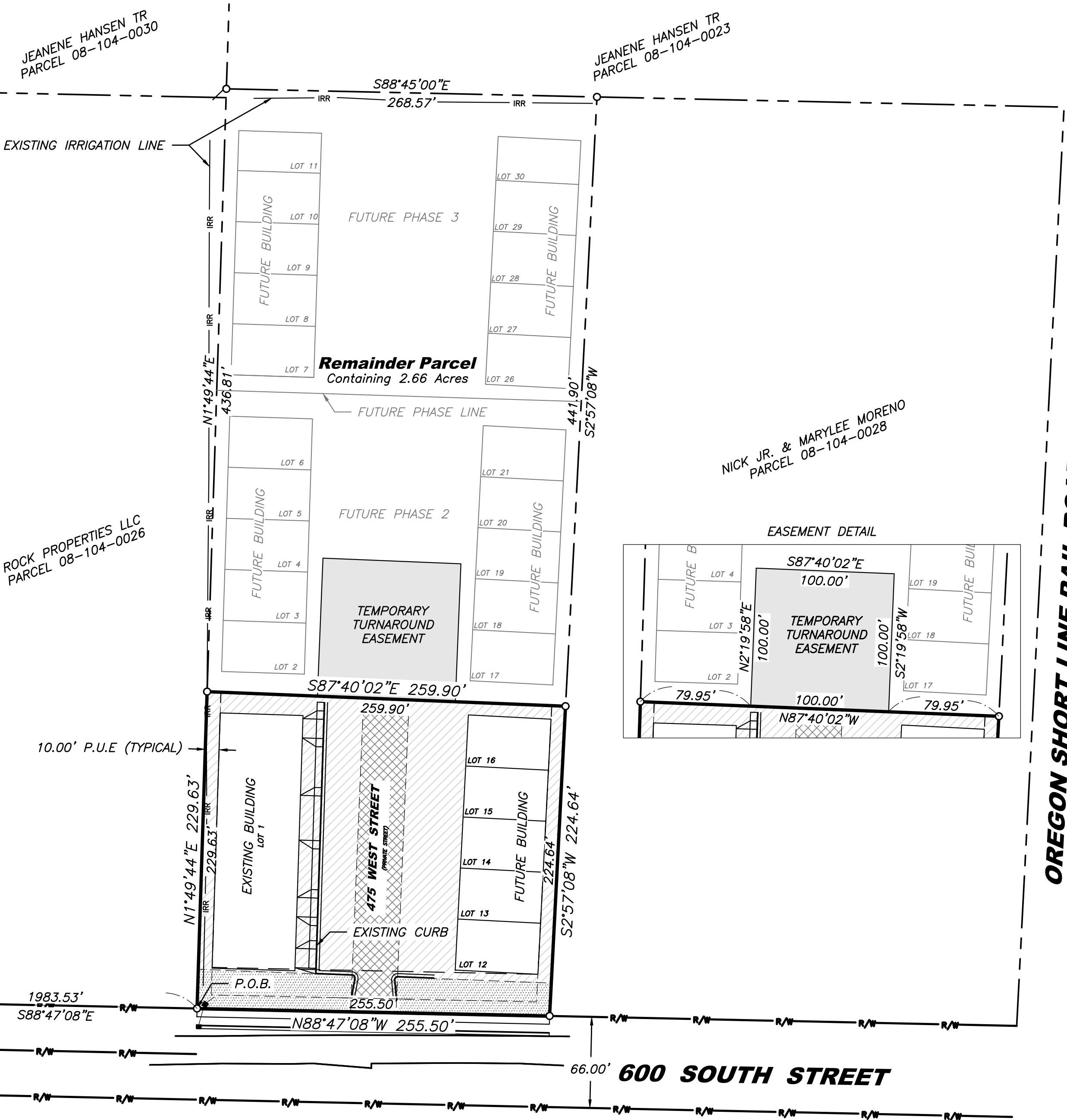
STATE OF UTAH, COUNTY OF _____, RECORDED AND FILED

AT THE REQUEST OF: _____

DATE: _____ TIME: _____ FEE: _____

ABSTRACTED _____

INDEX _____
FILED IN: FILE OF PLATS _____ COUNTY RECORDER



- Notes:
- All lots within this subdivision shall have equal ownership and unrestricted access to the private ingress-egress and utility easement.
 - The developer or the HOA will be responsible for the maintenance of all common space in the subdivision.
 - All sewer lines, sewer services, water lines, water service and storm water lines in the private streets and common areas are "PRIVATE" and will be owned and maintained by the developer or the HOA. Water meters will be owned and maintained by Smithfield City.
 - No parking or storing of any goods shall be permitted in the ingress-egress easement.
 - Slat fencing is required on the perimeter of the subdivision.
 - Dumpsters or garbage cans need to be placed in an enclosure or inside each unit.
 - The temporary turn around easement is to remain in place until the continuation of 475 West is constructed and another temporary or permanent easement is in place.
 - The temporary turn around shall be 100' in diameter and constructed of asphalt.
 - Smithfield City shall have access to the storm water retention ponds for inspection.

Record Owners: Birch Creek Business Park LLC.
64 South Main Street
Smithfield, Utah 84335

PLANNING COMMISSION APPROVAL

RECOMMEND APPROVAL THIS ____ DAY OF _____
A.D. 2024 BY THE SMITHFIELD CITY PLANNING AND ZONING COMMISSION.

BY: _____
CHAIRPERSON

CITY ENGINEERS CERTIFICATE

I CERTIFY THAT I HAVE HAD THIS PLAT EXAMINED AND THAT IT IS CORRECT AND IN ACCORDANCE WITH THE INFORMATION ON FILE IN THIS OFFICE.

DATE _____ CITY ENGINEER _____

CITY ATTORNEY APPROVAL

I CERTIFY THAT I HAVE EXAMINED THIS PLAT AND APPROVE THE PLAT AS TO FORM AS REQUIRED BY STATE LAW AND CITY ORDINANCE THIS ____ DAY OF _____, 2024.

SMITHFIELD CITY ATTORNEY _____

CITY COUNCIL APPROVAL AND ACCEPTANCE

PRESENTED TO THE SMITHFIELD CITY COUNCIL THIS ____ DAY OF _____ A.D. 2024, AT WHICH TIME THIS SUBDIVISION WAS APPROVED AND ACCEPTED.

MAYOR _____ ATTEST _____

UTILITY COMPANY APPROVALS
THE UTILITY EASEMENTS SHOWN ON THIS PLAT ARE APPROVED

COMCAST _____ DATE _____

OWNER'S DEDICATION

KNOW ALL MEN BY THESE PRESENTS THAT WE, THE UNDERSIGNED OWNERS OF THE ABOVE-DESCRIBED TRACT OF LAND, HAVING CAUSED THE SAME TO BE SUBDIVIDED INTO LOTS AND STREETS, TOGETHER WITH EASEMENTS TO HEREAFTER BE KNOWN AS BIRCH CREEK BUSINESS PARK PHASE 1, DO HEREBY DEDICATE FOR PERPETUAL USE OF THE OWNERS OF BIRCH CREEK BUSINESS PARK PHASE 1 ALL AREAS SHOWN AS COMMON AREAS ON THIS PLAT. FURTHER, WE CONVEY TO ANY AND ALL PUBLIC UTILITY COMPANIES A PERPETUAL, NON-EXCLUSIVE EASEMENT OVER THE PUBLIC UTILITY EASEMENTS SHOWN ON THIS PLAT, THE SAME TO BE USED FOR INSTALLATION, MAINTENANCE AND OPERATION OF UTILITY LINES AND FACILITIES. WE ALSO CONVEY ANY OTHER EASEMENTS AS SHOWN ON THE PLAT TO THE PARTIES INDICATED AND FOR THE PURPOSES SHOWN. IN WITNESS WHEREOF, WE HAVE HEREUNTO SET OUR SIGNATURES THIS ____ DAY OF _____, 2024.

BIRCH CREEK BUSINESS PARK LLC. _____

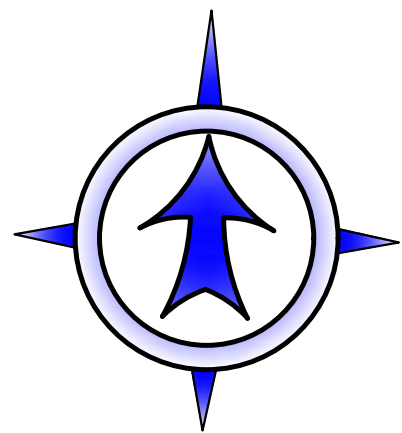
FORESIGHT
LAND SURVEYING

2005 North 600 West, Logan, Utah
435-753-1910

Drawn by JH 24-035.dwg 11/18/2024

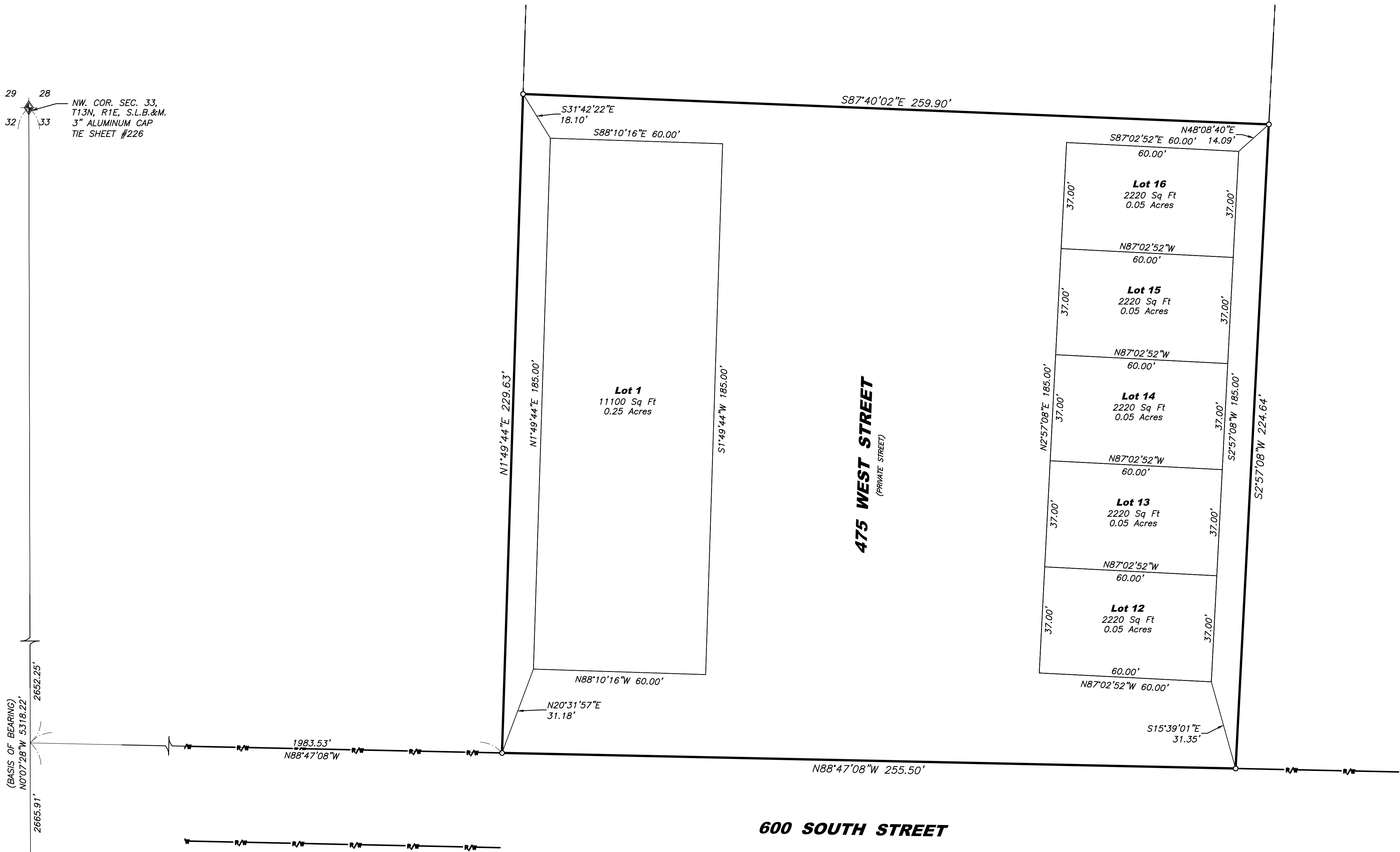
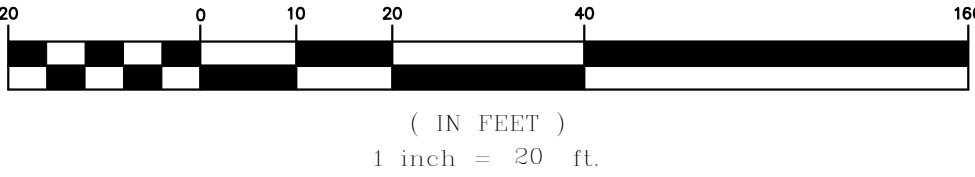
SHEET 1 OF 2

A FINAL PLAT FOR:
Birch Creek Business Park Phase 1
A PART OF THE NORTHWEST QUARTER OF SECTION 33, T13N, R1E, S.L.B.&M.
SMITHFIELD, CACHE COUNTY, UTAH



November 18, 2024

GRAPHIC SCALE



ADDRESSES TABLE	
LOT NUMBER	ADDRESS
LOT 1	600 SOUTH 475 WEST
LOT 12	588 SOUTH 475 WEST
LOT 13	582 SOUTH 475 WEST
LOT 14	576 SOUTH 475 WEST
LOT 15	570 SOUTH 475 WEST
LOT 16	564 SOUTH 475 WEST

FORESIGHT
LAND SURVEYING

2005 North 600 West, Logan, Utah
435-753-1910
Drawn by JH 24-035.dwg 11/18/2024



Smithfield City Staff Report

Community Development Department

Administration • Engineering • Planning • Zoning

Birch Creek Business Park Subdivision

November 20, 2024

This staff report is an analysis of the application information base on adopted city codes, standard city development practices and other available information. This report is to be used to review and consider the merits of the application. Additional information may be provided, that supplements or amends this report.

Project Information

Parcel ID: 08-104-0027

Applicant: Jesse Vega

Action Type: Administrative

Staff Recommendation: Approval

Project Location

Location:

475 West 600 South
Smithfield, Utah

Lot Size:

1.34 Acres

Surrounding Uses:

North - Commercial (GC)
South - Commercial (GC)
East - Agricultural (A-10)
West - Commercial (GC)

Current Zoning:

GC (General Commercial)

Proposed Zoning:

None

Project Summary

Jesse Vega and Rigo Chaparro are requesting approval of a final plat for the first phase of a commercial subdivision on a (4) four acre property, located at 475 West 600 South. They have submitted a final plat, final application and construction drawings. They have met all the necessary requirements as per Smithfield City code, please reference the documents in the city packet for additional information.



11/05/2024

Smithfield City Community Development
96 South Main Street, Smithfield, Utah 84335

Phone: (435) 563.6226
Email: info@smithfieldcity.org

<http://smithfieldcity.org/comdev>
Administration • Engineering • Planning • Zoning

Page 1

Findings of Fact

1. The details and information in the final plat, meet the requirements found in the major subdivision chapter. §16.07.040 and §16.07.050
2. The final plat was submitted and reviewed in accordance with the municipal code. §16.12.020, §16.12.030 and §16.12.050
3. All drawing details in this plat have been reviewed by the city. §16.12.040

Conclusion and Recommendation

Based on the findings of fact listed above, the staff recommends **approval** of the Birch Creek Business Park Subdivision Final Plat phase 1, as meeting the requirements of Smithfield City Municipal Code.



ORDINANCE NO. 24-27

**AN ORDINANCE ESTABLISHING A TIME AND PLACE FOR
HOLDING REGULAR MEETINGS DURING CALENDAR YEAR 2025**

Be it ordained by the governing body of the municipality of Smithfield City, Utah.

SECTION 1.

TIME AND PLACE OF REGULAR COUNCIL MEETING. The city council shall conduct a regular meeting which shall be held on the Wednesday's listed below of each month during 2025 at the City Office Building, located at 96 South Main, Smithfield, Utah. The meeting shall begin at 6:30 P.M.; unless otherwise posted.

January 8 th	February 12 th
March 12 th	April 9 th
May 14 th	June 11 th
July 9 th	August 13 th & 27 th
September 10 th	October 8 th
November 12 th	December 10 th

TIME AND PLACE OF PLANNING COMMISSION MEETING. The Planning Commission shall conduct its regular meeting on the third (3rd), Wednesday of each month during 2025 at the City Office Building, located at 96 South Main, Smithfield, Utah. The meeting shall begin at 6:30 P.M.; unless otherwise posted.

Changes to the place, time, or cancellations will be posted in advance.

SECTION 2. EFFECTIVE DATE. This ordinance shall take effect immediately upon posting.

Approved and signed this 11th day of December, 2024.

SMITHFIELD CITY CORPORATION

Kristi Monson, Mayor

ATTEST:

Dana Lazcanotegui, City Recorder



Smithfield City Staff Report

Community Development Department

Administration • Engineering • Planning • Zoning

Ordinance 24-25 MPC PUD Unused Plat

November 20, 2024

This summary analysis of the proposed ordinance is based on previously adopted city codes and standard city development practices. This report is to be used to review and consider the proposed changes to the Smithfield Municipal Code.

Unused Plats in MPC and PUD Approvals

- The Master Plan Community and the Planned Unit Development codes both stipulate, that the approved rezone directly corresponds with the approved preliminary plans. The current code stipulates, that if the approved plans are unused, than the city will start the the rezone process to the previously existing zone.

It is proposed that we change the current city code, to remove the responsibility of rezoning, in the case of unused plans, from the city to the prospective developer. The same wording needs to be altered in both the MPC and PUD code.



ORDINANCE NO. 24-25

WHEREAS, the City Council of Smithfield City, Cache County, Utah, passed and adopted the Smithfield Municipal Code on November 11, 2015; and

WHEREAS, the City Council has determined there is a need to update, repeal, amend and/or modify certain provisions contained in the referenced Municipal Code;

NOW, THEREFORE, the City Council of Smithfield City, Utah hereby adopts, passes and publishes the following:

AN ORDINANCE AMENDING THE SMITHFIELD CITY MUNICIPAL CODE TITLE 17 “ZONING REGULATIONS”, CHAPTER 17.81 “MASTER PLANNED COMMUNITY (MPC) ZONE”, SECTION 17.81.040 “REZONE REQUIRED” AND CHAPTER 17.88 “PLANNED UNIT DEVELOPMENTS”, SECTION 17.88.150 “FAILURE TO PERFORM”.

BE IT ORDAINED BY THE CITY COUNCIL OF SMITHFIELD CITY, CACHE COUNTY, UTAH, AS FOLLOWS:

1. The following sections shall be amended as indicated. Those portions which are ~~struck out~~ shall be deleted and those that are highlighted in **yellow** shall be added.

17.81.040 REZONE REQUIRED

While not all areas in Smithfield will be suitable for the MPC designation, it is intended that the MPC be used throughout Smithfield City. Those who wish to petition the City for a rezone of their property to an MPC shall follow the procedure set forth in SMC 17.08.040, “Rezoning.” A preliminary site and landscape plan detailing the developer’s intent for the entire parcel under consideration for rezone and the subsequent phasing plan shall be submitted and reviewed as part of the rezone request.

In evaluating a request for an MPC rezone, the Planning Commission and City Council shall consider the criteria outlined in SMC 17.81.050, “Development Standards.” If the rezone is approved with conditions, the preliminary plan must return to the city council, showing the proposed changes.

Additionally, as part of the rezone request, a developer shall demonstrate to the Planning Commission and City Council how the proposal addresses and fulfills the specific goals and values related to architecture, site design and walkability, which are found in the Smithfield City General Plan and in the purpose statement of this Chapter.

~~At~~ **The** approved MPC rezone directly corresponds to the approved preliminary plan(s). If said plan(s) are altered, modified or unused, **another rezone must be completed using the standard rezone process.** ~~the Smithfield City Planning Department shall start the process of rezoning to the original zoning classification which existed on the parcel(s) before the MPC rezone was approved.~~

Changes to the approved plans which will prompt a city rezone include the following: plans that change the number or size of any new lot(s), the calculations of density bonuses, the location of

approved amenities and any conditions set by the Planning Commission or City Council.

17.88.150 FAILURE TO PERFORM

In case of failure or neglect to comply with any and all of the conditions and regulations herein established, and as specifically made applicable to a PUD, such failure or neglect shall be cause for termination of the approval of the project. Failure or neglect to comply with the requirements and to maintain the buildings and premises in accordance with the conditions or approval thereafter shall also be deemed to be a violation of this chapter.

The approved PUD rezone directly corresponds to the approved preliminary plan(s). If said plan(s) are altered, modified or unused, **another rezone must be completed using the standard rezone process.** ~~the Smithfield City Planning Department will start the process of rezoning the parcel(s) to the original zoning classification before the PUD overlay zone was approved.~~

Changes to the approved plans which will prompt a rezone by the city include the following: plans which change the number or size of any new lot(s), the calculations of density bonuses, the location of approved amenities and any conditions set by the Planning Commission or City Council.

2. Should any section, clause, or provision of this Ordinance be declared by a court of competent jurisdiction to be invalid, in whole or in part, the same shall not affect the validity of the Ordinance as whole, or any other part thereof.
3. All ordinances, and the chapter, clauses, sections, or parts thereof in conflict with provisions of this ordinance are hereby repealed, but only insofar as is specifically provided for herein.
4. This ordinance shall become effective after the required public hearings and upon its posting as required by law.

THIS ORDINANCE shall be attached as an amendment to the Smithfield Municipal Code above referred to.

Approved and signed this 11th day of December, 2024

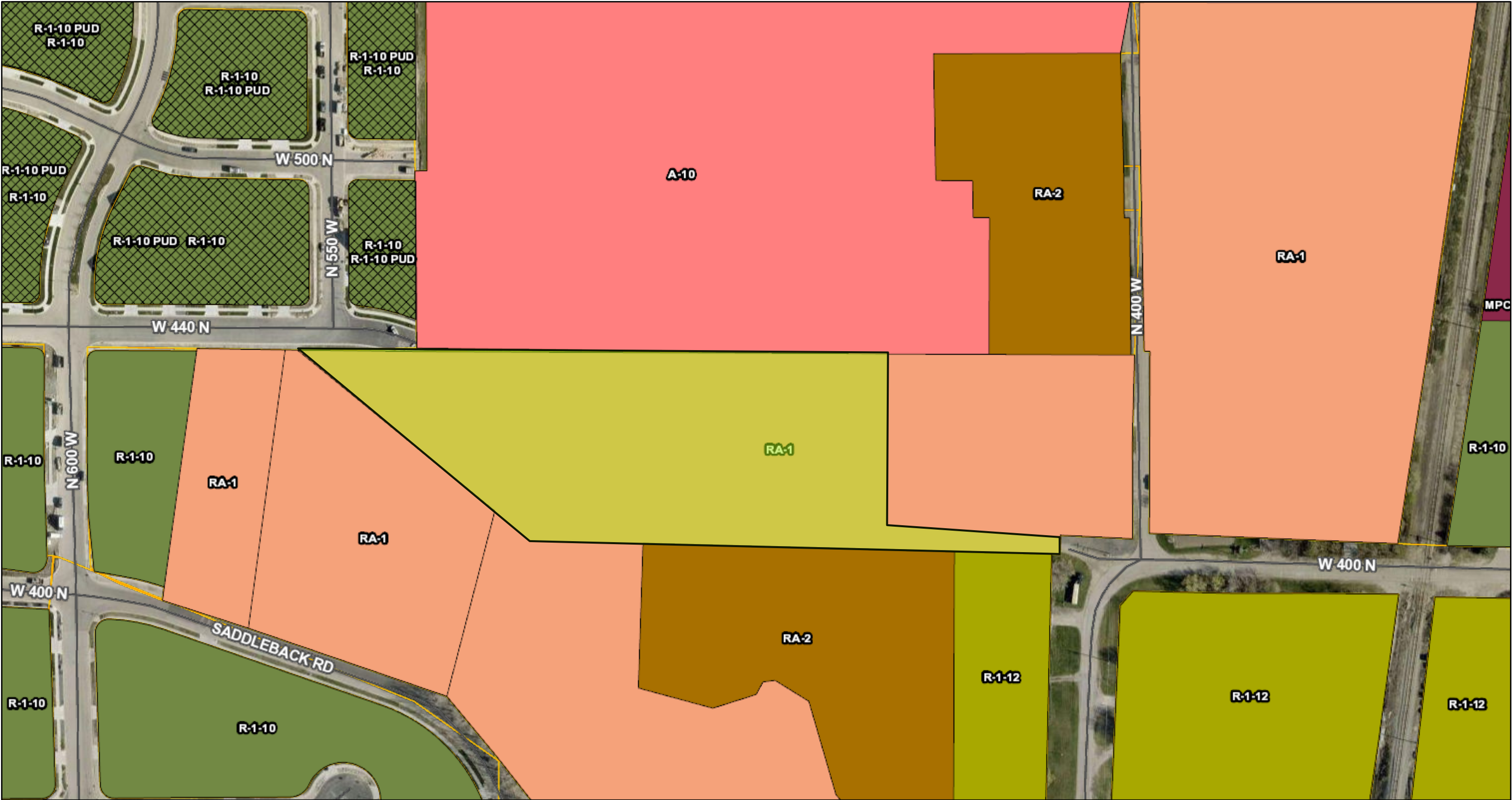
SMITHFIELD CITY CORPORATION

Kristi Monson, Mayor

ATTEST:

Dana Lazcanotegui, City Recorder

ArcGIS Web Map



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- Override 1

Wellsville Zoning

NEIGHBORHOOD COMMERCIAL - NC

COMMUNITY COMMERCIAL - C1 - C2

GENERAL COMMERCIAL - GC

HIGHWAY COMMERCIAL - CH

MANUFACTURING

RESIDENTIAL AGRICULTURE - 5 ACRE

RESIDENTIAL - 1 ACRE

RESIDENTIAL - 1/2 ACRE

RESIDENTIAL - 12,000 SF

RESIDENTIAL - MULTIFAMILY

RECREATIONAL PLANNED DEVELOPMENT

RESIDENTIAL CRITICAL AREA

FOREST RECREATION - 40 ACRE

Trenton Zoning

AGRICULTURAL

COMMERCIAL C1

COMMERCIAL C2

PARK

RESIDENTIAL

PUD OVERLAY

MIXED USE OVERLAY

AGRICULTURAL - A-3

AGRICULTURAL - A-5

AGRICULTURAL - A-10

CENTRAL BUSINESS DISTRICT - CB

COMMERCIAL PROFESSIONAL

COMMUNITY COMMERCIAL - CC

GENERAL COMMERCIAL - GC

INSTITUTIONAL - I-1

MANUFACTURING - M1

MULTIPLE FAMILY RESIDENTIAL - RM

RESIDENTIAL AGRICULTURAL - RA-1

RESIDENTIAL AGRICULTURAL - RA-2

RESIDENTIAL R-1-10

RESIDENTIAL R-1-12

RESIDENTIAL R-1-20

MASTER PLANNED COMMUNITY - MPC

AGRICULTURAL - AG

COMMERCIAL - C

COMMERCIAL - C1

COMMERCIAL PARKING - CP

PARK - PR

MIXED USE - MU

HISTORIC

RESIDENTIAL - R-1-8

RESIDENTIAL - R-1-10

RESIDENTIAL - R-1-12

AGRICULTURAL A-10

AGRICULTURAL A-5

CENTRAL BUSINESS DISTRICT CBD

PLANNED INDUSTRIAL COMMERCIAL PIC

HIGHWAY COMMERCIAL HC

MANUFACTURING - LIGHT INDUSTRIAL MLI

PLANNED INDUSTRIAL COMMERCIAL PIC

RESIDENTIAL ESTATE RE-1

RESIDENTIAL ESTATE RE-2

RICHMOND, RESIDENTIAL LOW DENSITY RLD

RESIDENTIAL MEDIUM DENSITY RMD

PLANNED UNIT DEVELOPMENT

RESIDENTIAL MULTI-FAMILY MF

CITY

SCHOOL

TRAILER

PARK

CEMETERY

Providence Zoning

AGRICULTURAL District

Commercial General District

Commercial Highway District

Life Cycle Residential District 4-12

Mixed Use District MXD 25-33

Multiple Residential District R-M-7

Multiple Residential District R-M-12

Multiple Residential District R-M-18

Public District

Residential District R-1-1

Residential District R-1-6

Residential District R-1-8

Residential District R-1-10

Residential District R-1-12

Residential District R-1-20

Paradise Zoning

COMMERCIAL NEIGHBORHOOD

RESIDENTIAL AGRICULTURAL RA-5

RESIDENTIAL R-1.25

North Logan Zoning

AGRICULTURAL - A10

CITY CENTER COMMERCIAL - CCC

CITY CENTER ADJACENT - CCA

COMMERCIAL GENERAL - CG

COMMUNITY COMMERCIAL - CC

DOWNTOWN - DT

HOSPITAL - HOSP

HIGH-TECH MFG. AND RESEARCH - M-2

MFG. HEAVY MFG. AND RESEARCH - MC

MIXED USE GENERAL - MXG

PROFESSIONAL - PR

RESIDENTIAL BUSINESS - RB

RESIDENTIAL ESTATE - RE -1

RESIDENTIAL ESTATE - RE-2

RESIDENTIAL R-1-10

RESIDENTIAL R-1-12

RESIDENTIAL R-1-15

RESIDENTIAL R-1-20

RESIDENTIAL R-1-30

RESIDENTIAL SINGLE FAMILY - SF6

RESIDENTIAL MULTI FAMILY - RM

MIXED RESIDENTIAL 7 - MR7

MIXED RESIDENTIAL 8 - MR8

PARK LAND

RECREATION SCHOOL

Residential - PUD

Nibbley Zoning

AGRICULTURE Zone - A

Residential Estate Zone - R-E

Residential Zone - R-1

Residential Zone - R-1A

Residential Zone - R-2

Residential Zone - R-2A

Residential Mixed Zone - R-M

Commercial Zone - C

Neighborhood Commercial Zone - C-N

Industrial Zone - I

Park/School - P/S

Floodplain Overlay District - FP

Residential Development - R-PUD

Newton Zoning

(A1) AGRICULTURAL

(C1) COMMERCIAL

(R1) RESIDENTIAL

Millville Zoning

AGRICULTURAL (A)

COMMERCIAL (C-G)

OPEN SPACE (OS)

RESIDENTIAL (R-1)

RESIDENTIAL (R-2)

TOWN CENTER (TC)

Mendon Zoning

AGRICULTURAL - A-1

COMMERCIAL - C-1

LIGHT INDUSTRIAL - L-1

MULTI-FAMILY - R-2

PARK

PUBLIC

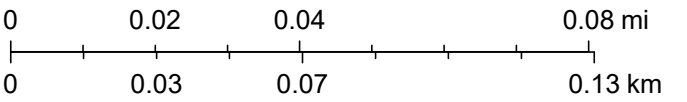
Logan Zoning

SUBURBAN NEIGHBORHOOD

TRADITIONAL NEIGHBORHOOD

MIXED RESIDENTIAL TRANSITIONAL

MIXED RESIDENTIAL LOW (MR-12)



Maxar, Microsoft, Cache County



Smithfield City Staff Report

Community Development Department

Administration • Engineering • Planning • Zoning

Smithfield City Rezone

November 20, 2024

This staff report is an analysis of the application information base on adopted city codes, standard city development practices and other available information. This report is to be used to review and consider the merits of the application. Additional information may be provided, that supplements or amends this report.

Project Information

Parcel ID: 08-048-0012

Applicant: Smithfield City

Action Type: Legislative

Staff Recommendation: None

Project Location

Location:

420 North 450 West
Smithfield, Utah

Lot Size:

4.55 Acres

Surrounding Uses:

North - Agriculture A-10

Residential R-1-10 PUD

South - Residential Agriculture RA-1

East - Residential R-1-12

Residential Agriculture RA-2

West - Residential Agriculture RA-1

Current Zoning:

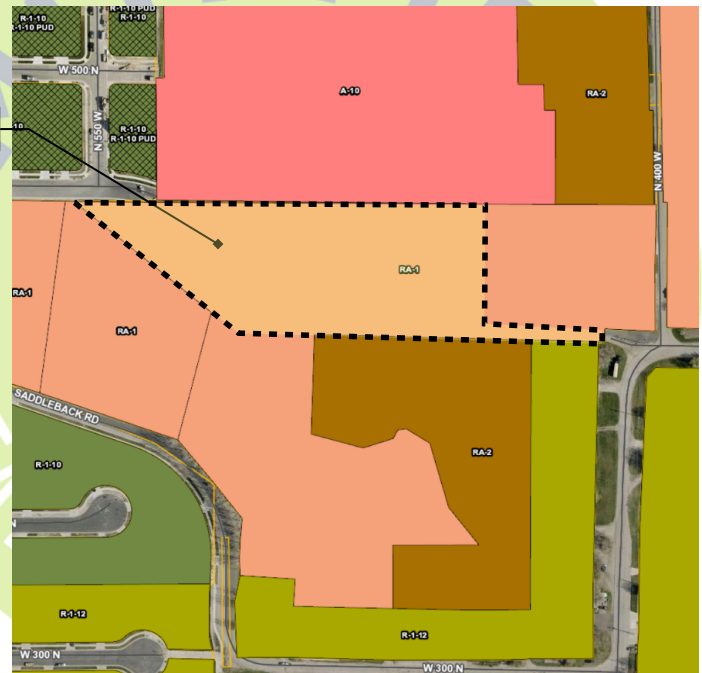
RA-1 Residential
Agriculture

Proposed Zoning:

R-1-12 Residential

Project Summary

Smithfield City is requesting a rezone for the property located at approximately 420 North and 450 West. The parcel is currently being used for agriculture and is needed for a road connection that will conform to the city master transportation plan. The property has A-10 properties to the North that have not been rezoned but is primarily surrounded by residential and residential agricultural zones. Smithfield City is requesting to rezone the property from RA-1 to R-1-12.



11/05/2024

Smithfield City Community Development
96 South Main Street, Smithfield, Utah 84335

Phone: (435) 563.6226
Email: info@smithfieldcity.org

<http://smithfieldcity.org/comdev>
Administration • Engineering • Planning • Zoning

Page 1

ORDINANCE NO 24-26

AN ORDINANCE AMENDING TITLE 17, ZONING OF THE SMITHFIELD MUNICIPAL CODE, BY AMENDING THE ZONING MAP OF SMITHFIELD CITY.

BE IT ORDAINED by the City Council of Smithfield City, Utah as follows:

That certain map or maps entitled "Zoning Map of Smithfield City, Utah" is hereby amended and the following described property is hereby rezoned from RA-1 (Residential Agricultural 1-Acre) to R-1-12 (Single Family Residential 12,000 Square Feet).

Approximate Property Location: 450 West 400 North

Cache County Parcel Number: 08-079-0008

BEG AT S/4 COR SEC 21 T 13N R 1E & TH N 1*01' W 220.77 FT (N 3.5 CHS BR) TH N 89*30'16" W 89.56 FT TO TRUE POB TH S1*01'E 251.85 FT TH S88*12'16"E 359.15 FT TO W LN OF 400 W ST TH S1*01'E 2.67 FT TO W'LY EXT OF N LN OF 400 N ST TH N88*32'37"W 111.78 FT ALG EXT OF N LN OF 400 N ST TO N'LY EXT OF W LN OF 400 W ST TH S1*33'51"W 29.25 FT TO PT BR S'LY 66 FT OF S LN OF SEC 21 & E'LY EXT OF FENCE TH N88*18'07"W 766.23 FT ALG LN BR PARALLEL TO S LN OF SEC 21 TH N51*20'22"W 59.77 FT TH N49*46'05"W 370.64 FT TO PT N 3.5 CHS OF S LN OF SEC 21 TH S89*30'16"E 844.61 FT TO BEG CONT 4.55 AC M/B

Approximately 4.55 Acres

APPROVED by the Smithfield City Council this 11th day of December, 2024.

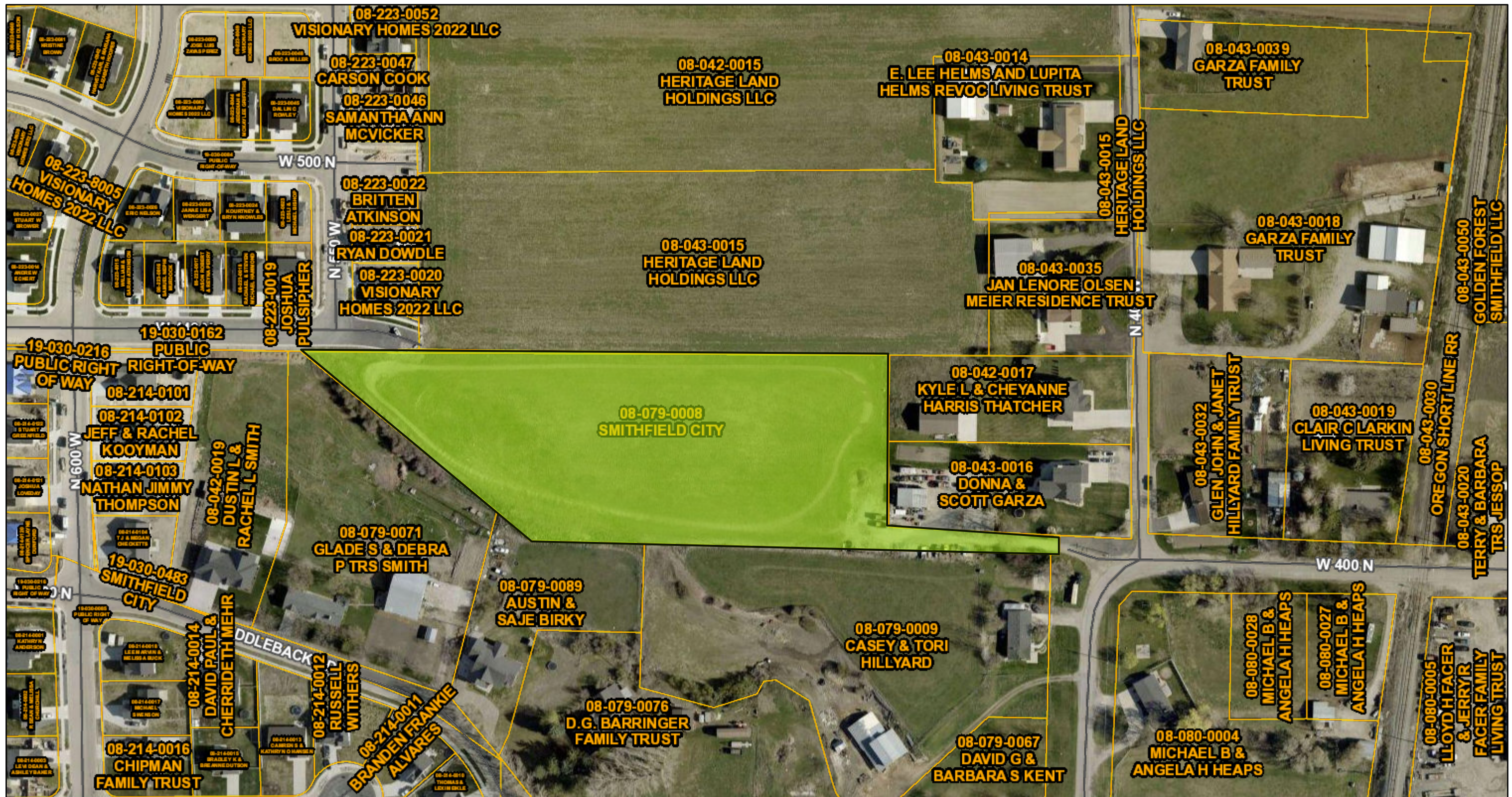
SMITHFIELD CITY CORPORATION

Kristi Monson, Mayor

ATTEST:

Dana Lazcanotegui, City Recorder

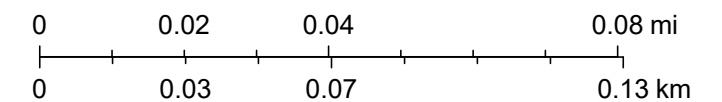
ArcGIS Web Map



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 Override 1
 Gravel
 Municipal Boundaries
Class B Surface Type
 Dirt
 County Boundary
 Asphalt
 Private
 Parcel Current

1:2,257



Maxar, Microsoft

ORDINANCE NO. 24-28

WHEREAS, the City Council of Smithfield City, Cache County, Utah, passed and adopted the Smithfield Municipal Code on November 11, 2015; and

WHEREAS, the City Council has determined there is a need to update, repeal, amend and/or modify certain provisions contained in the referenced Municipal Code;

NOW, THEREFORE, the City Council of Smithfield City, Utah hereby adopts, passes and publishes the following:

AN ORDINANCE AMENDING THE SMITHFIELD CITY MUNICIPAL CODE TITLE 2 “ADMINISTRATION AND PERSONNEL”, CHAPTER 2.16 “CITY OFFICERS GENERALLY”, SECTIONS 2.16.160 “JUSTICE COURT JUDGE”, 2.16.030 “OATH OF OFFICE”, 2.16.090 “CITY MANAGER”, 2.16.050 “SALARIES”, CHAPTER 2.36 “PLANNING COMMISSION”, SECTIONS 2.36.015 “PLANNING DEPARTMENT CREATED”, 2.36.020 “TERM OF OFFICE”, 2.36.060 “PETITION FOR CHANGE”, AND CHAPTER 2.40 “BOARD OF ADJUSTMENT”.

BE IT ORDAINED BY THE CITY COUNCIL OF SMITHFIELD CITY, CACHE COUNTY, UTAH, AS FOLLOWS:

1. The following sections shall be amended as indicated. Those portions which are ~~struck out~~ shall be deleted and those that are highlighted in **yellow** shall be added.

2.16.160 JUSTICE COURT JUDGE: RESERVED

~~The office of city justice court judge is hereby created and the person appointed to this office shall act as the justice court judge of the Smithfield City justice court. The justice court judge shall be appointed and shall have such powers and duties as set forth in the Utah Code Annotated, as amended.~~

2.16.030 OATH OF OFFICE

B. **Administered:** The oath of office shall be administered by the city recorder, ~~any judge, including a justice court judge,~~ or notary public.

2.36.015 PLANNING DEPARTMENT CREATED

~~There is established a planning department consisting of a city planner, planning and zoning administrator, and other such individuals designated by resolution of the city council.~~

There is established a planning department consisting of a Planning Manager and other such individuals as designated or assigned by the City Manager.

2.36.020 TERM OF OFFICE

The terms of the planning commission shall be staggered. Each member of the planning commission shall serve for a term of five (5) years and until his successor is appointed, provided that the term of the first members shall be such that the terms of two (2) members shall expire each year. Terms of members of the planning commission shall begin on or before the first Monday in February of each year. The governing body may remove any member of the planning commission for cause and after a public hearing, if one is requested. Vacancies shall be promptly filled in the same manner as the original appointment for the remainder of the unexpired term.

Each member of the planning commission shall serve for a term of four (4) years and until his/her successor is appointed. Terms of members of the planning commission, including alternates, shall begin upon the approval date by the city council. The city council may remove any member for cause.

2.36.060 PETITION FOR CHANGE

In each instance where any person shall desire to have such a change made, a petition shall be made to the governing body, definitely setting out such request and particularizing detailing the change desired.

~~2.40~~ BOARD OF ADJUSTMENT RESERVED

(Repealed)

2.16.090 CITY MANAGER

1. **Appoint And Remove Employees:** The city manager may, under the direction of the mayor, have the authority to appoint, employ and remove employees as provided herein. The city manager shall also be responsible for reviewing the status and performance of any personnel being considered for promotion in and discharge, transfer, or demotion from appointment or employment with the city. The city manager shall also perform annual performance evaluations of all appointed officials and employees, except for the city recorder, treasurer, chief of police and fire chief, which shall be performed by the mayor, and except for any others performed by department heads or other city supervisors.

2.16.050 SALARIES

- A. The salary of the officers of this municipality shall be paid in the amount, set by ordinance, and at such time as is set by ordinance. established in the Employee Personnel Manual.
- B. In addition to the salary paid the officers and employees of this municipality, they shall receive the following benefits:
 - 1. Health and accident insurance for themselves and their families on such basis and cost to the employee or officer as the governing body may from time to time establish by resolution; in the Employee Personnel Manual.
 - 2. Vacation and sick leave Personal Time Off (PTO) on such basis as the governing body may from time to time establish by resolution; in the Employee Personnel Manual.
 - 3. Participation in the Utah state retirement (URS) program on such basis and cost as the

governing body may from time to time ~~by resolution~~ establish **in the Employee Personnel Manual**.

2. Should any section, clause, or provision of this Ordinance be declared by a court of competent jurisdiction to be invalid, in whole or in part, the same shall not affect the validity of the Ordinance as whole, or any other part thereof.
3. All ordinances, and the chapter, clauses, sections, or parts thereof in conflict with provisions of this ordinance are hereby repealed, but only insofar as is specifically provided for herein.
4. This ordinance shall become effective after the required public hearings and upon its posting as required by law.

THIS ORDINANCE shall be attached as an amendment to the Smithfield Municipal Code above referred to.

Approved and signed this 11th day of December, 2024

SMITHFIELD CITY CORPORATION

Kristi Monson, Mayor

ATTEST:

Dana Lazcanotegui, City Recorder

SECTION VI – RULES & REGULATIONS

ARTICLE IV - PUBLIC WORKS DEPARTMENT AND PARKS DIVISION ON CALL POLICY

Policy

Smithfield City is of sufficient size to necessitate 24-hour response to emergencies and/or utility or weather-related problems. To meet this need, water, public works and park employees, in addition to their regular 40-hour work week, will be responsible for covering all emergency calls on a rotation basis within their departments. All employees as designated by their department head shall participate in the on-call program.

A. RESPONSIBILITIES OF ON-CALL EMPLOYEES & DEPARTMENT HEADS

1. When a public works or park department employee is on call he/she will be provided access to a City vehicle.
2. The on-call employee may use the City's vehicle only for travel when responding to calls or performing other work functions for the City. Persons other than City employees may not accompany in vehicles except when approved by the Department Head or City Manager.
3. Except for on-call employees, animal control officers, and police officers, no City employee will be allowed to take a City vehicle home, unless approved by the City Manager.
4. After-hours calls will be initially directed to an on-call cell phone supplied by the City.
5. The on-call employee will respond appropriately, to any situation he/she is called out on. In such cases, those working hours will be paid at an overtime rate, 1.5 times their hourly rate, with a one (1) hour minimum. The same will apply if the on-call employee is called out when on-call during a holiday.
6. An employee will be on-call from 8:00 A.M. Monday to 7:59 A.M. the following Monday.
7. Employees wanting to trade on-call responsibilities with other employees will be allowed to do so upon approval of the department head.
8. The department head or designee shall be responsible for notifying city administration of the name and cell phone number of the employee on-call for the week.

RESOLUTION 24-07

SMITHFIELD CITY'S PREVAILING FEE SCHEDULE

WHEREAS, Smithfield City, being an incorporated City, desires to provide a combined and complete schedule of fees charged by the City; and,

WHEREAS, Smithfield City has referenced several assessed fees throughout the Municipal Code as being identified on the most current prevailing fee schedule; and,

WHEREAS, these fees are changed from time to time; and,

WHEREAS, in the process of daily administration of the City, it is deemed to be more efficient to consolidate all assessed fees on one schedule,

NOW, THEREFORE, be it resolved;

That the Smithfield City Prevailing Fee Schedule be adopted setting forth the fees to be charged from December 12, 2024 until a future update by the city council (See attached schedule).

Approved and signed this 11th day of December, 2024

SMITHFIELD CITY CORPORATION

Kristi Monson, Mayor

ATTEST:

Dana Lazcanotegui, City Recorder

12.24.050 PLANTINGS

Street tree plantings, in the park strip, must conform in species and location with the Smithfield City tree list. No species other than those included in the tree list, may be planted as street trees or park trees without the written permission of the Tree Committee.

HISTORY

Adopted by Ord. [15-20](#) on 11/11/2015

Amended by Ord. [21-38](#) on 12/8/2021