



SMITHFIELD CITY COUNCIL MINUTES November 13, 2024

The Smithfield City Council met in a regularly scheduled meeting at 96 South Main Street, Smithfield, Utah on Wednesday, November 13, 2024. The meeting began at 6:30 P.M. Mayor Kristi Monson was in the chair. Opening remarks by Sue Hyer

Council Members in Attendance: Wade Campbell, Sue Hyer, Todd Orme, Jenn Staker, Ted Stokes

City Staff: Justin Lewis (City Manager), Dana Lazcanotegui (City Recorder), Clay Bodily (City Engineer), Shawn Bliss (Library Director), Karen Bowling (Assistant Library Director)

Visitors: Jeff Barnes, Nan King, Zane Hyer, Mary Feldman, Michael Harris, Rylee Cracroft, Donya Harvey, Lance Harvey, Dave Forrester, Jeff Gittins, Lucy Harris

Approval of City Council Meeting Minutes from October 9, 2024

***** Motion made by Councilmember Campbell to approve the October 9, 2024 meeting minutes. Motion seconded by Councilmember Staker. Vote 5-0. *****

Yes Vote: Campbell, Hyer, Orme, Staker, Stokes

No Vote: None

Resident Input

Lucy Harris thanked the Council for their service. She noted that Sunset Park is in the best condition she has ever seen. She also appreciates the "Three Things About Smithfield" email that is sent out each week.

Youth Council Report

Evalee Wadsworth shared that the Youth Council recently helped with Trick-or-Treat Street and the Veteran's Day lunch hosted by the Smithfield Lions Club. They will be helping with the upcoming Turkey Trot, Storybook Festival, and Chamber of Commerce Night of Giving. Mayor Monson thanked them for all their service.

Discussion and possible approval of Paul Daybell as a member of the Smithfield Library Board

Paul Daybell has volunteered and been recommended to serve as a member of the Library Board. He lives in Smithfield and is a librarian at USU, working in Special Collections which is rare books and art.

***** Motion made by Councilmember Campbell to approve the appointment of Paul Daybell to serve as a member of the Smithfield Library Board. Motion seconded by Councilmember Staker. Vote 5-0. *****

Yes Vote: Campbell, Hyer, Orme, Staker, Stokes
No Vote: None

Update with members of the Historical Preservation Commission

Donya Harvey, the Activities Coordinator, shared an overview of the Founder's Day event held on October 12, 2024, highlighting several local, long-standing businesses. There will be a Museum Open House on December 2, 2024.

Mike Harris, the President of the Historical Commission, thanked Mr. Lewis and Smithfield City employees for supporting the work at the "rock store" (the old Douglas Mercantile building that is being turned into a museum). There will be a Historical Preservation Commission meeting at the Smithfield City Office Building on November 21st at 5:30 p.m.

Jeff Gittins thanked Councilmember Orme for being the liaison between the Council and the Preservation Commission; he has been a great support. He appreciates the improvements made at the cemetery. The State Historic Preservation Office (SHPO) recently held a conference in Price, Utah, where they presented on Main Street America. He has some information he will provide to the City. They recently hosted a local Boy Scout troop at the Carnegie Library, and it was a great experience. He has been helping several high school students doing history on the City. He brought a WWII poster for the Council and public to view; the poster was gifted to the Commission. He shared some stories from an 1862-1922 journal from James Cantwell and a 1926 City ordinance prohibiting soft drinks. History is a valuable resource.

Discussion and possible vote on Ordinance 24-23, an Ordinance amending the Smithfield City Municipal Code Title 17 "Zoning Regulations", Chapter 17.81 "Master Planned Community (MPC) Zone, Section 17.81.050 "Development Standards".

Mr. Boudrero explained that the Master Planned Community (MPC) Code stipulating the maximum number of units per structure is vague and has potential for misinterpretation. The proposal is to clarify the verbiage; any building will have no more than five (5) units §17.81.050(E).

The Planning Commission reviewed the change and has forwarded a recommendation for approval to the Council.

***** Motion made by Councilmember Campbell to adopt Ordinance 24-23, an Ordinance amending the Smithfield City Municipal Code Title 17 "Zoning Regulations", Chapter 17.81 "Master Planned Community (MPC) Zone, Section 17.81.050 "Development Standards". Councilmember Hyer seconded the motion. Vote 5-0. *****

Yes Vote: Campbell, Hyer, Orme, Staker, Stokes
No Vote: None

Public Hearing for the purpose of discussing Ordinance 24-24, an Ordinance amending the Smithfield City Municipal Code Title 12 “Streets, Sidewalks and Public Places”, Chapter 12.24 “City Trees”, Section 12.24.090 “Pruning, Corner Clearance”.

Mr. Bodily explained that trees in the park strips along the streets have been a continual challenge. The current requirement is that they be trimmed at least 8 feet above the sidewalk's surface. The proposed request is to increase that to 14 feet on the street side, which will be better for snowplows, garbage trucks, and other public works vehicles. He clarified that this would be along the entire street, not just a corner.

The proposed change is in Section 12.24.090 with the following wording changes in **bold**:

- A. Every owner of any tree overhanging any street or right-of-way within the City shall prune the branches so that such branches shall not obstruct the light from any streetlamp, **cause damage to snowplow or garbage trucks** or obstruct the view of any street intersection and so that there shall be a **minimum** clear space of **fourteen (14') above the surface of the street and** eight feet (8') above the surface of the ~~street or~~ sidewalk.

Councilmember Orme suggested changing the word "Corner" in the title to "**Street**".

7:09 p.m. Public Hearing Opened

There were not any comments or questions.

7:10 p.m. Public Hearing Closed

Discussion and possible vote on Ordinance 24-24.

Mr. Lewis explained that one of the reasons for this change is because clearance is needed, especially with regard to road maintenance. This last year, some trees in the park strip were trimmed so that the asphalt machine would be able to come through, and the City ran into a disagreement with some property owners. The City needs to be able to trim trees, when applicable, to prevent damage to maintenance vehicles, protect the trees, and ensure personnel safety.

Mayor Monson asked how far back from the road trees should be trimmed. Mr. Lewis said it would be vertical "from the curb". The Tree Committee knows this needs to be addressed, especially with future tree planting. Mayor Monson pointed out that the City owns trees in the park strip, but they are required to be maintained by the property owner per the municipal code of the city.

Councilmember Stokes asked how this would be enforced and pointed out an area in the City with trees that are out of compliance. Mr. Bodily said that it would be trimmed if it were a safety hazard, even though the City does not have an arborist on staff.

Councilmember Stokes asked how this ordinance would give the City that authority; Mr. Lewis said if a complaint is received, the owner will be asked to trim it, but if it is not, and it is a safety concern, the City would trim it. The intent is not for this to be punitive. The

City would eventually like to hire an arborist. The city has a major problem throughout the city in regard to trees which need to be trimmed and it would be very costly.

Councilmember Stokes is aware of several developments requiring trees in the park strip; he wondered if this requirement should be amended or eliminated. Mr. Lewis said many people do not agree or support that idea. Councilmember Stokes said the City needs to ask these hard questions and consider different options because there are many areas with this type of problem. Mr. Lewis said one of the problems is the wrong kind of trees have been planted in park strips. The Tree Committee is not supportive of not having trees in the park strips. Mayor Monson suggested including more discussion about this topic on a future agenda.

***** Motion made by Councilmember Campbell to adopt Ordinance 24-24, an Ordinance amending the Smithfield City Municipal Code Title 12 "Streets, Sidewalks and Public Places", Chapter 12.24 "City Trees", Section 12.24.090 "Pruning, Corner Clearance" amending the title to "Pruning, Street and Sidewalk Clearance". Councilmember Hyer seconded the motion. Vote 5-0. *****

Yes Vote: Campbell, Hyer, Orme, Staker, Stokes

No Vote: None

City Manager Report

Mr. Lewis appreciates the Historical Society and the amount of effort they put in. The City Offices will be closed on Thanksgiving (November 28th). There has been a problem with dumpsters on City streets; he advised that the staff is aware of this concern and are working on a solution with the contractors. The Recreation Centers new full-time employee, Devin Rencher, begins on Monday. He noted that the cemetery improvements have been a group effort. Staff is aware of the tree root problem at Sunset Park, which is being addressed. City staff will work on a new notification program regarding public hearings and projects adjacent to their property. Beginning in January the City will begin sending out notifications and will be monitoring response/support. He asked that members of the Council not reach out to individual property owners during this time so that accurate results can be achieved to make a long-term decision on how to do this. Mayor Monson pointed out that this is above and beyond what the state requires. Councilmember Stokes asked if the Council's information could be added to the notification. Mr. Lewis will bring more information to the Council for review prior to implementation.

Council Member & Mayor Reports

Councilmember Orme said there was no Tree Committee meeting last month, but they are working with Mr. Lewis to update the web page.

Councilmember Staker said the Health Day Ambassador Committee will hold their first meeting next week. The Arts Council is working on the Storybook Festival on December 2nd; there is quite a bit of work going into this event, and she encouraged everyone to attend.

Councilmember Stokes noted that the Chamber of Commerce's Night of Giving will be December 7, 2024, at 6:30 p.m. at Sky View High School. This is a great event to help those in need.

Councilmember Campbell said the Library Board will have two vacancies in January. There will be two names presented to the Council in December for approval. The Cache Mosquito Abatement District will hold a public hearing for a property tax increase on November 21st at 5:30 p.m. at the Bear River Health Department building.

Mayor Monson thanked the Library Board and all the people involved. The board needs people who are engaged and educated. The Veteran's Day lunch was beautifully done, and she thanked the Lions Club and Youth Council for hosting this event.

*** The meeting adjourned at 7:36 p.m. ***

SMITHFIELD CITY CORPORATION

Kristi Monson, Mayor

ATTEST:

Dana Lazcanotegui, City Recorder



SMITHFIELD CITY CORPORATION
96 South Main
Smithfield, UT 84335

AGENDA

Public notice is given that the Smithfield City Council will meet in a regularly-scheduled meeting at 96 South Main, Smithfield, Utah, on Wednesday, November 13, 2024.
The meeting will begin at 6:30 PM.

Welcome/Pledge of Allegiance and thought/prayer by Sue Hyer

1. Approval of the City Council meeting minutes from October 9, 2024
2. Resident Input
3. Youth Council Report
4. Discussion and possible approval of Paul Daybell as a member of the Smithfield Library Board.
5. Update with members of the Historical Preservation Commission
6. Discussion and possible vote on Ordinance 24-24, an Ordinance amending the Smithfield City Municipal Code Title 17 "Zoning Regulations", Chapter 17.81 "Master Planned Community (MPC) Zone", Section 17.81.050 "Development Standards".
7. Public Hearing for the purpose of discussing Ordinance 24-24, an Ordinance amending the Smithfield City Municipal Code Title 12 "Streets, Sidewalks and Public Places", Chapter 12.24 "City Trees", Section 12.24.090 "Pruning, Corner Clearance".
8. Discussion and possible vote on Ordinance 24-24
9. City Manager Report
10. Council Member and May Reports

Adjournment

Items on the agenda may be considered earlier than shown on the agenda

In accordance with the Americans with Disabilities Act, individuals needing special accommodation for this meeting should contact the City Recorder at (435) 792-7997, at least three (3) days before the date of the meeting.