



SMITHFIELD CITY CORPORATION
96 South Main
Smithfield, UT 84335

AGENDA

Public Notice is given that the Smithfield City Council will meet in a regularly scheduled meeting at 96 South Main, Smithfield, Utah, on **Wednesday, April 9, 2025**. The meeting will begin at 6:30 PM.

Welcome/pledge of allegiance and thought/prayer by Sue Hyer

1. Approval of the city council meeting minutes from March 12, 2025.
2. Resident Input
3. Youth Council Report
4. Introduction of the 2025 Health Days Royalty.
5. Recognition of Chad Daniels for over 41 years of dedicated service to the city.
6. Approval of Zachary Smyer as Interim Golf Course Superintendent.
7. Discussion with representatives of CAPSA on Sexual Assault Awareness Month.
8. Discussion with department heads of the Police Department and Recreation Center on the Fiscal Year 2026 Budget.
9. Continued discussion and update on the Fiscal Year 2026 Budget.
10. Initial discussion on Ordinance 2025-08, an Ordinance amending the Smithfield City Municipal Code Title 12 "Streets, Sidewalks and Public Places", Chapter 12.24 "City Trees" removing in their entirety Sections 12.24.010 "Definitions", 12.24.020 "Creation and Establishment of a City Tree Committee", 12.24.030 "Term of Office", 12.24.040 "Duties and Responsibilities of Board", 12.24.050 "Plantings", 12.24.060 "City Tree Warden", 12.24.070 "Distances from Street Corners and Fire Hydrants", 12.24.080 "Public Tree Care", 12.24.090 "Pruning, Street and Sidewalk Maintenance", 12.24.100 "Dead or Diseased Tree Removal on Private Property", 12.24.110 "Tree Removal on Public Property", 12.24.120 "Interference with Shade Tree and Beautification Commission", 12.24.130 "Arborist's License and Bond", 12.24.140 "Review by City Council", 12.24.150 "Violation; Penalty" and adding in their entirety Sections 12.24.010 "Creation and

Establishment of a City Tree Committee”, 12.24.020 “Purpose”, 12.24.030 “Term of Office”, 12.24.040 “Duties and Responsibilities of the Committee”, 12.24.050 “Definitions”, 12.24.060 “Landscaping”, 12.24.070 “Blue Stakes of Utah 811 Notification”, 12.24.080 “Park Tree Care and Maintenance”, 12.24.090 “Street Tree Care and Maintenance”, 12.24.100 “Dead or Diseased Tree Removal on Private Property”, 12.24.110 “Interference with Tree Care”, 12.24.120 “Review by City Council”, 12.24.130 “Violation; Penalty” and 12.24.140 “Appeals”.

11. Discussion and possible vote on Ordinance 2025-06, an Ordinance providing for the imposition of owner occupancy covenants as part of the rezoning process by adding in its entirety in Title 17 “Zoning Regulations”, Chapter 17.130 “Restrictions For Owner Occupancy”, Sections 17.130.010 “Purpose”, 17.130.020 “Definitions”, 17.130.030 “Authority To Require Owner Occupancy Covenants”, 17.130.040 “Owner Occupancy Covenants”, and 17.130.050 “Penalties”.
12. Approval of Jeremy Hunt as Fire Chief.
13. City Manager Report
14. Council Member and Mayor Reports

Adjournment

*****Items on the agenda may be considered earlier than shown on the agenda.*****

In accordance with the Americans with Disabilities Act, individuals needing special accommodation for this meeting should contact the City Recorder at (435) 792-7997, at least three (3) days before the date of the meeting.



SMITHFIELD CITY COUNCIL MINUTES March 12, 2025

The Smithfield City Council met in a regularly scheduled meeting at 96 South Main Street, Smithfield, Utah on Wednesday, March 12, 2025 at 6:30 p.m. Mayor Monson was in the chair.

Opening remarks by Ted Stokes

Council Members in Attendance: Wade Campbell, Sue Hyer, Todd Orme, Ted Stokes

Council Members Excused: Jenn Staker

City Staff: Justin Lewis (City Manager), Dana Lazcanotegui (City Recorder), Brian Boudrero (Planning Manager), Shawn Bliss (Library Director), Karen Bowling (Assistant Library Director), Chad Daniels (Golf Superintendent), Eric Kleven (Golf Professional)

Visitors: Emily Hansen, Amber Gigg, Joan Francis, Seneca Francis, Dave Forrester, Jennie Orme, Evalee Wadsworth, Brooke Evans, Cydney McNeece, Mike Monson, Jeff Barnes, Zane Hyer, Caralee Stoker, Jeff Simmons, Kristie Walker, Laurilee Tarbet, Bryan Low, Alberto Garcia, Kevin McKay, Brad Thatcher, Klydi Heywood, Lane Henderson, Rheana Henry, David Russak

Approval of City Council Meeting Minutes from February 12, 2025

*****Motion made by Councilmember Campbell to approve the February 12, 2025, meeting minutes. Councilmember Orme seconded the motion. The motion was approved 4-0.*****

Yes Vote: Campbell, Hyer, Orme, Stokes

No Vote: None

Absent: Staker

Resident Input

Joan Francis thinks the ordinance allowing for pigs is positive. She has raised pigs on property outside of the City. This will allow people the opportunity to raise food and help the FFA and 4-H students.

Dawna Hummel recently heard news of Cache County Corporation approving a gravel pit up Smithfield Canyon. Although this is a County project, she wants Smithfield to take a second look since the gravel trucks must travel through City neighborhoods.

Seneca Francis also spoke in favor of the proposed pig ordinance. Even though the City is growing, she appreciates the Council being agriculturally minded.

David Russak recommended approving the ordinance allowing pigs. He has a greenhouse and chickens and is trying to be more independent.

Rheanna Henry is in favor of the pig ordinance. She has a small family and is trying to teach their children to be self-sufficient and take responsibility for their animals.

Youth Council

Emily Hansen, Brooke Evans, and Evalee Wadsworth recently reported having a service project where blankets were tied for the Children's Justice Center (CJC). They also got a facility tour and learned more about the services provided. The Executive Committee members visited the Utah State Capitol to meet Senator Chris Wilson and Representative Michael Petersen. They had the opportunity to attend a leadership conference with the theme "Grow Where You Are Planted," which focused on how to be a resilient leader. The upcoming service project will be helping with the Easter Egg Hunt filling the plastic eggs. They gave the Council a thank-you card for allowing them to attend the Leadership Conference.

Discussion and possible approval of Brad Thatcher as a member of the Planning Commission

Brad Thatcher moved to the City eight years ago, after college. He grew up in Richmond. Smithfield is a great place to raise his family. He is excited to serve in the community, to help orchestrate natural and organic growth, and to help share the vision of what is best for the City.

*****Councilmember Campbell made a motion to approve the appointment of Brad Thatcher as a member of the Planning Commission. Councilmember Hyer seconded the motion. The motion was approved 4-0*****

Yes Vote: Campbell, Hyer, Orme, Stokes

No Vote: None

Absent: Staker

Discussion and possible approval of Klydi Heywood as a member of the Planning Commission

Klydi Heywood is grateful for the opportunity to serve. She is a homeowner, mother, and local business owner. She also has some rental properties. She does business with real estate dealings with builders, renters, and lenders so that she will bring a unique perspective on growth. She has a background in political science and non-profit organizations. She is excited to serve, learn, and grow. She will provide an analytical and data-driven approach to discussions.

*****Councilmember Campbell made a motion to approve the appointment of Klydi Heywood as a member of the Planning Commission. Councilmember Stokes seconded the motion. The motion was approved 4-0.*****

Yes Vote: Campbell, Hyer, Orme, Stokes

No Vote: None

Absent: Staker

Discussion and possible approval of Lane Henderson as a member of the Planning Commission.

Lane Henderson moved from California to Smithfield four years ago due to work relocation. He wants to get involved in the community to help shape the City's long-term future.

*****Motion made by Councilmember Campbell to approve the appointment of Lane Henderson as a member of the Planning Commission. Councilmember Orme seconded the motion. The motion was approved 4-0.*****

Yes Vote: Campbell, Hyer, Orme, Stokes

No Vote: None

Absent: Staker

Council Member Stokes explained how the process for selecting Planning Commission members has changed. The City sent out a vacancy notice asking applicants to apply for the first time this has been done. Fifteen people applied, which is a great response. The applicants were vetted and interviewed, and the Mayor nominated three. Each member of the Council had the opportunity to reach and speak with the nominated individuals. He is grateful for the great process. Three strong people are willing to serve. Mayor Monson also appreciates the new way of doing things. She is thankful for those willing to serve.

Discussion and possible approval of the Non-Exclusive Public ROW License Agreement with Google Fiber Utah, LLC.

Mr. Lewis explained that Google Fiber contacted the City about a year ago and began asking some questions. They are currently working in Logan, North Logan, and Hyde Park and want to expand into Smithfield. A legal agreement has been put together and reviewed by legal counsel of both parties. Mr. Alberto Garcia and Mr. Jeff McKay will meet with Public Works to discuss the installation details if approved. They will make a 1-inch cut between the curb, gutter, and asphalt to install their product.

Alberto Garcia, the Government and Community Affairs Manager, and Jeff McKay, the Technical Operations Manager, thanked the Council for their time.

Councilmember Orme noticed no specific boundaries in the documentation and asked if this would be available throughout the City. Mr. Garcia said the engineering process would begin once the agreement was signed. The goal is to provide service to 100% of residents. There may be some areas they cannot reach due to geographic obstruction but they will collaborate with the City to overcome any obstacles. The City will be consistently appraised of the process. The product is one gigabyte (GB), which would cost \$70 per month and can be increased to up to 8 GB. They also have small business products. They will ensure the City's infrastructure is protected. He appreciates working with Mr. Lewis and Mr. Bodily.

Mr. Garcia said they could begin construction by the third quarter of this year; however, so much pre-work has been done that it may be sooner. He answered for Councilmember Hyer that the completion timeline is proposed to be 12-16 months.

Councilmember Campbell pointed out that this is not a city-required utility, and residents can choose whether to have the service. Mr. Garcia agreed and noted that this is a non-exclusive agreement.

Councilmember Stokes asked how the installation would be done. Mr. McKay explained there would be a 12-inch trench to put the product in, and then 8 inches of cover. It will not disrupt the integrity of the road because it will be sealed. Councilmember Stokes asked if they would take care of any future problems. Mr. Garcia said they would; restoration is part of the agreement. Although they do not anticipate any problems, taking care of them will be incumbent on them.

Mr. McKay explained to Councilmember Stokes that a vault would be put in between homes, and if a resident signed up, they would run the drop from the vault to the house. There is no installation or equipment fee. They will work with the resident on the best approach; typically, there is a small trench similar to a Comcast drop to bring the fiber into the home.

Mr. Lewis said there will be an assigned employee working with them. After the discussions, the City feels comfortable with the process. Google Fiber has met all the infrastructure installation requests, and there is no cost to the City. They are willing to cross the highway so the west side will have the option, and they are eager to install conduits to new subdivisions up front.

*****Motion made by Councilmember Campbell to approve the Non-Exclusive Public ROW License Agreement with Google Fiber Utah, LLC. Councilmember Hyer seconded the motion. The motion was approved 4-0.*****

Yes Vote: Campbell, Hyer, Orme, Stokes

No Vote: None

Absent: Staker

Discussion and possible vote on Resolution 2025-03, a Resolution amending the Dispatch Services Fee.

Kristi Walker, the 911 Center Director, introduced Logan City Police Chief Jeff Simmons, Laurilee Tarbet, the Dispatch Operations Supervisor, and Bryan Low, the Systems Administrator. Ms. Walker explained that the 911 Center dispatches for the entire county for non-emergency, 911, and animal control calls. In 2002, a \$2.00 monthly fee was added to a resident's utility bill. In 2013, a separate fee of \$1.00 was added for the radio fund. No adjustments have been made to either fee since then. The center is funded for 20 full-time positions. There are currently 14 full-time employees and one trainee. One reason is that the pay is not competitive with surrounding areas, and it is hard to recruit qualified candidates. Box Elder County is offering \$27.50 for the hourly starting wage, Rich County is offering \$26.00, and Franklin County is starting at \$25.00. The center currently has \$22.05 as the starting

wage. This past November, the starting wage was \$20.85. The decision was made to change from 21 to 20 positions and use the extra funds to give the current dispatchers a raise to keep them from relocating. In 2011, there were 39,000 calls handled. In 2024, 58,000 calls were taken. The county continues to grow while staffing stays the same. She explained that the Center is self-sustaining through an Enterprise Fund. Revenue is received from different fees; one is through the current \$3.00 fee on the utility bill, and the other is from the 911 fee from cell phones. Dispatch handles agencies such as UHP (Utah Highway Patrol) and USU (Utah State University), who pay for services. Grant funds are constantly being researched, but those funds cannot be used for wages because they are not guaranteed funding. The proposal asks for a 10% increase beginning July 1, 2025 which is a \$0.30 increase per month and a 3.00% increase for the next four consecutive years. The overall increase after the five years would be \$0.71 per household.

Councilmember Campbell is appreciative of the service provided. He has a family member who works in a dispatch center in Salt Lake and would like to move back to Cache County, but the wages are not worth it, so he understands it is a real problem.

Ms. Walker said training and certifications are done in-house during the 16-week training. Finding qualified applicants who want to make this a career is difficult. Dispatchers must be able to multi-task and be trained in CPR and EMD. They need to be able to extrapolate important information from a caller and relay it to the field responder. It can be a very stressful environment and has to be filled 24/7.

Councilmember Orme ran a 24/7 technical assistant company for years, and he appreciates the difference between people who want to make it a career versus just a job.

Mayor Monson mentioned that Apple watches can also contact 911. She appreciates that Dispatch will call to ensure everything is okay, even if it is an accidental call.

Councilmember Campbell asked if the center would ever be a standalone entity. It is currently housed in the Logan City Police Department. Ms. Walker said that it could be a possibility in the future, but for now, she would like to have the time to figure out what the best system for the center and citizens would be.

Logan Police Chief Simmons expressed appreciation for the dispatchers. He said the positions require multi-tasking at a high level, and because of this, the attrition rate is high. Three trainees were hired the last time, and only one is still there. At some point, the center may be its own entity due to its unique funding mechanism. H.B. 454, which did not pass this year, does address modifications to public safety fees. He sent an email out earlier explaining what the reserve funds will be used for. He also pointed out that Logan City is not getting any money; this is an enterprise account.

Councilmember Orme said that, short of the legislature making a change, this would take care of the need for the next five years. Chief Simmons said it would and would allow time to consider future needs.

Proposed Changes:
Add Section 3 (E) titled "NON-APPROPRIATION."

Section 3 (E) shall read:

A. This Agreement recognizes that the parties are governmental entities that rely upon the appropriation of funds by their respective governing bodies to satisfy obligations. As such, if the City of Smithfield determines that it does not have funds to meet its obligations under this Agreement, it shall have the right to terminate the Contract without penalty on the last day of the fiscal period for which funds were legally available.

*****Councilmember Campbell motioned to approve Resolution 2025-03, a Resolution amending the Dispatch Services Fee. Councilmember Orme seconded by motion. The motion was approved 4-0. *****

Yes Vote: Campbell, Hyer, Orme, Stokes

No Vote: None

Absent: Staker

Discussion and possible vote on Ordinance 2025-05, an Ordinance amending the Smithfield City Construction & Design Standards, Part I “Design Standards”, Chapter 5.0 “Culinary Water System Design”, Section 5.1 “General”.

Mr. Lewis said that Public Works is requesting an additional brand of fire hydrant to be installed. This will not change any requirements or connections, and no financial gain exists for anyone at the City.

The following changes (in bold) were proposed:

5.1 GENERAL

H. Fire hydrants shall be installed in all subdivisions in locations designated by the fire department and city engineer. Fire Hydrants shall be spaced such that no structure requiring fire protection is more than 600 feet from a fire hydrant. Fire hydrants shall be of the dry barrel design with a minimum **five (5)** ft bury. The gate valve for the service line shall be connected to the main line with a flanged fitting. Hydrants shall be Clow, **Mueller**, or Waterous with **three** (3) outlets.

*****Councilmember Campbell made a motion to adopt Ordinance 2025-05, an Ordinance amending the Smithfield City Construction & Design Standards, Part I “Design Standards”, Chapter 5.0 “Culinary Water System Design”, Section 5.1 “General”. Councilmember Hyer seconded the motion. The motion was approved 4-0.*****

Yes Vote: Campbell, Hyer, Orme, Stokes

No Vote: None

Absent: Staker

Initial presentation on the Fiscal Year 2026 Budget, which is the period of July 1, 2025, through June 30, 2026.

Mr. Lewis explained this was an introduction to the Fiscal Year 2026 budget discussion. For the next three months, each department head will be able to provide a presentation to the Council. He highlighted some of the items:

The proposed budget includes a 7.00% wage increase, allocated as a 4.00% cost of living adjustment (COLA). The remaining 3.00% is assigned to each department head to distribute as a merit increase where applicable. Councilmember Campbell asked how the discretionary percentage was distributed last year. Mr. Lewis said some have not used it yet as they wanted to use it toward seasonal/part-time hires this spring for employee that return from last year. The funds were staggered due to varying department needs/timing.

The proposed budget does not include any change to employee health insurance coverage. The premium for the next year is being worked on with the broker and will be finalized before the new budget is adopted.

In addition to the current number in each department, no new full-time employees are being requested in the new budget. One current employee is being considered to go from part-time status to full-time status in the police department, but no new employees would be hired.

This proposal does not include the three large infrastructure projects previously discussed, including the 3-million-gallon water tank. The plans should be completed by the end of July, with bids going out in August and a starting date in the fall of 2025. The project will likely take 12 months to complete. The project is anticipated to cost \$5-6 million. This will be added to the budget when the final costs are received.

Engineering is ongoing to replace the 102-year-old spring culinary waterline in the canyon which is 4.6 miles long. The intent is to finalize the engineering plans with the Forest Service and Cache County in 2025, with the project being bid and construction starting in 2026.

The other project, included in this budget, is the stormwater project on 1000 South going from west of the highway to 1200 West and dumping into a new stormwater pond. The estimated cost is over three million, and the City will pay cash for this project.

The city will host a municipal election with a primary election in August, if needed, and the general election in November. A mayor and two council members will be elected. A contract will be signed for this service between the county and the city. The line item will be adjusted when the contract is finalized and the bid amount is received.

No proposed utility rate increases are included/proposed for water, sewer, storm water, and solid waste/garbage.

Three RAPZ Tax applications were submitted. The applications requested funding for the youth theatre, continued renovation of the Douglass Mercantile Building located at

102 South Main, and significant improvements to the two softball fields at Forrester Acres. The applications should be approved or denied sometime in May.

Mr. Lewis said that Chad Daniels has been with the City for 41 years and will be retiring in April. He thanked him for all he has done for the City, especially the golf course.

Discussion with department heads of the Library and the Birch Creek Golf Course on the Fiscal Year 2025 Budget.

Library:

Shawn Bliss and Karen Bowling appreciated the opportunity to present to the Council. They reported that the carpet replacement in the children's library is being done. They continue to strive to improve services and have received positive community feedback. Program attendance continues to grow significantly.

This is the budget they are requesting:

Replacing the remaining carpet, approximately 50%, on the lower floor - \$12,148 (The first half was replaced in the Fiscal Year 2025).

The landscape pavers on the south side of the building, between the new building and the old building, will be replaced with cement. There is significant settling and drainage problems, as slope issues with the water collecting against the building and creating moisture-related issues - \$5,336

The Council thanked the staff for all their hard work; exciting things are happening.

Birch Creek Golf Course:

Chad Daniels and Eric Kleven presented an overview of the golf course.

Estimated Revenue for FY2026:

- Green fees ~ \$1,000,000.
- Cart rentals ~\$400,000
- Clubhouse Rental & Driving Range Fees ~\$100,000+
- Snack Shop ~\$20,000
- Cafe' Rental (by Off-Premise Catering) \$3,500
- Pro Shop Sales ~ \$450,000
- Advertising ~\$1,200

Credit card expenses are anticipated to be ~\$65,000. The fee is approximately 4%.

The clubhouse is 21 years old. The a/c has been replaced, with two more this spring. Mr. Kleven outlined some maintenance items.

Birch Creek has a Ladies Association, Couples League, Junior Golf, and the largest Men's Association in the state.

There are 80+ golf carts in the fleet which helps with running large tournaments.

Some of the needs include repairing and upgrading several cart paths on various holes, Mr. Daniels outlined the specifics, and improving the irrigation system as previously discussed the last several years.

The major budget requests include:

- Toro greens mower with reels - \$52,207
- Toro greens mower w/out reels - \$40,297
- Verticut reels for greens mover - \$13,540
- Marshall Cart - \$6,480
- 9 golf carts - \$58,320 (replace old carts)

Councilmember Stokes has previously talked about creating affordable options for predominantly low-income youth. He would like to find an opportunity to provide discounted rates for those eligible youth. Mr. Kleven agreed with this idea. Golf is commonly known as a “rich man's sport,” and he would like to find ways to introduce the game to youth. Mayor Monson asked Councilmember Stokes and Mr. Kleven to meet and discuss some options. Mr. Daniels thinks this would be a great way to help keep youth out of trouble.

Mr. Daniels thanked the staff and Council for the kind words of sentiment; he is grateful for all his opportunities. The staff was able to do maintenance on the course due to the mild winter. He outlined the process for seeding the fairways, the golf cart paths that need to be replaced, and the need for future funds to be used for the irrigation system. He specifically outlined one path over the boundary line to Parcel Numb 08-120-0002, which is owned by the Saxton family. This will be repaired and moved.

Discussion and possible vote on Resolution 2025-02, a resolution amending the Prevailing Fee Schedule of the City.

Eric Kleven outlined the proposed changes:

	<u>Current</u>	<u>Proposed</u>
Green Fees		
<u>Regular – 9 Holes</u>		
Monday-Thursday	\$18.00	\$19.00
Fri, Sat, Sun, Holiday	\$20.00	\$21.00
<u>Regular – 18 Holes</u>		
Monday-Thursday	\$36.00	\$38.00
Fri, Sat, Sun, Holiday	\$40.00	\$42.00
<u>Senior – 9 Holes</u>		
Monday-Thursday	\$16.00	\$17.00
Fri, Sat, Sun	\$18.00	\$19.00
Holiday	\$20.00	\$21.00
<u>Senior – 18 Holes</u>		
Monday-Thursday	\$32.00	\$34.00
Fri, Sat, Sun	\$36.00	\$38.00

Holiday	\$40.00	\$42.00
<u>Range Balls</u>		
Small Bucket	\$5.00	\$6.00
Medium Bucket	\$7.50	\$9.00
Large Bucket	\$10.00	\$12.00
Sm. Bucket – 10 punch pass	\$40.00	\$50.00
Med. Bucket – 10 punch pass	\$65.00	\$80.00

*****Councilmember Campbell made a motion to approve Resolution 2025-02, a resolution amending the Prevailing Fee Schedule of the City. The motion was seconded by Councilmember Orme. The motion was approved 4-0.*****

Yes Vote: Campbell, Hyer, Stokes, Orme

No Vote: None

Absent: Staker

Public Hearing for the purpose of discussing Ordinance 2025-04, an Ordinance amending municipal impact fees by modifying the Parks and Trails Impact Fee.

Mr. Lewis explained that the City commissioned an impact study by Zions Public Finance approximately one year ago. The City then had a unique opportunity to purchase land for a future park. It is approximately 11 acres by Crow Mountain Road. It was determined that the impact fees for new construction be adjusted. This will not affect any current resident. The proposal, after the rate study came back, was to change:

All single-family residential units	\$4,251 per dwelling unit
All multi-family residential units	\$3,478 per dwelling unit

This is the maximum amount that can be charged and cannot exceed that amount. If adopted, it will go into effect July 1, 2025. This will be for future growth and expansion.

8:18 p.m. Public Hearing Opened

Jeff Barnes asked how much the increase would be? Mr. Lewis said that currently, the fee is just under \$1,100 per dwelling unit on single-family residential units.

8:19 p.m. Public Hearing Closed

Discussion and possible vote on Ordinance 2025-04.

Councilmember Stokes likes impact fees because growth has, for some time, given a bitter feeling to long-time residents. This will lessen the impact on current residents as the City grows.

Councilmember Orme asked if there was any correlation between the impact fee and the ability of the developer to use it for a profit. Mr. Lewis said that typically, the

developer pays the City directly, and how that is included in their fees is outside the City's purview. The cost is usually bundled into the developer's pricing.

*****Motion made by Councilmember Campbell to adopt Ordinance 2025-04, an Ordinance amending municipal impact fees by modifying the Parks and Trails Impact Fee. Councilmember Hyer seconded the motion. The motion was approved 4-0.*****

Yes Vote: Campbell, Hyer, Stokes, Orme

No Vote: None

Absent: Staker

Discussion and possible vote on Ordinance 2025-03, an Ordinance amending the Smithfield City Municipal Code Title 16 "Subdivision Regulations", Chapter 16.12 "Final Plats", Section 16.12.030 "Preparation and Required Information", Title 17 "Zoning Regulations", Chapter 17.81 "Master Planned Community (MPC) Zone", Sections 17.81.130 "Development Agreement" and 17.81.140 "Modification of Approved Plan".

Mr. Boudrero explained that the existing municipal code lists all the stamps/signatures needed on a final plat. When the state had cities create the Administrative Land-Use Authority, it only required a City Manager and Planner signature. That was added to the needed list, which made things confusing. After discussion, it was decided to split the list into two based on what is required.

The State of Utah passed a regulation that cities cannot force a development agreement for specific types of subdivisions (ex. MF, MPC, and PUD). This agreement would lay out when amenities and improvements must be put in. The City felt it best to take the essential requirements to the final recorded plat.

Councilmember Orme asked if there was any risk to the City by using the verbiage "the right but not the duty". Mr. Boudrero said there would not be; it still lays the groundwork for the HOA (Homeowner's Association) and CCRs (Covenants, Codes Restrictions) to cover costs appropriated with those documents. This seems like the best way for the City to require what is necessary.

Mayor Monson said this seems like a more transparent process and is a good idea.

Councilmember Hyer asked about the timeline for amenities. Mr. Boudrero, this change requires amenities to be installed at 50% completion so it is not all left to the end of the project.

Councilmember asked about roads. Mr. Boudrero said that roads are required to be put in before construction. Golden Forest MPC is a good example as they put in the pool and courts as one of their phases.

Councilmember Stokes referenced the last sentences of the previous paragraph "...**the city shall be entitled to assess and collect the necessary HOA fees and recover any associated costs...**" and asked if "entitled to assess any necessary fees and and/or HOA fees". He worries that Smithfield will be limited in accessing the HOA

process to assess fees. Mr. Lewis said that is a good idea and can be added to the motion.

The following is proposed (wording in **bold** being added):

16.12.030 PREPARATION AND REQUIRED INFORMATION

B. Description and Delineations: The final plat shall show:

7. The dedication to the city of all streets and highways included in the proposed subdivision, **with the exception of approved private roads and alleys;**

C. Standard Forms For The Final Plat: ~~The final plat shall include:~~

- ~~1. A registered land surveyor's certificate of survey in the form required by state law;~~
- ~~2. The owner's certificate of dedication;~~
- ~~3. A notary public's acknowledgment;~~
- ~~4. The City Planning Manager's certificate of approval;~~
- ~~5. The City Engineer's certificate of approval;~~
- ~~6. The City Attorney's certificate of approval;~~
- ~~7. A space for the Cache County Recorder's use;~~
- ~~8. The Planning Commission approval [if required by SMC 16.04.050 (I)];~~
- ~~9. The City Council approval [if required by SMC 16.040.050 (I)];~~
- ~~10. City Manager's certificate of approval~~

1. Final Plats for Commercial, Industrial, Manufacturing, Condominium, Mixed-Use, Multi-Family and Intrablock Developments must include the following:

- a. A registered land surveyor's certificate of survey in the form required by state law.**
- b. The owner's certificate of dedication.**
- c. A notary public's acknowledgment.**
- d. The City Engineer's certificate of approval.**
- e. The City Attorney's certificate of approval.**
- f. A space for the Cache County Recorder's use.**
- g. The Planning Commission certificate of approval.**
- h. The City Council certificate of approval.**

2. Final Plats for Single-family, Two-family and Townhome Subdivisions must include the following:

- a. A registered land surveyor's certificate of survey in the form required by state law.**
- b. The owner's certificate of dedication.**
- c. A notary public's acknowledgment.**
- d. The City Planning Manager's certificate of approval.**
- e. The City Engineer's certificate of approval.**
- f. The City Attorney's certificate of approval.**
- g. A space for the Cache County Recorder's use.**
- h. The City Manager's certificate of approval.**

17.81.130 DEVELOPMENT AGREEMENT COMPLIANCE

~~A. As part of the final MPC approval, the City and developer shall prepare and execute a development agreement which, among other things, shall outline the following:~~

~~1. By what manner any private roads, open space, or other non-public common areas within the MPC shall be owned, managed, maintained and retain the beneficial use to all owners and occupants of the MPC.~~

~~1. In the case of private ownership of the open space, said spaces shall be protected against building development by conveying to Smithfield City an open space easement over such areas.~~

~~2. How the developer intends to provide financial security for the completion of the project.~~

~~3. A projected timeline of the associated phasing, including the infrastructure, facilities and amenities.~~

~~B. Penalties for non-performance on either the City or the developer's part.~~

~~C. Any other conditions of the project which the City Council shall deem appropriate to ensure successful execution of the MPC.~~

~~D. The development agreement shall be given preliminary approval as part of the preliminary plan approval and shall be given final approval as part of the final MPC approval.~~

~~E. In order to ensure the continuity and viability of the development agreement, said agreement shall be recorded against the property at the time the final MPC approval is granted.~~

~~F. No MPC may begin construction until such time as the development agreement has been approved and recorded.~~

Amenities shall be installed and usable by residents at the same rate as housing development occurs, i.e., fifty percent (50%) area developed equates to fifty percent (50%) usable amenities.

Smithfield City shall have the right, but not the duty, to require, and if necessary, perform or cause to be performed, at the expense of the owner of the open space and other private area(s), including clubhouse, pool and other recreation facilities, (HOA, hereafter), all landscaping, snow removal, and other upkeep and maintenance services, as applicable, within the open space area(s), if the HOA fails adequately to perform such tasks. The city may take these actions when asked to assume responsibility for such upkeep and maintenance tasks by the HOA. The city council may also take such actions when it determines the need based on a pattern of neglect and lack of maintenance and after meeting the procedures outlined in the Covenants, Conditions, and Restrictions (CC&Rs), recorded concurrently with this final plat. If Smithfield City exercises this right, the city shall be entitled to assess and collect the necessary HOA fees and recover any associated costs and attorney fees. This notation shall not be amended or deleted without Smithfield City's approval.

Smithfield City. 17.81.140 MODIFICATION OF APPROVED PLAN

Any modifications shall follow the current Utah Code Annotated. SMC 17.81.040

*****Motion made by Councilmember Stokes to adopt Ordinance 2025-06, an Ordinance providing for the imposition of owner occupancy covenants as part of the rezoning process by adding in its entirety in Title 17 "Zoning Regulations", Chapter 17.130 "Restrictions For Owner Occupancy", Sections 17.130.010 "Purpose", 17.130.020 "Definitions", 17.130.130 "Authority to Require Owner Occupancy Covenants", 17.130.040 "Owner Occupancy**

Covenants”, and 17.130.050 “Penalties”. With an amendment to the language to second to last sentence of the last paragraph to include “...necessary fees or HOA fees...” The motion was seconded by Councilmember Campbell approved 4-0.***

Yes Vote: Campbell, Hyer, Stokes, Orme

No Vote: None

Absent: Staker

Initial discussion on Ordinance 2025-06, an Ordinance providing for the imposition of owner occupancy covenants as part of the rezoning process by adding in its entirety in Title 17 “Zoning Regulations”, Chapter 17.130 “Restrictions For Owner Occupancy”, Sections 17.130.010 “Purpose”, 17.130.020 “Definitions”, 17.130.130 “Authority to Require Owner Occupancy Covenants”, 17.130.040 “Owner Occupancy Covenants”, and 17.130.050 “Penalties”.

Councilmember Stokes has wanted for quite some time to create some “anti-inflation” statute that might make it more affordable for people to own homes. This would be an optional zone where builders could elect to enforce an owner-occupancy requirement, a critical element. He has worked with several individuals to help draft this. Councilmember Orme was very influential in putting together the essential exemptions. He also thanked the staff and the City attorney. He pointed out that this is an optional ordinance.

Mr. Lewis noted that this is the initial discussion/presentation of the ordinance. It will go to the Planning Commission for the public hearing and review and then return to the City Council for a decision. He thanked Councilmember Stokes for coming up with something new. This would be implemented when a rezone is requested and the council and developer agree to the requirement.

Councilmember Campbell likes and supports this.

Mayor Monson said cities have to have three items to provide to the state for the Moderate-Income Housing Plan. This is a creative option and should be included as one of the solutions to meet that plan.

Mr. Boudrero said there is a part in the State Code that we can add to the exemption list for internal accessory apartments for owner-occupant homes.

Mr. Lewis said this could be added to the plan as Item F.

Initial discussion on Ordinance 2025-07, an Ordinance amending the Smithfield City Municipal Code Title 17 “Zoning Regulations”, Chapter 17.12 “Supplementary And Qualifying Regulations”, adding Section 17.12.235 “Keeping Pigs”, amending Chapter 17.04 “General Provisions”, Section 17.04.070 “Definitions”, Chapter 17.14 “Animal Rights Regulations For R-1 Zones”, Sections 17.14.030 “Number Of Animals Permitted”, 17.14.080 “Prohibited Animals”, and Chapter 17.48 “Agricultural Zone”, Section 17.48.050 “Farm Animals”.

Councilmember Campbell said there is quite a bit of interest in this idea as noted during Resident Input at the beginning of the meeting. The land size seems appropriate. He reminded members that this will be for family sustenance, not production. He noted that pigs are generally social animals. The overall ordinance is broader than he initially thought, but it can be tweaked over time if needed.

Mayor Monson asked if something should be added to address the upkeep/smell. Councilmember Campbell said dogs could have the same problem; nothing is listed in that Code. If that becomes a problem, the ordinance can be revisited and amended. There will be a permit fee, but that has not been determined. Mr. Lewis said that it would be up to the Council to decide.

Mr. Lewis said the soonest this could come before the Planning Commission would be April, and then it would come back to the Council, so it's at least a few months away from adoption. He would like the permit to be affordable so the cost is not onerous to families.

Councilmember Hyer asked about enforcement. Mr. Lewis said it would be handled similarly to other complaints. When an issue is raised, the Code Enforcement Officer would investigate.

Councilmember Orme asked about different breeds; Councilmember Campbell said most students want to raise a “market” animal, not just a “big” animal. From his feedback from residents, he does not feel this will be a problem. Most people interested in this are experienced.

Commissioner Stokes said education can be included and suggested charging \$10 per pig. Mr. Lewis noted that a fee schedule can be adopted when the ordinance is adopted.

The proposal includes the addition of:

17.12.235 Keeping Pigs

A. Subject to the requirements of an approved application and any other applicable provision of this code, two (2) pigs, regardless of age, may be kept in any residential (R) zone above 10,890 square feet (1/4 acre). A third pig is allowed on lots 32,670 square feet or larger (3/4 acre). An amount not exceeding four (4) pigs will be allowed on lots 43,560 square feet (1 acre) or larger. Under no circumstance will more than four (4) pigs be allowed.

B. Pigs shall be confined within a secure or fenced outdoor area.

C. Pigs shall not be kept on a residential lot or parcel unless the person holding a pig first obtains a permit issued by the city planning department. A pig permit must be renewed every three years and can be rescinded at any time for non-compliance.

D. The permittee shall acknowledge the rules outlined in this section and shall, as a condition of permit issuance, agree in writing to comply with such rules. E. It shall be unlawful for any person to keep any pig in a residential zone in a manner contrary to the provisions of this section.

17.14.070 Definitions

Changes in bold:

FARM ANIMALS LIMITED: The keeping of not more than two (2) horses, two (2) cows, two (2) llamas, four (4) sheep, four (4) goats, twenty (20) rabbits, forty (40) chickens, forty (40) pheasants, ten (10) turkeys, ten (10) ducks, ten (10) geese, three (3) ostriches, four (4) emus, and forty (40) pigeons, **and one (1) provided the keeping of pigs on any lot is prohibited and that** Not more than three (3) of the above listed species of animals or fowl are permitted at any one time.

SWINE: Includes pigs, hogs, and boars. ~~and are not permitted in any zone.~~

17.14.030 Number of Animals Permitted

Add the wording; For Pigs see SMC 17.12.235 "Keeping Pigs".

17.14.080 Prohibited Animals

Delete A. *Hogs or pigs* and adjust numbering accordingly.

Discussion and possible vote on Resolution 2025-04, a Resolution accepting a Petition for Annexation on certain real property under provisions of Sections 10-2- 403 and 10-2-405, Utah Code Annotated, as amended. The parcels being considered for annexation are located at approximately 800 East Upper Canyon Road and are approximately 7.2 acres total. Parcel Numbers 08-045-0009, 08-045-0012 and 08-049-0005.

Mr. Lewis said an annexation request for five (5) acres on Upper Canyon Road has been received. An annexation request is a three (3) step process. If the City Council accepts the request, it is sent to the School District and County for review. It will then come back to the City for a public hearing and vote. The County requires the City to take the road as part of the annexation. In this particular case, Smithfield City has two (2) parcels on the south side of the road, and the goal is to bring those into the City boundaries as well. There are no imminent plans; this is a good time to get them into the City.

If the Council accepts the Resolution, the annexation process will begin.

Councilmember Orme asked how much land Smithfield City owns that is not currently annexed into the City. Mr. Lewis said there is not much, but he can do some research. A little up the canyon as well as a storm drain pond on 1200 West 1000 South and some out by the Staker Parson pit north of 800 North.

*****Motion made by Councilmember Campbell to approve Resolution 2025-04, a Resolution accepting a Petition for Annexation on certain real property under provisions of Sections 10-2- 403 and 10-2-405, Utah Code Annotated, as amended. The parcels being considered for annexation are located at approximately 800 East Upper Canyon Road and are approximately 7.2 acres. Parcel Numbers 08-045-0009, 08-045-0012 and 08-049-0005. Councilmember Stokes seconded the motion. The motion was approved 4-0.*****

Yes Vote: Campbell, Hyer, Stokes, Orme

No Vote: None

Absent: Staker

City Manager Report

Mr. Lewis provided a report on the following:

- ✓ Water leak on Lower Canyon Road will be repaired Monday morning.
- ✓ Green waste services will begin Monday, March 17th.
- ✓ Saturday, April 26th will be the Day of Service – the Mayor will follow-up.
- ✓ He asked the Council to consider the need to plan for long-term maintenance and upkeep of the older buildings, specifically the Senior Center. No plan is in place, but this needs to be considered.

Council Member & Mayor Reports

Wade Campbell

- ✓ The library has suitable activities and participation.
- ✓ Health Days organization is being organized.
- ✓ Cache Mosquito Abatement District – regular meeting, nothing new.

Todd Orme

- ✓ Tree Committee is finalizing revisions to the municipal code and hoping to present to the Council in April.
- ✓ Arbor Day – preparation and posters are going well.
- ✓ Historic Society – will get with Jeff Gittins on the status of improvements.

Ted Stokes

- ✓ Trails – finalizing the Bonneville Shoreline Trail grant. After concerns were voiced, the path was moved further away from the gun range up Dry Canyon.
- ✓ Smithfield Chamber of Commerce – focusing on the Easter Egg Hunt.

Mayor Monson

- ✓ Art repair in the Library is in progress. Art is being reframed. She thanked Kathy Downs, who has cared for the art for many years.
- ✓ Health Days Pageant is finished, well done, and proud.
- ✓ Thanked Justin Lewis for doing such a great job. She continually receives favorable comments. She appreciates all the work done for the city.

***** The meeting adjourned at 9:07 p.m. *****

SMITHFIELD CITY CORPORATION

Kristi Monson, Mayor

ATTEST:

Dana Lazcanotegui, City Recorder



SMITHFIELD CITY CORPORATION
96 South Main
Smithfield, UT 84335

AGENDA

Public notice is given that the Smithfield City Council will meet in a regularly scheduled meeting at 96 South Main, Smithfield, Utah, on Wednesday, March 12, 2025. The meeting will begin at 6:30 PM.

Welcome/Pledge of Allegiance and thought/prayer by Ted Stokes

1. Approval of the City Council meeting minutes from March 12, 2025
2. Resident Input
3. Youth Council Report
4. Discussion and possible approval of Brad Thatcher as a member of the Planning Commission.
5. Discussion and possible approval of Klydi Heywood as a member of the Planning Commission.
6. Discussion and possible approval of Lane Henderson as a member of the Planning Commission.
7. Discussion and possible approval of the Non-Exclusive Public ROW License Agreement with Google Fiber Utah, LLC.
8. Discussion and possible vote on Resolution 2025-03, a Resolution amending the Dispatch Services Fee.
9. Discussion and possible vote on Ordinance 2025-05, an Ordinance amending the Smithfield City Construction & Design Standards, Part I "Design Standards", Chapter 5.0 "Culinary Water System Design", Section 5.1 General".
10. Initial presentation on the Fiscal Year 2026 Budget which is the period of July 1, 2025 through June 30, 2026.
11. Discussion with department heads of the Library and the Birch Creek Golf Course on the Fiscal Year 2026 Budget.
12. Discussion and possible vote on Resolution 2025-02, a Resolution amending the Prevailing Fee Schedule of the City.
13. Public Hearing for the purpose of discussing Ordinance 2025-04, an Ordinance amending municipal impact fees by modifying the Parks and Trails Impact Fee.
14. Discussion and possible vote on Ordinance 2025-04.
15. Discussion and possible vote on Ordinance 2025-03, an Ordinance amending the Smithfield City Municipal Code Title 16 "Subdivision Regulations",

Chapter 16.12 “Final Plats”, Section 16.12.030 “Preparation and Required Information”, Title 17 “Zoning Regulations”, Chapter 17.81 “Master Planned Community (MPC) Zone” Sections 17.81.130 “Development Agreement” and 17.81.140 “Modification of Approved Plan”.

16. Initial discussion on Ordinance 2025-06, an Ordinance providing for the imposition of owner occupancy covenants as part of the rezoning process by adding in its entirety in Title 17 “Zoning Regulations”, Chapter 17.130 “Restrictions For Owner Occupancy”, Sections 17.130.010 “Purpose”, 17.130.020 “Definitions”, 17.130.130 “Authority to Require Owner Occupancy Covenants”, 17.130.040 “Owner Occupancy Covenants”, and 17.130.050 “Penalties”.
17. Initial discussion on Ordinance 2025-07, an Ordinance amending the Smithfield City Municipal Code Title 17 “Zoning Regulations”, adding Section 17.12.235 “Keeping Pigs”, amending Chapter 17.04 “General Provisions”, Section 17.04.070 “Definitions”, Chapter 17.14 “Animal Rights Regulations For R-1 Zones”, Sections 17.14.030 “Number of Animals Permitted”, 17.14.080 “Prohibited Animals”, and Chapter 17.48 “Agriculture Zone”, Section 17.48.050 “Farm Animals”.
18. Discussion and possible vote on Resolution 2025-04, a Resolution accepting a Petition for Annexation on certain real property under provisions of Sections 10-2-403 and 10-2-405, Utah Code Annotated, as amended. The parcels being considered for annexation are located at approximately 800 East Upper Canyon Road and are approximately 7.2 acres. Parcel Numbers 08-045-0009, 08-045-0012 and 08-049-0005.

19. City Manager Report

20. Council Member and Mayor Reports

Adjournment

****Items on the agenda may be considered earlier than shown on the agenda****

In accordance with the Americans with Disabilities Act, individuals needing unique accommodation for this meeting should contact the City Recorder at (435) 792-7997 at least three (3) days before the date of the meeting.



Smithfield City Police Department

OFFICE OF THE CHIEF OF POLICE

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Travis K. Allen
Chief of Police

Phone (435) 563-8501
Fax (435) 563-8532

March 18, 2025

SMITHFIELD CITY POLICE DEPARTMENT

SUBJECT: Shift Differential Pay

DATE OF ISSUE:
EFFECTIVE DATE:

I. INTRODUCTION

This directive establishes guidelines with regard to Shift Differential Pay.

II. TERMINOLOGY

- A. Assignment – The assigned element and shift as reflected.
- B. Shift Differential Pay - Additional compensation paid to members who are assigned to work during the hours designated by the department as permanent Shifts, Days, Afternoon, Night.
- C. Permanently Assigned Shifts- Shifts for a calendar year (12-month assignment).

III. POLICY

- A. Members permanently assigned through the shift bid process to Shifts, Afternoon, Nights, will receive shift differential pay.
- B. Shift differential is paid bi-weekly in an amount of Afternoon, .50 cents per hour. Nights, 1.00 per hour.
- C. Members will not receive shift differential pay while assigned to Sick Leave, Injury Leave Long-term Disability, Short-term Disability, Family and Medical Leave, paid administrative leave.
- D. Members who choose to rotate through shifts and are not permanently assigned to shifts will not receive shift differential pay.
 - 1. A member that transfers from Day Shift or Rotating Shifts to a Permanent Assigned Shift, Afternoon or Night will receive shift differential pay.



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March 18, 2025

Rev. March 2025

ON-CALL PAY

PROGRAM OUTLINE

OVERVIEW:

The City of Smithfield recognizes the need to respond to unforeseen, unplanned, or emergency situations. As such, the City has established an On-call program. On-Call constitutes a program whereby qualified employees volunteer or are assigned to be available by telephone, pager, radio, etc. to return to work for unforeseen, unplanned, or emergency situations.

PURPOSE:

The purpose of the On-Call Program is to provide a cost-effective way for the City of Smithfield to respond to unforeseen demand for essential services that may occur outside of normal working hours and/or above normal staffing levels.

GENERAL PROVISIONS:

- a. On-Call rate is \$1.00 per hour during the on-call shift.
- b. All On-Call programs within the City may be voluntary or they can be assigned if necessary.
- c. The police department will address their needs with regard to emergency or unforeseen demand for services.
- d. The police department may have unique qualifications that employees must meet to be eligible to volunteer for On-call Program participation.
- e. Only employees in positions where On-call is deemed necessary may be eligible to participate in their department's On-call program.
 - (i) Currently, the Patrol Sergeant and Detective are on the On-Call rotation concurrently.
- f. All employees participating in the On-Call programs must qualify and be selected for participation.
- g. On-Call hours are independent of overtime provisions, which means it does not generate overtime, however, it is included in the FLSA calculation.
- h. When an On-Call employee is called back, they are compensated for a minimum of one (1) hour at one their regular rate of pay.
- i. Once the employee is called back, the \$1.00 On-Call compensation ends for the duration of call-back.



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March 18, 2025

SMITHFIELD CITY POLICE DEPARTMENT

SUBJECT: Bilingual Skill Pay

DATE OF ISSUE:

EFFECTIVE DATE:

Target: Limited English Proficiency

I. INTRODUCTION

Sworn and non-sworn members, will receive compensation for the ability to interpret a foreign language or translate for the hearing impaired.

II. TERMINOLOGY

A. SCPD Bilingual Skill Pay List - A list of department members who have been tested, found to be proficient, and approved to provide interpretation in a foreign language.

B. Interpreter - The act of listening and communicating in one language (source language) and orally converting it to another language (target language) while retaining the same meaning.

III. POLICY

A. Sworn and non-sworn members, who have been tested and found to be proficient in a foreign language or American Sign Language for the hearing impaired, will receive compensation of \$2,080.00 dollars per year or \$1.00 an hour increase to their current pay.

B. Skill pay is paid biweekly and will not be paid while the member is assigned to the sick leave pool, the injury leave pool, limited duty pool, short-term disability, long-term disability, FMLA, or on suspension without pay.

C. Proficiency Standard

1. Spoken Language - The speaker's proficiency is at a high intermediate level, as demonstrated by the ability to describe situations and express him or herself with creativity by improvising linguistically and using a broader range of vocabulary. The topics the individual is able to handle will include some formal and informal situations but with limited linguistic and social knowledge of idiomatic expressions. The speaker is able to express ideas and can occasionally use a higher register of words, although inconsistent.

The grammatical errors that occur do not interfere with speech and the speaker will be understood fairly well.

2. Sign Language - The member must comply with the licensure law for Interpreters.

D. Frequency for Testing

1. Foreign Language - Members must be retested every three (3) years.
2. Interpreters for the Deaf - The State Committee of Interpreters require the license be renewed annually.

IV. PROCEDURES

A. Spoken Language Testing Process

1. The Smithfield City Police Department will announce and conduct testing for members that have the ability and skill level to apply for the bilingual pay program.
2. The department will pay the cost of testing for bilingual skill pay.

B. Sign Language Testing Process

1. Members wanting to become certified in American Sign Language must contact the Division of Services of the Deaf and Hard of Hearing. Members must be successfully certified by the Utah Interpreter Program.
2. The department will reimburse members for the cost of testing and becoming certified under the licensure law for interpreters.

C. Approval Process

1. Foreign Language

- a. Notification of members' scores will be handled by the Smithfield City Police Department or Human Resources Division via email, letter, phone call or any combination thereof.
- b. The Human Resources Division will authorize payment for bilingual skill pay.

2. Sign Language

- a. Members must present documentation to the Smithfield City Police Department/ Human Resources Division showing they are a licensed interpreter in the State of Utah.
- b. The Human Resources Division will authorize payment for bilingual skill pay.



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March 18, 2025

SMITHFIELD CITY POLICE DEPARTMENT

SUBJECT: Field Training Officer (FTO) Differential Pay

DATE OF ISSUE:

EFFECTIVE DATE:

I. INTRODUCTION

This directive establishes guidelines with regard to FTO Differential Pay.

II. TERMINOLOGY

A. Field Training Officer (FTO) – A certified and Smithfield City Police Department approved officer used for the training and development of new-hired police officers or existing members.

B. FTO Differential Pay - Additional compensation paid to members who are assigned to train, develop and oversee the progress of newly hired employees or current members.

C. Field Training Program (FTP) The program established by the police department for the training and development of new-hired officers. Generally, not to exceed 12 weeks in duration. Certain situations may warrant less time on the FTP, as determined by FTO's and Command Staff.

III. POLICY

A. Members assigned to the training and development of new-hired officers will receive FTO differential pay.

B. FTO differential pay is paid bi-weekly in the amount of 1.00 per hour while the member is actively assigned as a Field Training Officer for a new-hire FTP.

C. FTO Differential Pay is only paid when the assigned member is actively training new officers during their assigned duty shift. If the officer in training is not working or leaves early, the FTO is not entitled to FTO Differential Pay.

D. FTO members assigned to re-train or provide remedial training for current officers not on an FTP, will also receive FTO Differential Pay.

E. FTO Differential Pay does not apply to members providing department training/instruction.



FISCAL YEAR 2026

PROPOSED BUDGET

JULY 1, 2025 – JUNE 30, 2026

Fiscal Year 2026 Budget Highlights and Summary

PERSONNEL

The proposed budget includes a 7.00% wage increase which would be allocated as follows. Four percent (4.00%) would be provided to each employee as a cost-of-living wage adjustment (COLA). The remaining three percent (3.00%) would be allocated by each department head as a merit increase where applicable.

The proposed budget does not include any change to employee health insurance coverage. The premium for the next year is being worked on with the broker and will be finalized before the new budget is adopted. The Benefit Expense line item in each fund will need to be adjusted before the budget is finalized.

No new full-time employees, in addition to the current number in each department, are being requested in the new budget. One current employee is being considered to go from a part-time status to a full-time status in the police department but no new employees would be hired.

PROJECTS

Sewer Fund:

Enclose the front of the bays of the open-air storage facility - \$40,000

Water Fund:

Booster Station upgrade at 400 N 300 E - \$230,000

Waterline upsize from 4-inch to 8-inch at 300 S from 100 W to 200 W - \$210,000

Waterline upsize from 6-inch to 8-inch at 200 W from 400 S to 485 S - \$160,000

Installation of ten (10) culinary water sampling stations: \$13,100

It is anticipated that the engineering plans will be completed, project bid and construction to start on the new 3-million-gallon water tank which will be located up Smithfield Canyon. The budget will be adjusted for this item once actual costs are known.

Parks Department:

Replace Mack Park Bathroom Roof - \$3,000

Replace Forrester Acres Pony League Bathroom Roof - \$4,000

Streets Department:

Improvements/widening to the bridges located at approximately 400 West Center and 90 S 800 W - \$625,000 (RTIF – Rural Transportation Investment Funds).

Library:

Replacing the remaining carpet, approximately 50%, on the lower floor - \$12,148 (The first half was replaced in Fiscal Year 2025).

Replacement of the landscape pavers on the south side of the building between the new building and the old building with cement. There is significant settling, drainage as well as slope issues with the water collecting against the building and creating moisture related issues - \$5,336

Birch Creek Golf Course:

Repair and upgrade of several cart paths on various holes.

Storm Water Fund:

Final engineering, bid and start of construction on the 1000 S, Main to 1200 West storm sewer pipe installation project as well as the creation of a storm water pond at approximately 1000 S 1200 W on city owned property.

EQUIPMENT

Cemetery:

Bobcat UTV - \$23,000 (Replaces John Deere Gator UTV)

Storm Water:

Purchase of sander and snowplow for the new Ford F450 - \$37,000

Sewer:

Gas powered air compressor/generator combo - \$7,500

Minor equipment purchases of Jumping Jack (\$3,200) and fresh air blower (\$1,000)

Solid Waste:

Ford F450 - \$64,000 (Replaces 2004 Ford F450)

Minor equipment purchase of (2) storage containers at \$3,900 each and one at \$4,700.

Water Fund:

Concrete Saw - \$3,000

Ford F150 - \$50,000 (Replaces 2008 Ford F250)

Water meter reading laptop and antenna - \$8,100

Police Department:

Purchase of new patrol truck - \$68,000

Payoff of one existing truck lease - \$44,000

Streets Department

Addition of second brine truck set up - \$5,500

Bobcat Mini-X - \$38,490 (Trade-in of 2016 Caterpillar Mini-X)

Road Message Boards (2) - \$36,000 (Local Road Tax Funds)

Arrow Board - \$6,000 (Local Road Tax Funds)

Parks Department

Bobcat UTV - \$15,500 (Replaces 2018 Cub Cadet UTV)

Two Zero Turn Lawnmowers - \$32,000 (Replaces lawnmowers with 2,082 and 1,636 hours)

Fire Department

Upgrade the cab and chassis on a 2007 2-wheel drive Ambulance with 125,530 miles to a new 4-wheel drive - \$95,000

Birch Creek Golf Course

Toro Greens Mower with Reels - \$52,207

Toro Greens Mower without Reels - \$40,297

Verticut reels for greens mower - \$13,540

Marshall Cart - \$6,480

Golf Carts (9) - \$58,320

MISCELLANEOUS ITEMS

No utility rate increases are included/proposed for water, sewer, storm water, and solid waste/garbage.

The annual IT contracts and software renewal contracts are being finalized as they change on a yearly basis. Each year more users or modules are added resulting in higher fees for usage.

The city will host a municipal election with a primary election in August, if needed, and the general election in November. A mayor and two council members will be elected. A contract will be signed for this service between the county and the city. The line item will be adjusted when the contract is finalized and bid amount received.

The General Plan is progressing and should be completed in the new fiscal year. The Transportation Master Plan which is being done in conjunction with the General Plan should also be completed in the new Fiscal Year.

Three RAPZ Tax applications were submitted. The applications consisted of funding for the youth theatre, continued renovation of the Douglass Mercantile Building located at 102 South Main and significant improvements to the two softball fields at Forrester Acres. The applications should be approved or denied sometime in May.

A Utah Outdoor Recreation Grant was applied for to make water saving improvements at Forrester Acres. The grant should be approved or denied in May.

LONG TERM PLANNING

Engineering is ongoing for the replacement of the 102-year-old spring culinary waterline in the canyon. The intent is to finalize the engineering plans with the Forest Service and Cache County in 2025 with the project being bid and construction starting in 2026.

Long-term plans need to be made for the upkeep and maintenance of the Senior Center, Youth Center, Civic Center, Douglass Mercantile Building, historic cabin and other city buildings. The buildings are aging and the only funds being invested in the buildings are when something breaks and must be repaired.

There are seven pickup trucks currently under lease at the Police Department. Six of the leases expire on September 1, 2027 and the seventh expires on January 1, 2028. Planning needs to be made to pay off these leases and keep the trucks or the purchase of new trucks at that time.

****Note: This document is an initial budget presentation only. All line items in the budget are subject to change until the final budget is adopted in June.****

GENERAL FUND REVENUE FISCAL YEAR 2026

TAXES								
ACCT#	DESCRIPTION	FY2026	JAN	JUNE	TOTAL	FY2025	DIFFERENCE	PERCENT CHANGE
10-31-10000	PROPERTY TAX	\$ 1,857,425			\$ 1,857,425	\$ 1,728,284	\$ 129,141	
10-31-20000	PRIOR YEARS TAXES	\$ 21,000			\$ 21,000	\$ 21,000	\$ -	
10-31-30000	SALES TAX	\$ 2,750,000			\$ 2,750,000	\$ 2,650,000	\$ 100,000	
10-31-31000	TELECOM FEE	\$ 41,000			\$ 41,000	\$ 41,000	\$ -	
10-31-40000	FRANCHISE TAX	\$ 46,000			\$ 46,000	\$ 55,000	\$ (9,000)	
10-31-41000	ENERGY TAX	\$ 650,000			\$ 650,000	\$ 620,000	\$ 30,000	
10-31-50000	FEE IN LIEU	\$ 120,000			\$ 120,000	\$ 120,000	\$ -	
10-31-60000	RAPZ TAX	\$ -			\$ -	\$ 238,500	\$ (238,500)	
10-31-90000	MASS TRANSIT TAX	\$ 420,000			\$ 420,000	\$ 380,000	\$ 40,000	
10-31-80000	LOCAL ROAD TAX (.25%)	\$ 290,000			\$ 290,000	\$ 275,000	\$ 15,000	
	TOTAL REVENUE FROM TAXES	\$ 6,195,425	\$ -	\$ -	\$ 6,195,425	\$ 6,128,784	\$ 66,641	1%

LICENSES & PERMITS								
ACCT#	DESCRIPTION	FY2026	JAN	JUNE	TOTAL	FY2025	DIFFERENCE	
10-32-10000	BUSINESS LICENSES	\$ 21,000			\$ 21,000	\$ 21,000	\$ -	
10-32-25000	DOG LICENSES	\$ 3,000			\$ 3,000	\$ 3,800	\$ (800)	
	TOTAL LICENSES & PERMITS REVENUE	\$ 24,000	\$ -	\$ -	\$ 24,000	\$ 24,800	\$ (800)	-3%

INTERGOVERNMENTAL								
ACCT#	DESCRIPTION	FY2026	JAN	JUNE	TOTAL	FY2025	DIFFERENCE	
10-33-13000	POLICE GRANT	\$ -			\$ -	\$ -	\$ -	
10-33-10000	POLICE - JAG GRANT	\$ -			\$ -	\$ -	\$ -	
10-33-56000	CLASS "C" ROAD ALLOCATION	\$ 700,000			\$ 700,000	\$ 670,000	\$ 30,000	
10-33-54000	RURAL TRANS INFRA FUND	\$ 280,000			\$ 280,000	\$ -	\$ 280,000	
10-33-58000	STATE LIQUOR ALLOCATION	\$ -			\$ -	\$ -	\$ -	
	TOTAL INTERGOVERNMENTAL REVENUE	\$ 980,000	\$ -	\$ -	\$ 980,000	\$ 670,000	\$ 310,000	32%

CHARGES FOR SERVICES								
ACCT#	DESCRIPTION	FY2026	JAN	JUNE	TOTAL	FY2025	DIFFERENCE	
10-34-13000	ZONING & SUBDIVISION FEES	\$ 70,000			\$ 70,000	\$ 70,000	\$ -	
10-34-25000	CENTRAL DISPATCH FEE	\$ 173,000			\$ 173,000	\$ 170,000	\$ 3,000	
10-34-44000	ADMIN FEE	\$ 80,000			\$ 80,000	\$ 78,000	\$ 2,000	
10-34-81000	GRAVE PLOT PURCHASE	\$ 30,000			\$ 30,000	\$ 30,000	\$ -	
10-34-83000	GRAVE DIGGING	\$ 40,000			\$ 40,000	\$ 40,000	\$ -	
10-34-91000	MISC POLICE REVENUE	\$ -			\$ -	\$ -	\$ -	
10-34-92000	DUI OVERTIME REIMBURSEMENT	\$ -			\$ -	\$ -	\$ -	
	TOTAL CHARGES FOR SERVICES REVENUE	\$ 393,000	\$ -	\$ -	\$ 393,000	\$ 388,000	\$ 5,000	1%

JUSTICE COURT FINES								
ACCT#	DESCRIPTION	FY2026	JAN	JUNE	TOTAL	FY2025	DIFFERENCE	
10-35-10000	JUSTICE COURT FINES	\$ 40,000			\$ 40,000	\$ 30,000	\$ 10,000	
	TOAL JUSTICE COURT REVENUE	\$ 40,000	\$ -	\$ -	\$ 40,000	\$ 30,000	\$ 10,000	25%

MISCELLANEOUS REVENUE								
ACCT#	DESCRIPTION	FY2026	JAN	JUNE	TOTAL	FY2025	DIFFERENCE	
10-36-10000	INTEREST - GENERAL FUND	\$ 800,000			\$ 800,000	\$ 700,000	\$ 100,000	
10-36-10050	INTEREST - CVB CHECKING	\$ 70,000			\$ 70,000	\$ 70,000	\$ -	
10-36-11000	INTEREST - CLASS "C"	\$ 72,000			\$ 72,000	\$ 52,000	\$ 20,000	
10-36-21000	HEALTH DAYS ACTIVITIES	\$ -			\$ -	\$ -	\$ -	
10-36-17000	INTEREST - LIQUOR LAW FUND	\$ 1,500			\$ 1,500	\$ 1,500	\$ -	
10-36-25000	TRICK OR TREAT STREET	\$ -			\$ -	\$ -	\$ -	
10-36-33000	ULGT GRANT	\$ -			\$ -	\$ -	\$ -	
10-36-60000	SURPLUS ITEMS	\$ -			\$ -	\$ -	\$ -	
10-36-52000	DONATIONS - TREES	\$ -			\$ -	\$ -	\$ -	
10-36-53000	MEMORIAL TREES	\$ -			\$ -	\$ -	\$ -	
10-36-90000	SUNDRY	\$ 500			\$ 500	\$ 500	\$ -	
10-36-91002	GRANT - POLICE EARLY INTERVENTION	\$ -			\$ -	\$ -	\$ -	
10-36-91001	TREE GRANT	\$ -			\$ -	\$ -	\$ -	
10-36-93000	SENIOR CITIZEN LUNCH	\$ 4,500			\$ 4,500	\$ 4,000	\$ 500	
	TOTAL MISCELLANEOUS REVENUE	\$ 948,500	\$ -	\$ -	\$ 948,500	\$ 828,000	\$ 120,500	13%

ADDITIONAL REVENUE

ACCT#	DESCRIPTION	FY2026	JAN	JUNE	TOTAL	FY2025	DIFFERENCE
10-38-10000	STATE LIBRARY GRANT	\$ -		\$ -	\$ -	\$ -	\$ -
10-38-10001	LIBRARY - GRANT CHILDRENS BOOKS	\$ -		\$ -	\$ -	\$ -	\$ -
10-38-20000	LIBRARY - FEES	\$ 9,000		\$ 9,000	\$ 9,000	\$ 9,000	\$ -
10-38-30000	DONATIONS - LIBRARY	\$ -		\$ -	\$ -	\$ -	\$ -
10-38-43000	INCOME - ARTS COUNCIL	\$ -		\$ -	\$ -	\$ -	\$ -
10-38-32000	DONATIONS - SENIOR CITIZENS	\$ -		\$ -	\$ -	\$ -	\$ -
10-38-38000	POLICE DONATIONS	\$ -		\$ -	\$ -	\$ -	\$ -
10-38-41000	HISTORICAL GRANT (MUSEUM)	\$ -		\$ -	\$ -	\$ -	\$ -
10-38-42000	DONATION - HISTORICAL PRESERVATION	\$ -		\$ -	\$ -	\$ -	\$ -
10-38-70006	GRANT - TRANSPORTATION PLANNING	\$ -		\$ -	\$ -	\$ -	\$ -
	TOTAL ADDITIONAL REVENUE	\$ 9,000	\$ -	\$ -	\$ 9,000	\$ 9,000	\$ -

0%

CONTRIBUTIONS & TRANSFERS							
ACCT#	DESCRIPTION	FY2026	JAN	JUNE	TOTAL	FY2025	DIFFERENCE
10-39-80000	USE OF PRIOR BALANCE	\$ -		\$ -	\$ -	\$ 129,141	\$ (129,141)
10-39-81001	USE OF PRIOR BAL - LOCAL ROAD TAX	\$ -		\$ -	\$ -	\$ -	\$ -
10-39-81000	FROM CLASS "C" ROADS	\$ -		\$ -	\$ -	\$ 198,000	\$ (198,000)
10-39-83000	FROM GCIF	\$ -		\$ -	\$ -	\$ 20,818	\$ (20,818)
	FROM RURAL TRANS (RTIF) FUND BAL	\$ 345,000		\$ 345,000	\$ 345,000	\$ -	\$ 345,000
10-39-89000	WATER RENT	\$ 30,000		\$ 30,000	\$ 30,000	\$ 30,000	\$ -
10-39-90000	SEWER RENT	\$ 30,000		\$ 30,000	\$ 30,000	\$ 30,000	\$ -
	TOTAL TRANSFERS	\$ 405,000	\$ -	\$ -	\$ 405,000	\$ 407,959	\$ (2,959)

-1%

TAXES	\$ 6,195,425	\$ -	\$ -	\$ 6,195,425	\$ 6,128,784	\$ 66,641
LICENSES & PERMITS	\$ 24,000	\$ -	\$ -	\$ 24,000	\$ 24,800	\$ (800)
INTERGOVERNMENTAL	\$ 980,000	\$ -	\$ -	\$ 980,000	\$ 670,000	\$ 310,000
CHARGES FOR SERVICES	\$ 393,000	\$ -	\$ -	\$ 393,000	\$ 388,000	\$ 5,000
JUSTICE COURT	\$ 40,000	\$ -	\$ -	\$ 40,000	\$ 30,000	\$ 10,000
MISC. REVENUE	\$ 948,500	\$ -	\$ -	\$ 948,500	\$ 828,000	\$ 120,500
ADDITIONAL REVENUE	\$ 9,000	\$ -	\$ -	\$ 9,000	\$ 9,000	\$ -
TRANSFERS	\$ 405,000	\$ -	\$ -	\$ 405,000	\$ 407,959	\$ (2,959)
REC CENTER	\$ 873,000	\$ -	\$ -	\$ 873,000	\$ 821,000	\$ 52,000
INCREASE TO RESERVE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GOLF	\$ 1,986,827	\$ -	\$ -	\$ 1,986,827	\$ 1,728,127	\$ 258,700
PARK IMPACT FEES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FIRE/EMS	\$ 1,653,460	\$ -	\$ -	\$ 1,653,460	\$ 1,618,770	\$ 34,690
GENERAL FUND REVENUE GRAND TOTAL	\$ 13,508,212	\$ -	\$ -	\$ 13,508,212	\$ 12,654,440	\$ 853,772

6%

GENERAL FUND EXPENSE FISCAL YEAR 2026									
YOUTH COUNCIL EXPENSE									
ACCT#	DESCRIPTION	FY2026	JAN	JUNE	TOTAL	FY2025	DIFFERENCE		
10-4112-612	YOUTH COUNCIL - ACTIVITIES	\$ 5,975			\$ 5,975	\$ 5,475	\$ 500		
10-4112-613	YOUTH COUNCIL - GRATUITY	\$ 750			\$ 750	\$ 600	\$ 150		
	TOTAL YOUTH COUNCIL EXPENSE	\$ 6,725	\$ -	\$ -	\$ 6,725	\$ 6,075	\$ 650	10%	
COURT EXPENSE									
ACCT#	DESCRIPTION	FY2026	JAN	JUNE	TOTAL	FY2025	DIFFERENCE		
10-4121-310	COURT - PROFESSIONAL	\$ 98,000			\$ 98,000	\$ 85,000	\$ 13,000		
	TOTAL JUSTICE COURT EXPENSE	\$ 98,000	\$ -	\$ -	\$ 98,000	\$ 85,000	\$ 13,000	13%	
ADMINISTRATION EXPENSE									
ACCT#	DESCRIPTION	FY2026	JAN	JUNE	TOTAL	FY2025	DIFFERENCE		PERCENT CHANGE
10-4143-110	ADMIN - WAGES - FULL-TIME	\$ 69,464			\$ 69,464	\$ 75,479	\$ (6,015)		
10-4143-120	ADMIN - WAGES - PART-TIME	\$ 10,238			\$ 10,238	\$ 18,828	\$ (8,590)		
10-4143-128	ADMIN - BANK FEES	\$ 17,500			\$ 17,500	\$ 6,000	\$ 11,500		
10-4143-130	ADMIN - BENEFITS	\$ 22,112			\$ 22,112	\$ 24,535	\$ (2,423)		
10-4143-210	ADMIN - DUES AND SUBSCRIPTIONS	\$ 6,000			\$ 6,000	\$ 6,000	\$ -		
10-4143-230	ADMIN - TRAVEL AND TRAINING	\$ 10,000			\$ 10,000	\$ 16,000	\$ (6,000)		
10-4143-235	ADMIN - LEGAL NOTICES	\$ -			\$ -	\$ -	\$ -		
10-4143-240	ADMIN - OFFICE SUPPLIES	\$ 9,000			\$ 9,000	\$ 9,000	\$ -		
10-4143-243	ADMIN - PHYSICALS (DRUG TEST)	\$ 100			\$ 100	\$ 100	\$ -		
10-4143-250	ADMIN - BUILDING MAINTENANCE	\$ 12,000			\$ 12,000	\$ 10,000	\$ 2,000		
10-4143-270	ADMIN - UTILITIES	\$ 30,000			\$ 30,000	\$ 34,000	\$ (4,000)		
10-4143-280	ADMIN - CONTRACTED JANITORIAL SERVICES	\$ 12,000			\$ 12,000	\$ 12,000	\$ -		
10-4143-315	ADMIN - PROFESSIONAL SERVICES	\$ 4,500			\$ 4,500	\$ 5,000	\$ (500)		
10-4143-311	ADMIN - AUDIT SERVICES	\$ 6,000			\$ 6,000	\$ 6,000	\$ -		
10-4143-510	ADMIN - INSURANCE	\$ 4,000			\$ 4,000	\$ 4,000	\$ -		
10-4143-610	ADMIN - SUPPLIES	\$ 3,500			\$ 3,500	\$ 4,500	\$ (1,000)		
10-4143-620	ADMIN - SUNDRY	\$ 10,000			\$ 10,000	\$ 10,000	\$ -		
10-4143-741	ADMIN - IT SUPPORT	\$ 40,000			\$ 40,000	\$ 50,000	\$ (10,000)		
10-4143-789	ADMIN - LOAN BASE FEE	\$ 2,000			\$ 2,000	\$ 2,000	\$ -		
10-4143-790	ADMIN - BUILDING PAYMENT PRINCIPAL	\$ 58,000			\$ 58,000	\$ 56,000	\$ 2,000		
10-4143-791	ADMIN - BUILDING PAYMENT INTEREST	\$ 14,000			\$ 14,000	\$ 19,000	\$ (5,000)		
10-4143-995	ADMIN - GENERAL PLAN	\$ 50,000			\$ 50,000	\$ 70,000	\$ (20,000)		
10-4143-701	ADMIN - MULTI-CULTURAL COMMITTEE	\$ -			\$ -	\$ 1,500	\$ (1,500)		
10-4143-700	ADMIN - ART COUNCIL	\$ 6,500			\$ 6,500	\$ 1,500	\$ 5,000		
	TOTAL ADMINISTRATIVE EXPENSE	\$ 396,914	\$ -	\$ -	\$ 396,914	\$ 441,442	\$ (44,528)	-10%	
ELECTION EXPENSE									
ACCT#	DESCRIPTION	FY2026	JAN	JUNE	TOTAL	FY2025	DIFFERENCE		
10-4170-310	ELECTION - PROFESSIONAL	\$ 40,000	\$ -	\$ -	\$ 40,000	\$ -	\$ 40,000		
	TOTAL ELECTION EXPENSE	\$ 40,000	\$ -	\$ -	\$ 40,000	\$ -	\$ 40,000		
PLANNING EXPENSE									
ACCT#	DESCRIPTION	FY2026	JAN	JUNE	TOTAL	FY2025	DIFFERENCE		PERCENT CHANGE
10-4180-110	PLANNING - WAGES FULL-TIME	\$ 140,372			\$ 140,372	\$ 133,428	\$ 6,944		
10-4180-612	PLANNING - COMMISSION MEMBER STIPEND	\$ 4,320			\$ 4,320	\$ 4,320	\$ -		
10-4180-130	PLANNING - BENEFITS	\$ 54,572			\$ 54,572	\$ 54,494	\$ 78		
10-4180-210	PLANNING - DUES & SUBSCRIPTIONS	\$ -			\$ -	\$ 2,300	\$ (2,300)		
10-4180-230	PLANNING - TRAVEL AND TRAINING	\$ 3,000			\$ 3,000	\$ 3,000	\$ -		
10-4180-235	PLANNING - LEG NOTICES	\$ -			\$ -	\$ -	\$ -		
10-4180-310	PLANNING - PROFESSIONAL	\$ 5,000			\$ 5,000	\$ 9,500	\$ (4,500)		
10-4180-610	PLANNING - SUPPLIES	\$ 1,500			\$ 1,500	\$ 1,500	\$ -		
10-4180-620	PLANNING - CMPO	\$ 2,500			\$ 2,500	\$ 2,305	\$ 195		
10-4180-741	PLANNING - IT SUPPORT	\$ 25,000			\$ 25,000	\$ 30,000	\$ (5,000)		
10-4180-800	PLANNING - COUNTY WIDE PLANNING SERVICES	\$ 11,000			\$ 11,000	\$ 11,000	\$ -		
	TOTAL PLANNING & ZONING EXPENSE	\$ 247,264	\$ -	\$ -	\$ 247,264	\$ 251,847	\$ (4,583)	-2%	

CLASS C ROAD EXPENSE							
ACCT#	DESCRIPTION	FY2026	JAN	JUNE	TOTAL	FY2025	DIFFERENCE
10-4415-730	CLASS C - INFRASTRUCTURE (NEW)	\$ 205,000			\$ 205,000	\$ 250,000	\$ (45,000)
10-4415-731	CLASS C - ROAD MAINTENANCE	\$ 495,000			\$ 495,000	\$ 558,000	\$ (63,000)
10-4415-740	CLASS C - ROAD MAINTENANCE EQUIPMENT	\$ -			\$ -	\$ 112,000	\$ (112,000)
	TOTAL CLASS "C" ROAD FUND EXPENSE	\$ 700,000	\$ -	\$ -	\$ 700,000	\$ 920,000	\$ (220,000)

-31%

NON-DEPARTMENTAL EXPENSE							
ACCT#	DESCRIPTION	FY2026	JAN	JUNE	TOTAL	FY2025	DIFFERENCE
10-4420-311	NON DEPT - CENTRAL DISPATCH FEE	\$ 173,000		\$ -	\$ 173,000	\$ 170,000	\$ 3,000
	TOTAL NON-DEPARTMENTAL EXPENSE	\$ 173,000	\$ -	\$ -	\$ 173,000	\$ 170,000	\$ 3,000

2%

PARKS EXPENSE							
ACCT#	DESCRIPTION	FY2026	JAN	JUNE	TOTAL	FY2025	DIFFERENCE
10-4510-110	PARKS - WAGES FULL-TIME	\$ 144,299			\$ 144,299	\$ 136,485	\$ 7,814
10-4510-120	PARKS - WAGES PART-TIME	\$ 103,918			\$ 103,918	\$ 103,918	\$ -
10-4510-130	PARKS - BENEFITS	\$ 68,962			\$ 68,962	\$ 75,677	\$ (6,715)
10-4510-210	PARKS - DUES AND SUBSCRIPTIONS	\$ 200			\$ 200	\$ 200	\$ -
10-4510-230	PARKS - TRAVEL AND TRAINING	\$ 4,500			\$ 4,500	\$ 3,500	\$ 1,000
10-4510-243	PARKS - PHYSICALS	\$ 426			\$ 426	\$ 426	\$ -
10-4510-250	PARKS - BUILDING MAINTENANCE	\$ 10,000			\$ 10,000	\$ 8,000	\$ 2,000
10-4510-251	PARKS - FUEL ONLY	\$ 18,000			\$ 18,000	\$ 17,000	\$ 1,000
10-4510-253	PARKS - FLEET MAINTENANCE	\$ 18,000			\$ 18,000	\$ 12,000	\$ 6,000
10-4510-254	PARKS - GROUND MAINTENANCE	\$ 68,000			\$ 68,000	\$ 58,000	\$ 10,000
10-4510-255	PARKS - PLAYGROUND MAINTENANCE/REPAIR	\$ 16,000			\$ 16,000	\$ 8,000	\$ 8,000
10-4510-260	PARKS - SPLASH PAD/SKATE PARK MAINTENANCE	\$ 10,000			\$ 10,000	\$ 10,000	\$ -
10-4510-270	PARKS - UTILITIES	\$ 17,000			\$ 17,000	\$ 17,000	\$ -
10-4510-310	PARKS - PROFESSIONAL SERVICES	\$ -			\$ -	\$ -	\$ -
10-4510-510	PARKS - INSURANCE	\$ 4,100			\$ 4,100	\$ 4,000	\$ 100
10-4510-610	PARKS - SUPPLIES	\$ 4,000			\$ 4,000	\$ 4,000	\$ -
10-4510-617	PARKS - DAY OF SERVICE	\$ 1,000			\$ 1,000	\$ 1,000	\$ -
10-4510-620	PARKS - SUNDRY	\$ 500			\$ 500	\$ 500	\$ -
10-4510-625	PARKS - TREE COMMITTEE	\$ 1,000			\$ 1,000	\$ 1,000	\$ -
10-4510-626	PARKS - TREE GRANT	\$ -			\$ -	\$ -	\$ -
10-4510-729	PARKS - COUNTY TRAILS COORDINATOR	\$ 3,385			\$ 3,385	\$ 3,385	\$ -
10-4510-732	PARKS - CAPITAL IMPROVEMENTS	\$ 7,000			\$ 7,000	\$ -	\$ 7,000
10-4510-739	PARKS - MINOR EQUIPMENT 5K LESS	\$ 8,400			\$ 8,400	\$ 4,500	\$ 3,900
10-4510-740	PARKS - MAJOR EQUIPMENT 5K PLUS	\$ -			\$ -	\$ 58,100	\$ (58,100)
10-4510-745	PARKS - BACKFLOW TESTING	\$ 1,500			\$ 1,500	\$ 3,000	\$ (1,500)
10-4510-800	PARKS - RAPZ PROJECT	\$ -			\$ -	\$ 185,000	\$ (185,000)
10-4510-811	PARKS - FORRESTER ACRES EXPANSION	\$ -			\$ -	\$ -	\$ -
	TOTAL PARKS EXPENSE	\$ 510,190	\$ -	\$ -	\$ 510,190	\$ 714,691	\$ (204,501)

-40%

CIVIC CENTER							
ACCT#	DESCRIPTION	FY2026	JAN	JUNE	TOTAL	FY2025	DIFFERENCE
10-4560-250	CIVIC - BUILDING MAINTENANCE	\$ 7,000			\$ 7,000	\$ 5,000	\$ 2,000
10-4560-270	CIVIC - UTILITIES	\$ 14,000			\$ 14,000	\$ 14,000	\$ -
10-4560-279	CIVIC - SUPPLIES (JANITORIAL)	\$ 550			\$ 550	\$ 550	\$ -
10-4560-280	CIVIC - CONTRACTED JANITORIAL SERVICES	\$ 5,500			\$ 5,500	\$ 5,500	\$ -
	TOTAL CIVIC CENTER EXPENSE	\$ 27,050	\$ -	\$ -	\$ 27,050	\$ 25,050	\$ 2,000

7%

CITY CELEBRATIONS								
ACCT#	DESCRIPTION	FY2026	JAN	JUNE	TOTAL	FY2025	DIFFERENCE	PERCENT CHANGE
10-4561-590	HEALTH DAYS CELEBRATION	\$ 18,000			\$ 18,000	\$ 18,000	\$ -	
10-4561-591	AMBASSADOR PROGRAM	\$ 3,500			\$ 3,500	\$ 2,000	\$ 1,500	
10-4561-610	EASTER EGG HUNT	\$ 250			\$ 250	\$ 250	\$ -	
10-4561-611	CONCERT/MOVIES IN PARK	\$ -			\$ -	\$ -	\$ -	
10-4561-612	CHRISTMAS LIGHTS	\$ 1,000			\$ 1,000	\$ 1,000	\$ -	
10-4561-616	CHILDRENS THEATER	\$ 7,700			\$ 7,700	\$ 7,700	\$ -	
10-4561-617	TRICK OR TREAT STREET	\$ 250			\$ 250	\$ 250	\$ -	
	TOTAL CELEBRATION EXPENSE	\$ 30,700	\$ -	\$ -	\$ 30,700	\$ 29,200	\$ 1,500	5%

SENIOR CENTER							
ACCT#	DESCRIPTION	FY2026	JAN	JUNE	TOTAL	FY2025	DIFFERENCE
10-4562-250	SEN CIT - BUILDING MAINTENANCE	\$ 7,000			\$ 7,000	\$ 5,000	\$ 2,000
10-4562-280	SEN CIT - UTILITIES	\$ 7,400			\$ 7,400	\$ 6,000	\$ 1,400
10-4562-279	SEN CIT - SUPPLIES (JANITORIAL)	\$ 500			\$ 500	\$ 250	\$ 250
10-4562-270	SEN CIT - CONTRACTED JANITORIAL SERVICES	\$ 1,500			\$ 1,500	\$ 1,500	\$ -
10-4562-611	SEN CIT - MEALS	\$ 14,000			\$ 14,000	\$ 14,000	\$ -
10-4562-630	SEN CIT - ENTERTAINMENT	\$ -			\$ -	\$ -	\$ -
	TOTAL SENIOR CITIZEN EXPENSE	\$ 30,400	\$ -	\$ -	\$ 30,400	\$ 26,750	\$ 3,650

12%

YOUTH CENTER							
ACCT#	DESCRIPTION	FY2026	JAN	JUNE	TOTAL	FY2025	DIFFERENCE
10-4563-250	YOUTH CENTER - BUILDING MAINTENANCE	\$ 7,000			\$ 7,000	\$ 5,000	\$ 2,000
10-4563-270	YOUTH CENTER - UTILITIES	\$ 7,800			\$ 7,800	\$ 6,100	\$ 1,700
10-4563-279	YOUTH CENTER - SUPPLIES (JANITORIAL)	\$ 500			\$ 500	\$ 250	\$ 250
10-4563-280	YOUTH CENTER - CONTRACTED JANITORIAL SERVICES	\$ 4,000			\$ 4,000	\$ 4,200	\$ (200)
	TOTAL YOUTH CENTER EXPENSE	\$ 19,300	\$ -	\$ -	\$ 19,300	\$ 15,550	\$ 3,750

19%

HISTORICAL EXPENSE							
ACCT#	DESCRIPTION	FY2026	JAN	JUNE	TOTAL	FY2025	DIFFERENCE
10-4564-250	HISTORICAL SOCIETY - BLDG MAINTENANCE	\$ 2,000			\$ 2,000	\$ 2,000	\$ -
10-4564-270	HISTORICAL SOCIETY- UTILITIES	\$ 2,000			\$ 2,000	\$ 1,800	\$ 200
10-4564-500	HISTORICAL SOCIETY- ACTIVITIES (FOUNDERS & HEALTH DAYS)	\$ 1,000			\$ 1,000	\$ 1,000	\$ -
10-4564-560	HISTORICAL SOCIETY - TRAINING	\$ 400			\$ 400	\$ 400	\$ -
10-4564-570	HISTORICAL SOCIETY - WEBSITE HOSTING	\$ 350			\$ 350	\$ 350	\$ -
10-4564-580	HISTORICAL SOCIETY - SUPPLIES				\$ -	\$ -	\$ -
10-4564-670	HISTORICAL SOCIETY - PLAQUES, MARKERS & DISPLAYS				\$ -	\$ -	\$ -
10-4564-742	HISTORICAL SOCIETY - MERCANTILE REMODEL				\$ -	\$ 50,000	\$ (50,000)
10-4564-680	HISTORICAL SOCIETY - GRANT MATCH				\$ -	\$ -	\$ -
	TOTAL HISTORICAL EXPENSE	\$ 5,750	\$ -	\$ -	\$ 5,750	\$ 55,550	\$ (49,800)

-866%

LIBRARY EXPENSE							
ACCT#	DESCRIPTION	FY2026	JAN	JUNE	TOTAL	FY2025	DIFFERENCE
10-4580-115	LIBRARY - WAGES	\$ 133,536			\$ 133,536	\$ 127,010	\$ 6,526
10-4580-120	LIBRARY - WAGES PART-TIME	\$ 135,406			\$ 135,406	\$ 111,659	\$ 23,747
10-4580-130	LIBRARY - BENEFITS	\$ 73,751			\$ 73,751	\$ 70,055	\$ 3,696
10-4580-210	LIBRARY - COLLECTIONS	\$ 20,000			\$ 20,000	\$ 20,000	\$ -
10-4580-211	LIBRARY - DUES AND SUBSCRIPTIONS	\$ 2,500			\$ 2,500	\$ 2,000	\$ 500
10-4580-212	LIBRARY - ELECTRONIC MEDIA	\$ 4,000			\$ 4,000	\$ 3,500	\$ 500
10-4580-213	LIBRARY - PROGRAMS	\$ 8,500			\$ 8,500	\$ 7,500	\$ 1,000
10-4580-230	LIBRARY - TRAVEL AND TRAINING	\$ 3,000			\$ 3,000	\$ 2,000	\$ 1,000
10-4580-240	LIBRARY - OFFICE SUPPLIES	\$ 5,000			\$ 5,000	\$ 5,000	\$ -
10-4580-250	LIBRARY - BUILDING MAINTENANCE	\$ 10,000			\$ 10,000	\$ 10,000	\$ -
10-4580-270	LIBRARY - UTILITIES	\$ 21,000			\$ 21,000	\$ 25,800	\$ (4,800)
10-4580-278	LIBRARY - CONTRACTED JANITORIAL SERVICES	\$ 12,000			\$ 12,000	\$ 12,000	\$ -
10-4580-279	LIBRARY - SUPPLIES (JANITORIAL)	\$ 2,500			\$ 2,500	\$ 2,500	\$ -
10-4580-310	LIBRARY - PROFESSIONAL SERVICES				\$ -	\$ -	\$ -
10-4580-500	LIBRARY - GRANT				\$ -	\$ -	\$ -
10-4580-501	LIBRARY - GRANT CHILDREN'S BOOKS				\$ -	\$ -	\$ -
10-4580-502	LIBRARY - GRANT LSTA CARES ACT				\$ -	\$ -	\$ -
10-4580-510	LIBRARY - INSURANCE	\$ 4,000			\$ 4,000	\$ 4,000	\$ -
10-4580-620	LIBRARY - SUNDRY	\$ 1,200			\$ 1,200	\$ 700	\$ 500
10-4580-731	LIBRARY - FURNISHINGS	\$ 12,148			\$ 12,148	\$ 18,273	\$ (6,125)
10-4580-735	LIBRARY - MINOR EQUIPMENT 5K LESS	\$ 4,000			\$ 4,000	\$ 4,000	\$ -
10-4580-740	LIBRARY - MAJOR EQUIPMENT 5K PLUS				\$ -	\$ -	\$ -
10-4580-741	LIBRARY - IT SUPPORT	\$ 20,000			\$ 20,000	\$ 18,000	\$ 2,000
10-4580-780	LIBRARY - ELEVATOR SERVICE CONTRACT	\$ 2,500			\$ 2,500	\$ 2,300	\$ 200
10-4580-793	LIBRARY - BUILDING PAYMENT PRINCIPAL	\$ 38,000			\$ 38,000	\$ 37,000	\$ 1,000
10-4580-794	LIBRARY - BUILDING PAYMENT INTEREST	\$ 8,417			\$ 8,417	\$ 9,855	\$ (1,438)
10-4580-796	LIBRARY - LOAN AGENT FEE	\$ 1,500			\$ 1,500	\$ 1,500	\$ -
	TOTAL LIBRARY EXPENSE	\$ 522,958	\$ -	\$ -	\$ 522,958	\$ 494,652	\$ 28,306

5%

CEMETERY EXPENSE								
ACCT#	DESCRIPTION	FY2026	JAN	JUNE	TOTAL	FY2025	DIFFERENCE	PERCENT CHANGE
10-4590-110	CEMETERY - WAGES	\$ 75,273			\$ 75,273	\$ 63,541	\$ 11,732	
10-4590-120	CEMETERY WAGES PART-TIME	\$ 17,805			\$ 17,805		\$ 17,805	
10-4590-130	CEMETERY - BENEFITS	\$ 20,105			\$ 20,105	\$ 15,859	\$ 4,246	
10-4590-210	CEMETERY - DUES AND SUBSCRIPTIONS	\$ -			\$ -		\$ -	
10-4590-230	CEMETERY - TRAVEL AND TRAINING	\$ 1,500			\$ 1,500	\$ 1,200	\$ 300	
10-4590-243	CEMETERY - PHYSICALS	\$ -			\$ -		\$ -	
10-4590-250	CEMETERY - BUILDING MAINTENANCE	\$ 3,000			\$ 3,000	\$ 1,500	\$ 1,500	
10-4590-251	CEMETERY - FUEL ONLY	\$ 3,500			\$ 3,500	\$ 3,500	\$ -	
10-4590-253	CEMETERY - FLEET MAINTENANCE	\$ 3,000			\$ 3,000	\$ 3,000	\$ -	
10-4590-254	CEMETERY - GROUNDS MAINTENANCE	\$ 32,500			\$ 32,500	\$ 32,500	\$ -	
10-4590-270	CEMETERY - UTILITIES	\$ 5,300			\$ 5,300	\$ 5,000	\$ 300	
10-4590-310	CEMETERY - PROFESSIONAL SERVICES	\$ 500			\$ 500	\$ 5,000	\$ (4,500)	
10-4590-510	CEMETERY - INSURANCE	\$ 4,000			\$ 4,000	\$ 4,000	\$ -	
10-4590-610	CEMETERY - SUPPLIES	\$ 2,000			\$ 2,000	\$ 1,000	\$ 1,000	
10-4590-620	CEMETERY - SUNDRY	\$ 500			\$ 500	\$ 500	\$ -	
10-4590-732	CEMETERY - CAPITAL IMPROVEMENTS	\$ -			\$ -		\$ -	
10-4590-739	CEMETERY - MINOR EQUIPMENT 5K LESS	\$ 1,000			\$ 1,000	\$ 1,000	\$ -	
10-4590-740	CEMETERY - MAJOR EQUIPMENT 5K PLUS				\$ -		\$ -	
	TOTAL CEMETERY EXPENSE	\$ 169,983	\$ -	\$ -	\$ 169,983	\$ 137,600	\$ 32,383	19%

TRANSFERS EXPENSE							
ACCT#	DESCRIPTION	FY2026	JAN	JUNE	TOTAL	FY2025	DIFFERENCE
10-4830-911	TRANSFER TO DEBT SERVICE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10-4830-912	USE OF FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10-4830-913	TRANSFER FOR CAPITAL IMPROVEMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10-4830-918	TRANSFER TO GCIF	\$ 27,539			\$ 27,539	\$ -	\$ 27,539
	TOTAL TRANSFER EXPENSE	\$ 27,539	\$ -	\$ -	\$ 27,539	\$ -	\$ 27,539

GRAND TOTAL EXPENSES	FY2026	JAN	JUNE	TOTAL	FY2025	DIFFERENCE
YOUTH COUNCIL	\$ 6,725	\$ -	\$ -	\$ 6,725	\$ 6,075	\$ 650
JUSTICE COURT	\$ 98,000	\$ -	\$ -	\$ 98,000	\$ 85,000	\$ 13,000
ADMINISTRATIVE	\$ 396,914	\$ -	\$ -	\$ 396,914	\$ 441,442	\$ (44,528)
ELECTION	\$ 40,000	\$ -	\$ -	\$ 40,000	\$ -	\$ 40,000
PLANNING	\$ 247,264	\$ -	\$ -	\$ 247,264	\$ 251,847	\$ (4,583)
POLICE	\$ 2,165,446	\$ -	\$ -	\$ 2,165,446	\$ 2,066,156	\$ 99,290
STREETS	\$ 1,842,598	\$ -	\$ -	\$ 1,842,598	\$ 1,235,609	\$ 606,989
PUBLIC WORKS	\$ 94,537	\$ -	\$ -	\$ 94,537	\$ 63,537	\$ 31,000
CLASS "C" ROAD FUNDS	\$ 700,000	\$ -	\$ -	\$ 700,000	\$ 920,000	\$ (220,000)
NON-DEPARTMENTAL	\$ 173,000	\$ -	\$ -	\$ 173,000	\$ 170,000	\$ 3,000
PARKS	\$ 510,190	\$ -	\$ -	\$ 510,190	\$ 714,691	\$ (204,501)
CIVIC CENTER	\$ 27,050	\$ -	\$ -	\$ 27,050	\$ 25,050	\$ 2,000
CELEBRATIONS	\$ 30,700	\$ -	\$ -	\$ 30,700	\$ 29,200	\$ 1,500
SENIOR CENTER	\$ 30,400	\$ -	\$ -	\$ 30,400	\$ 26,750	\$ 3,650
YOUTH CENTER	\$ 19,300	\$ -	\$ -	\$ 19,300	\$ 15,550	\$ 3,750
HISTORICAL SOCIETY	\$ 5,750	\$ -	\$ -	\$ 5,750	\$ 55,550	\$ (49,800)
LIBRARY	\$ 522,958	\$ -	\$ -	\$ 522,958	\$ 494,652	\$ 28,306
CEMETERY	\$ 169,983	\$ -	\$ -	\$ 169,983	\$ 137,600	\$ 32,383
TRANSFERS	\$ 27,539	\$ -	\$ -	\$ 27,539	\$ -	\$ 27,539
FIRE/EMS	\$ 3,073,288	\$ -	\$ -	\$ 3,073,288	\$ 2,886,334	\$ 186,954
RECREATION	\$ 1,339,743	\$ -	\$ -	\$ 1,339,743	\$ 1,301,270	\$ 38,473
GOLF	\$ 1,986,827	\$ -	\$ -	\$ 1,986,827	\$ 1,728,127	\$ 258,700
PARK IMPACT FEES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
GENERAL FUND EXPENSE GRAND TOTAL	\$ 13,508,212	\$ -	\$ -	\$ 13,508,212	\$ 12,654,440	\$ 853,772
GENERAL FUND REVENUE GRAND TOTAL	\$ 13,508,212	\$ -	\$ -	\$ 13,508,212	\$ 12,654,440	
DIFFERENCE (+/-)	\$ -	\$ -	\$ -	\$ -	\$ -	

FIRE/EMS BUDGET FISCAL YEAR 2026

REVENUE								
ACCT#	DESCRIPTION	FY2026	JAN	JUNE	TOTAL	FY2025	DIFFERENCE	PERCENT CHANGE
10-33-40000	CACHE CO. FIRE CONTRACT	\$ 94,602			\$ 94,602	\$ 65,393	\$ 29,209	
10-33-42000	AMALGA FIRE ASSESSMENT	\$ 15,886			\$ 15,886	\$ 15,424	\$ 462	
10-33-42500	RICHMOND FIRE CONTRACT	\$ 105,964			\$ 105,964	\$ 104,945	\$ 1,019	
10-33-41500	AMBULANCE REVENUE	\$ 1,250,000			\$ 1,250,000	\$ 1,250,000	\$ -	
10-33-43300	EXTRICATION CONTRACT				\$ -		\$ -	
10-34-26000	FIRE DEPARTMENT FEES				\$ -		\$ -	
10-33-43500	QUICK RESPONSE CONTRACT				\$ -		\$ -	
10-33-44000	HYDE PARK FIRE ASSESSMENT	\$ 187,008			\$ 187,008	\$ 183,008	\$ 4,000	
10-33-45000	WILDLAND FIRE GRANT				\$ -		\$ -	
10-33-60000	BEMS GRANT				\$ -		\$ -	
10-33-61000	UTAH FIRE DEPT GRANT				\$ -		\$ -	
10-33-62000	FEMA GRANT				\$ -		\$ -	
10-33-69000	GRANT - HAZMAT				\$ -		\$ -	
10-34-20000	WILDFIRE INCOME				\$ -		\$ -	
10-38-33000	FIRE DEPARTMENT DONATIONS				\$ -		\$ -	
TOTAL FIRE - EMS REVENUE		\$ 1,653,460	\$ -	\$ -	\$ 1,653,460	\$ 1,618,770	\$ 34,690	2%

EXPENSE							
ACCT#	DESCRIPTION	FY2026	JAN	JUNE	TOTAL	FY2025	DIFFERENCE
10-4220-110	FIRE - WAGES	\$ 1,301,738			\$ 1,301,738	\$ 1,225,046	\$ 76,692
10-4220-115	FIRE - WAGES PART-TIME	\$ 520,955			\$ 520,955	\$ 455,022	\$ 65,933
10-4220-125	FIRE - WAGES WILDFIRE	\$ -			\$ -		\$ -
10-4220-117	FIRE - OVERTIME/CALL BACK	\$ -			\$ -		\$ -
10-4220-130	FIRE - BENEFITS	\$ 611,631			\$ 611,631	\$ 588,162	\$ 23,469
10-4220-135	FIRE - LINE-OF-DUTY DEATH PREMIUM	\$ 1,100			\$ 1,100	\$ 1,100	\$ -
10-4220-131	FIRE - MENTAL HEALTH SERVICES	\$ 7,280			\$ 7,280	\$ 7,280	\$ -
10-4220-140	FIRE - UNIFORM	\$ 20,000			\$ 20,000	\$ 10,000	\$ 10,000
10-4220-210	FIRE - DUES AND SUBSCRIPTIONS	\$ 2,000			\$ 2,000	\$ 2,000	\$ -
10-4220-230	FIRE - TRAVEL AND TRAINING	\$ 16,000			\$ 16,000	\$ 24,000	\$ (8,000)
10-4220-240	FIRE - OFFICE SUPPLIES	\$ 2,000			\$ 2,000	\$ 2,000	\$ -
10-4220-243	FIRE - PHYSICALS	\$ 22,000			\$ 22,000	\$ 21,655	\$ 345
10-4220-245	FIRE - CREDIT CARD FEES	\$ 15,000			\$ 15,000	\$ 6,000	\$ 9,000
10-4220-250	FIRE - BUILDING MAINTENANCE	\$ 15,000			\$ 15,000	\$ 5,000	\$ 10,000
10-4220-251	FIRE - FUEL ONLY	\$ 45,000			\$ 45,000	\$ 45,000	\$ -
10-4220-253	FIRE - FLEET MAINTENANCE	\$ 35,000			\$ 35,000	\$ 35,000	\$ -
10-4220-270	FIRE - UTILITIES	\$ 23,000			\$ 23,000	\$ 23,000	\$ -
10-4220-310	FIRE - PROFESSIONAL SERVICES	\$ -			\$ -		\$ -
10-4220-311	FIRE - AUDIT SERVICES	\$ 6,000			\$ 6,000	\$ 6,000	\$ -
10-4220-500	FIRE - FEMA GRANT	\$ -			\$ -		\$ -
10-4220-501	FIRE - UTAH FIRE GRANT	\$ -			\$ -		\$ -
10-4220-743	FIRE - BEMS GRANT	\$ -			\$ -		\$ -
10-4220-745	FIRE - SAFER GRANT	\$ -			\$ -		\$ -
10-4220-510	FIRE - INSURANCE	\$ 4,000			\$ 4,000	\$ 4,000	\$ -
10-4220-610	FIRE - SUPPLIES	\$ 6,000			\$ 6,000	\$ 5,250	\$ 750
10-4220-611	FIRE - GROCERIES	\$ 5,000			\$ 5,000	\$ 3,000	\$ 2,000
10-4220-619	FIRE- WILDFIRE EXPENSE	\$ -			\$ -		\$ -
10-4220-620	FIRE - SUNDRY	\$ -			\$ -		\$ -
10-4220-738	FIRE- EQUIPMENT LEASE	\$ 47,384			\$ 47,384	\$ 47,384	\$ -
10-4220-739	FIRE - MINOR EQUIPMENT 5K LESS	\$ -			\$ -		\$ -
10-4220-740	FIRE - MAJOR EQUIPMENT 5K PLUS	\$ -			\$ -		\$ -
10-4220-747	FIRE - IT SUPPORT	\$ 45,000			\$ 45,000	\$ 50,000	\$ (5,000)
10-4220-800	FIRE - EMERGENCY MANAGEMENT	\$ 5,000			\$ 5,000	\$ 10,000	\$ (5,000)
10-4220-801	FIRE - MEDICAL CONTROL CONTRACT	\$ 13,200			\$ 13,200	\$ 13,200	\$ -
10-4220-802	FIRE- BILLING	\$ 84,000			\$ 84,000	\$ 84,000	\$ -
10-4220-803	FIRE - MEDICAL SUPPLIES	\$ 60,000			\$ 60,000	\$ 53,235	\$ 6,765
10-4220-804	FIRE - MEDICAID	\$ 35,000			\$ 35,000	\$ 35,000	\$ -
10-4220-805	FIRE - BAD DEBT WRITE-OFF	\$ 125,000			\$ 125,000	\$ 125,000	\$ -
TOTAL FIRE - EMS DEPT EXPENSE		\$ 3,073,288	\$ -	\$ -	\$ 3,073,288	\$ 2,886,334	\$ 186,954
		\$ (1,419,828)					

RECREATION BUDGET FY2026

REVENUE								
ACCT#	DESCRIPTION	FY2026	JAN	JUNE	TOTAL	FY2025	DIFFERENCE	PERCENT CHANGE
22-34-50000	PASSES	\$ 265,000			\$ 265,000	\$ 240,000	\$ 25,000	
22-34-50500	COMBO PASSES	\$ 22,500			\$ 22,500	\$ 25,000	\$ (2,500)	
22-34-51000	BLDG RENTAL	\$ 40,000			\$ 40,000	\$ 35,000	\$ 5,000	
22-34-51500	CLEANING DEPOSIT	\$ 500			\$ 500	\$ 500	\$ -	
22-34-74000	PARK RENTAL	\$ 15,000			\$ 15,000	\$ 15,000	\$ -	
22-34-60000	YOUTH SPORTS	\$ 135,000			\$ 135,000	\$ 130,000	\$ 5,000	
22-34-75050	JR BOBCAT BASKETBALL	\$ 22,500			\$ 22,500	\$ 30,000	\$ (7,500)	
22-34-75600	DANCE	\$ 105,000			\$ 105,000	\$ 95,000	\$ 10,000	
22-34-75650	TUMBLING	\$ 30,000			\$ 30,000	\$ 35,000	\$ (5,000)	
22-34-75800	MARTIAL ARTS	\$ 22,500			\$ 22,500	\$ 20,000	\$ 2,500	
22-34-75810	WRESTLING	\$ 2,500			\$ 2,500	\$ 3,000	\$ (500)	
22-34-75900	PERSONAL TRAINING	\$ 3,000			\$ 3,000	\$ 2,500	\$ 500	
22-34-75920	PICKLE BALL	\$ 30,000			\$ 30,000	\$ 22,500	\$ 7,500	
22-34-75950	MISC PROGRAMS	\$ 65,000			\$ 65,000	\$ 55,000	\$ 10,000	
22-34-75955	FUN RUNS AND RACES	\$ 18,000			\$ 18,000	\$ 16,000	\$ 2,000	
22-34-65000	ADULT SPORTS	\$ 95,000			\$ 95,000	\$ 95,000	\$ -	
22-34-78600	EQUIPMENT SALES	\$ 1,500			\$ 1,500	\$ 1,500	\$ -	
22-34-78900	RAPZ TAX RECEIVED				\$ -		\$ -	
TOTAL RECREATION CENTER REVENUE		\$ 873,000	\$ -	\$ -	\$ 873,000	\$ 821,000	\$ 52,000	6%

EXPENSE								
ACCT#	DESCRIPTION	FY2026	JAN	JUNE	TOTAL	FY2025	DIFFERENCE	PERCENT CHANGE
22-4560-110	REC - WAGES FULL-TIME	\$ 327,057			\$ 327,057	\$ 303,072	\$ 23,985	
22-4560-120	REC - WAGES PART-TIME	\$ 142,105			\$ 142,105	\$ 132,808	\$ 9,297	
22-4560-130	REC - BENEFITS	\$ 147,381			\$ 147,381	\$ 156,584	\$ (9,203)	
22-4560-210	REC - DUES AND SUBSCRIPTIONS	\$ 1,000			\$ 1,000	\$ 1,000	\$ -	
22-4560-230	REC - TRAVEL AND TRAINING	\$ 8,000			\$ 8,000	\$ 6,000	\$ 2,000	
22-4560-235	REC - ADVERTISING	\$ 5,000			\$ 5,000	\$ 5,000	\$ -	
22-4560-240	REC - OFFICE SUPPLIES	\$ 9,000			\$ 9,000	\$ 7,500	\$ 1,500	
22-4560-245	REC - BANK FEES	\$ 18,100			\$ 18,100	\$ 18,000	\$ 100	
22-4560-250	REC - BUILDING MAINTENANCE	\$ 7,500			\$ 7,500	\$ 7,500	\$ -	
22-4560-251	REC - FUEL ONLY	\$ 1,500			\$ 1,500	\$ 1,500	\$ -	
22-4560-253	REC - FLEET MAINTENANCE	\$ 1,500			\$ 1,500	\$ 1,500	\$ -	
22-4560-270	REC - UTILITIES	\$ 6,500			\$ 6,500	\$ 6,000	\$ 500	
22-4560-310	REC - PROFESSIONAL SERVICES	\$ 1,500			\$ 1,500	\$ 1,500	\$ -	
22-4560-311	REC - AUDIT SERVICES	\$ 6,000			\$ 6,000	\$ 6,000	\$ -	
22-4560-312	REC - AEROBICS INSTRUCTION	\$ 42,500			\$ 42,500	\$ 42,500	\$ -	
22-4560-314	REC - PERSONAL TRAINING	\$ 2,100			\$ 2,100	\$ 1,750	\$ 350	
22-4560-315	REC - MARTIAL ARTS INSTRUCTION	\$ 13,500			\$ 13,500	\$ 13,000	\$ 500	
22-4560-318	REC - PICKLEBALL	\$ 19,500			\$ 19,500	\$ 15,750	\$ 3,750	
22-4560-510	REC - INSURANCE	\$ 28,000			\$ 28,000	\$ 27,000	\$ 1,000	
22-4560-610	REC - SUPPLIES	\$ 13,500			\$ 13,500	\$ 12,500	\$ 1,000	
22-4560-611	REC - SWIM PASSES	\$ 5,000			\$ 5,000	\$ 5,750	\$ (750)	
22-4560-619	REC - JR BOBCAT BBALL	\$ 16,000			\$ 16,000	\$ 22,000	\$ (6,000)	
22-4560-620	REC - SUNDRY	\$ -			\$ -		\$ -	
22-4560-621	REC - SCHOOL DISTRICT	\$ 128,000			\$ 128,000	\$ 123,556	\$ 4,444	
22-4560-623	REC - TUMBLING INSTRUCTION	\$ 19,500			\$ 19,500	\$ 24,500	\$ (5,000)	
22-4560-624	REC - FUN RUNS AND RACES	\$ 13,000			\$ 13,000	\$ 11,000	\$ 2,000	
22-4560-626	REC - DANCE INSTRUCTION	\$ 70,000			\$ 70,000	\$ 70,000	\$ -	
22-4560-627	REC - MISC PROGRAMS	\$ 37,500			\$ 37,500	\$ 35,000	\$ 2,500	
22-4560-628	REC - YOUTH SPORTS	\$ 28,500			\$ 28,500	\$ 27,500	\$ 1,000	
22-4560-629	REC - YOUTH SERVICES	\$ 35,000			\$ 35,000	\$ 32,500	\$ 2,500	
22-4560-630	REC - ADULT SPORTS	\$ 8,000			\$ 8,000	\$ 10,000	\$ (2,000)	
22-4560-631	REC - ADULT SERVICES	\$ 67,500			\$ 67,500	\$ 67,500	\$ -	
22-4560-660	REC - CLEANING REFUNDS	\$ 500			\$ 500	\$ 500	\$ -	
22-4560-731	REC - EQUIPMENT (RAPZ)	\$ -			\$ -		\$ -	
22-4560-739	REC - MINOR EQUIPMENT 5K LESS	\$ 40,000			\$ 40,000	\$ 70,000	\$ (30,000)	
22-4560-740	REC - MAJOR EQUIPMENT 5K PLUS	\$ 40,000			\$ 40,000		\$ 40,000	
22-4560-741	REC - IT SUPPORT	\$ 30,000			\$ 30,000	\$ 35,000	\$ (5,000)	
TOTAL RECREATION CENTER EXPENSE		\$ 1,339,743	\$ -	\$ -	\$ 1,339,743	\$ 1,301,270	\$ 38,473	3%

BIRCH CREEK GOLF FY2026

REVENUE								
ACCT#	DESCRIPTION	FY2026	JAN	JUNE	TOTAL	FY2025	DIFFERENCE	PERCENT CHANGE
55-34-71100	GREEN FEES	\$ 1,000,000			\$ 1,000,000	\$ 850,000	\$ 150,000	
55-34-71200	CLUBHOUSE RENTAL	\$ 12,000			\$ 12,000	\$ 10,000	\$ 2,000	
55-34-71500	DRIVING RANGE FEE	\$ 100,000			\$ 100,000	\$ 85,000	\$ 15,000	
55-34-71600	GOLF CART RENTAL	\$ 375,000			\$ 375,000	\$ 350,000	\$ 25,000	
55-34-71610	PULL CART RENTAL	\$ 8,000			\$ 8,000	\$ 6,500	\$ 1,500	
55-34-71710	JR GOLF CLINICS	\$ -			\$ -		\$ -	
55-34-88000	CAFÉ RENTAL	\$ 3,500			\$ 3,500	\$ 3,500	\$ -	
55-34-89000	VERIZON TOWER LEASE	\$ 16,127			\$ 16,127	\$ 16,127	\$ -	
55-34-91100	SNACK BAR SALES	\$ 21,000			\$ 21,000	\$ 20,000	\$ 1,000	
55-34-92100	PRO SHOP SALES	\$ 450,000			\$ 450,000	\$ 375,000	\$ 75,000	
55-34-92200	ADVERTISEMENTS	\$ 1,200			\$ 1,200	\$ 12,000	\$ (10,800)	
55-36-50000	SALE OF SURPLUS	\$ -			\$ -		\$ -	
55-36-90000	SUNDRY	\$ -			\$ -		\$ -	
TOTAL GOLF REVENUE		\$ 1,986,827	\$ -	\$ -	\$ 1,986,827	\$ 1,728,127	\$ 258,700	13%

EXPENSE								
ACCT#	DESCRIPTION	FY2026	JAN	JUNE	TOTAL	FY2025	DIFFERENCE	PERCENT CHANGE
55-5500-110	GOLF - WAGES FULL-TIME	\$ 355,383			\$ 355,383	\$ 337,825	\$ 17,558	
55-5500-120	GOLF - WAGES SEASONAL	\$ 187,250			\$ 187,250	\$ 160,500	\$ 26,750	
55-5500-123	GOLF - WAGES PRO SHOP	\$ 171,200			\$ 171,200	\$ 144,450	\$ 26,750	
55-5500-127	GOLF - UNEMPLOYMENT INSURANCE	\$ -			\$ -	\$ -	\$ -	
55-5500-130	GOLF - BENEFITS	\$ 199,972			\$ 199,972	\$ 194,439	\$ 5,533	
55-5500-140	GOLF - UNIFORMS	\$ 3,000			\$ 3,000	\$ 3,000	\$ -	
55-5500-210	GOLF- DUES AND SUBSCRIPTIONS	\$ 4,400			\$ 4,400	\$ 3,200	\$ 1,200	
55-5500-230	GOLF - TRAVEL AND TRAINING	\$ 7,000			\$ 7,000	\$ 7,000	\$ -	
55-5500-235	GOLF - ADVERTISING	\$ 6,500			\$ 6,500	\$ 6,500	\$ -	
55-5500-240	GOLF - OFFICE SUPPLIES	\$ 4,500			\$ 4,500	\$ 4,500	\$ -	
55-5500-245	GOLF - CREDIT CARD FEES	\$ 65,000			\$ 65,000	\$ 60,000	\$ 5,000	
55-5500-250	GOLF - BUILDING SUPPLIES/MAINT	\$ 17,000			\$ 17,000	\$ 17,000	\$ -	
55-5500-251	GOLF - FUEL ONLY	\$ 42,000			\$ 42,000	\$ 47,000	\$ (5,000)	
55-5500-253	GOLF - FLEET MAINTENANCE	\$ 47,500			\$ 47,500	\$ 47,500	\$ -	
55-5500-254	GOLF - COURSE MAINTENANCE	\$ 106,000			\$ 106,000	\$ 95,000	\$ 11,000	
55-5500-270	GOLF - UTILITIES	\$ 68,000			\$ 68,000	\$ 60,000	\$ 8,000	
55-5500-310	GOLF - PROFESSIONAL SERVICES	\$ -			\$ -		\$ -	
55-5500-480	GOLF - CLINIC EXPENSE	\$ -			\$ -		\$ -	
55-5500-311	GOLF - AUDIT SERVICES	\$ 6,000			\$ 6,000	\$ 6,000	\$ -	
55-5500-510	GOLF - INSURANCE	\$ 28,100			\$ 28,100	\$ 27,000	\$ 1,100	
55-5500-620	GOLF - SUNDRY	\$ 4,000			\$ 4,000	\$ 3,000	\$ 1,000	
55-5500-736	GOLF - COURSE SUPPLIES	\$ 20,000			\$ 20,000	\$ 28,815	\$ (8,815)	
55-5500-739	GOLF - MINOR EQUIPMENT 5K LESS	\$ 8,000			\$ 8,000	\$ 8,000	\$ -	
55-5500-740	GOLF - MAJOR EQUIPMENT 5K PLUS	\$ 170,844			\$ 170,844	\$ 73,800	\$ 97,044	
55-5500-741	GOLF - IT SUPPORT	\$ 22,000			\$ 22,000	\$ 22,000	\$ -	
55-5500-745	GOLF - CAPITAL IMPROVEMENT PROJECTS	\$ 41,137			\$ 41,137	\$ 10,000	\$ 31,137	
55-5500-747	GOLF - PRO SHOP MERCHANDISE	\$ 350,000			\$ 350,000	\$ 310,000	\$ 40,000	
55-5500-750	GOLF - SOIL SAMPLES	\$ 1,500			\$ 1,500	\$ 3,000	\$ (1,500)	
55-5500-751	GOLF - SNACK BAR EXPENSE	\$ 14,000			\$ 14,000	\$ 12,000	\$ 2,000	
55-5500-790	GOLF - BUILDING PAYMENT PRINCIPAL	\$ 34,707			\$ 34,707	\$ 34,295	\$ 412	
55-5500-791	GOLF - BUILDING PAYMENT INTEREST	\$ 838			\$ 838	\$ 1,250	\$ (412)	
55-5500-798	GOLF - CELL TOWER PROPERTY TAX	\$ 996			\$ 996	\$ 1,053	\$ (57)	
TOTAL GOLF FUND EXPENSE		\$ 1,986,827	\$ -	\$ -	\$ 1,986,827	\$ 1,728,127	\$ 258,700	13%

\$ -

PARK IMPACT BUDGET FY2026

REVENUE

ACCT#	DESCRIPTION	FY2026	JAN	JUNE	TOTAL	FY2025	DIFFERENCE
25-34-10000	PARK IMPACT - INTEREST				\$ -	\$ -	\$ -
25-34-12000	PARK IMPACT - IMPACT FEES				\$ -	\$ -	\$ -
25-34-13000	PARK IMPACT - USE OF FUND BALANCE				\$ -	\$ -	\$ -
	PARK IMPACT FEE REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

EXPENSE

ACCT#	DESCRIPTION	FY2026	JAN	JUNE	TOTAL	FY2025	DIFFERENCE
25-4000-799	PARK IMPACT - CAPITAL IMPROVEMENTS				\$ -	\$ -	\$ -
	PARK IMPACT FEE EXPENSES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

GENERAL CAPITAL IMPROVEMENT FUND (GCIF) FY2026

REVENUE

ACCT#	DESCRIPTION	FY2026	JAN	JUNE	TOTAL	FY2025	DIFFERENCE
40-36-10000	GCIF - INTEREST	\$ 40,000			\$ 40,000	\$ 30,000	\$ 10,000
40-36-13000	GCIF - TRANSFER IN FROM GF	\$ 27,539			\$ 27,539	\$ -	\$ 27,539
	TOTAL GCIF REVENUE	\$ 67,539	\$ -	\$ -	\$ 67,539	\$ -	\$ -

EXPENSE

ACCT#	DESCRIPTION	FY2026	JAN	JUNE	TOTAL	FY2025	DIFFERENCE
40-4000-927	GCIF - TRANSFER OUT TO GF				\$ -	\$ 20,818	\$ (20,818)
40-4000-928	GFIC - LAND				\$ -	\$ -	
40-4000-741	GCIF - PROJECTS	\$ 5,336			\$ 5,336	\$ -	\$ 5,336
40-4000-740	GCIF - CAPITAL EQUIPMENT	\$ 315,490			\$ 315,490	\$ -	\$ 315,490
	TOTAL GCIF EXPENSE	\$ 320,826	\$ -	\$ -	\$ 320,826	\$ 20,818	\$ 300,008

WATER ENTERPRISE BUDGET FY2026

REVENUE

ACCT#	DESCRIPTION	FY2026	JAN	JUNE	TOTAL	FY2025	DIFFERENCE	PERCENT CHANGE
51-36-19000	RECONNECT & MISC	\$ 5,000			\$ 5,000	\$ 5,000	\$ -	
51-36-21000	INTEREST	\$ 200,000			\$ 200,000	\$ 180,000	\$ 20,000	
51-36-90000	SUNDRY	\$ -			\$ -	\$ -	\$ -	
51-37-11000	RESIDENTIAL WATER SALES	\$ 2,700,000			\$ 2,700,000	\$ 2,653,640	\$ 46,360	
51-37-14000	IRRIGATION FEE	\$ 21,702			\$ 21,702	\$ 21,570	\$ 132	
51-37-16000	WATER TAPPAGES	\$ 20,000			\$ 20,000	\$ 20,000	\$ -	
51-37-18000	DEDICATION PAYMENTS	\$ -			\$ -	\$ -	\$ -	
51-37-18550	INTEREST ON POLICE LOAN	\$ 916			\$ 916	\$ 1,364	\$ (448)	
51-37-18650	INTEREST ON GOLF CLUB HOUSE LOAN	\$ 838			\$ 838	\$ 1,249	\$ (411)	
51-37-18700	GRANT - IRRIGATION METERING	\$ -			\$ -	\$ 287,000	\$ (287,000)	
TOTAL WATER FUND REVENUE		\$ 2,948,456	\$ -	\$ -	\$ 2,948,456	\$ 3,169,823	\$ (221,367)	-8%

EXPENSE

ACCT#	DESCRIPTION	FY2026	JAN	JUNE	TOTAL	FY2025	DIFFERENCE	PERCENT CHANGE
51-5100-110	WATER - WAGES FULL-TIME	\$ 395,063			\$ 395,063	\$ 397,653	\$ (2,590)	
51-5100-115	WATER - WAGES SEASONAL	\$ 10,238			\$ 10,238	\$ 18,828	\$ (8,590)	
51-5100-125	WATER - STRAIGHT TIME	\$ 3,000			\$ 3,000	\$ 3,000	\$ -	
51-5100-127	WATER - UNEMPLOYMENT BENEFITS	\$ -			\$ -	\$ -	\$ -	
51-5100-128	WATER - BANK CARD FEES	\$ 22,000			\$ 22,000	\$ 23,000	\$ (1,000)	
51-5100-130	WATER - BENEFITS	\$ 187,671			\$ 187,671	\$ 184,900	\$ 2,771	
51-5100-210	WATER - DUES AND SUBSCRIPTIONS	\$ 4,000			\$ 4,000	\$ 4,000	\$ -	
51-5100-230	WATER - TRAVEL AND TRAINING	\$ 10,500			\$ 10,500	\$ 10,500	\$ -	
51-5100-239	WATER - BLUE STAKES	\$ 900			\$ 900	\$ 900	\$ -	
51-5100-240	WATER - OFFICE SUPPLIES	\$ 22,000			\$ 22,000	\$ 22,000	\$ -	
51-5100-242	WATER - ENGINEERING	\$ 10,000			\$ 10,000	\$ 10,000	\$ -	
51-5100-243	WATER - PHYSICALS	\$ 450			\$ 450	\$ 450	\$ -	
51-5100-250	WATER - BUILDING MAINTENANCE	\$ 5,000			\$ 5,000	\$ 3,000	\$ 2,000	
51-5100-251	WATER - FUEL ONLY	\$ 15,000			\$ 15,000	\$ 13,000	\$ 2,000	
51-5100-253	WATER - FLEET MAINTENANCE	\$ 11,000			\$ 11,000	\$ 9,000	\$ 2,000	
51-5100-254	WATER - DISTRIBUTION MAINTENANCE	\$ 260,000			\$ 260,000	\$ 260,000	\$ -	
51-5100-270	WATER - UTILITIES	\$ 135,000			\$ 135,000	\$ 100,000	\$ 35,000	
51-5100-280	WATER - CONTRACTED JANITORIAL SERVICES	\$ 1,500			\$ 1,500	\$ 1,500	\$ -	
51-5100-310	WATER - PROFESSIONAL SERVICES	\$ 300,000			\$ 300,000	\$ 300,000	\$ -	
51-5100-311	WATER - AUDIT SERVICES	\$ 6,000			\$ 6,000	\$ 6,000	\$ -	
51-5100-510	WATER - INSURANCE	\$ 27,000			\$ 27,000	\$ 27,000	\$ -	
51-5100-610	WATER - SUPPLIES	\$ 7,500			\$ 7,500	\$ 7,500	\$ -	
51-5100-611	WATER - CHLORINE	\$ 35,000			\$ 35,000	\$ 20,000	\$ 15,000	
51-5100-612	WATER - STREET REPAIR	\$ 25,000			\$ 25,000	\$ 25,000	\$ -	
51-5100-614	WATER - GRAVEL PRODUCTS	\$ 6,000			\$ 6,000	\$ 6,000	\$ -	
51-5100-616	WATER - METERS	\$ 200,000			\$ 200,000	\$ 410,000	\$ (210,000)	
51-5100-620	WATER - SUNDRY	\$ 6,500			\$ 6,500	\$ 6,500	\$ -	
51-5100-731	WATER - TELEMETERING	\$ 145,000			\$ 145,000	\$ 85,000	\$ 60,000	
51-5100-732	WATER - CAPITAL IMPROVEMENTS	\$ 540,000			\$ 540,000	\$ 802,479	\$ (262,479)	
51-5100-733	WATER - DEPRECIATION	\$ 500,000			\$ 500,000	\$ 400,000	\$ 100,000	
51-5100-740	WATER - MAJOR EQUIPMENT 5K PLUS	\$ 58,100			\$ 58,100	\$ 182,640	\$ (124,540)	
51-5100-742	WATER - EQUIPMENT LEASE	\$ -			\$ -	\$ -	\$ -	
51-5100-744	WATER - MINOR EQUIPMENT 5K LESS	\$ 16,100			\$ 16,100	\$ 6,300	\$ 9,800	
51-5100-746	WATER - IT SUPPORT	\$ 38,000			\$ 38,000	\$ 46,200	\$ (8,200)	
51-5100-750	WATER - IRRIGATION (WATER DUES)	\$ 77,000			\$ 77,000	\$ 76,000	\$ 1,000	
51-5100-789	WATER - CANAL LOAN	\$ 14,952			\$ 14,952	\$ 14,952	\$ -	
51-5100-796	WATER - RENT (CITY HALL)	\$ 30,000			\$ 30,000	\$ 30,000	\$ -	
TOTAL WATER FUND EXPENSE		\$ 3,125,474	\$ -	\$ -	\$ 3,125,474	\$ 3,513,302	\$ (387,828)	-12%

WATER IMPACT FEE BUDGET FY2026

REVENUE

ACCT#	DESCRIPTION	FY2026	JAN	JUNE	TOTAL	FY2025	DIFFERENCE
50-37-20000	WATER IMPACT - INTEREST	\$ 90,000			\$ 90,000	\$ 50,000	\$ 40,000
50-37-17000	WATER IMPACT - IMPACT FEES				\$ -	\$ -	\$ -
	WATER IMPACT FEE REVENUE	\$ 90,000	\$ -	\$ -	\$ 90,000	\$ 50,000	\$ 40,000

EXPENSE

ACCT#	DESCRIPTION	FY2026	JAN	JUNE	TOTAL	FY2025	DIFFERENCE
50-5000-732	WATER IMPACT - CAPITAL IMPROVEMENTS	\$ 90,000			\$ 90,000	\$ 50,000	\$ 40,000
	WATER IMPACT FEE EXPENSES	\$ 90,000	\$ -	\$ -	\$ 90,000	\$ 50,000	\$ 40,000

SEWER ENTERPRISE BUDGET FY2026

REVENUE								
ACCT#	DESCRIPTION	FY2026	JAN	JUNE	TOTAL	FY2025	DIFFERENCE	PERCENT CHANGE
52-36-10000	INTEREST	\$ 26,000			\$ 26,000	\$ 22,000	\$ 4,000	
52-36-11000	INTEREST - CAPITAL IMPROV	\$ 20,000			\$ 20,000	\$ 18,000	\$ 2,000	
52-37-31000	MONTHLY CHARGE	\$ 3,258,789			\$ 3,258,789	\$ 2,952,000	\$ 306,789	
52-37-33000	HOOKUP FEES	\$ 5,000			\$ 5,000	\$ 2,000	\$ 3,000	
52-37-90000	SUNDRY	\$ -			\$ -		\$ -	
	TOTAL SEWER FUND REVENUE	\$ 3,309,789	\$ -	\$ -	\$ 3,309,789	\$ 2,994,000	\$ 315,789	10%

EXPENSE								
ACCT#	DESCRIPTION	FY2026	JAN	JUNE	TOTAL	FY2025	DIFFERENCE	PERCENT CHANGE
52-5200-110	SEWER- WAGES FULL-TIME	\$ 395,739			\$ 395,739	\$ 397,574	\$ (1,835)	
52-5200-120	SEWER - WAGES SEASONAL	\$ 10,238			\$ 10,238	\$ 18,828	\$ (8,590)	
52-5200-125	SEWER - STRAIGHT TIME	\$ 3,000			\$ 3,000	\$ 3,000	\$ -	
52-5200-127	SEWER - UNEMPLOYMENT BENEFITS	\$ -			\$ -	\$ -	\$ -	
52-5200-128	SEWER - BANK CARD FEES	\$ 22,000			\$ 22,000	\$ 23,000	\$ (1,000)	
52-5200-130	SEWER - BENEFITS	\$ 167,089			\$ 167,089	\$ 163,395	\$ 3,694	
52-5200-210	SEWER - DUES AND SUBSCRIPTIONS	\$ 4,000			\$ 4,000	\$ 4,000	\$ -	
52-5200-230	SEWER - TRAVEL AND TRAINING	\$ 6,500			\$ 6,500	\$ 6,500	\$ -	
52-5200-239	SEWER - BLUE STAKES	\$ 900			\$ 900	\$ 900	\$ -	
52-5200-240	SEWER - OFFICE SUPPLIES	\$ 22,000			\$ 22,000	\$ 22,000	\$ -	
52-5200-242	SEWER - ENGINEERING	\$ 10,000			\$ 10,000	\$ 6,000	\$ 4,000	
52-5200-243	SEWER - PHYSICALS	\$ 600			\$ 600	\$ 600	\$ -	
52-5200-250	SEWER - BUILDING MAINTENANCE	\$ 4,000			\$ 4,000	\$ 4,000	\$ -	
52-5200-251	SEWER - FUEL ONLY	\$ 13,000			\$ 13,000	\$ 11,000	\$ 2,000	
52-5200-253	SEWER - FLEET MAINTENANCE	\$ 9,000			\$ 9,000	\$ 9,000	\$ -	
52-5200-254	SEWER - SYSTEM MAINTENANCE	\$ 20,000			\$ 20,000	\$ 20,000	\$ -	
52-5200-270	SEWER - UTILITIES	\$ 6,000			\$ 6,000	\$ 6,000	\$ -	
52-5200-280	SEWER - CONTRACTED JANITORIAL SERVICES	\$ 2,200			\$ 2,200	\$ 2,200	\$ -	
52-5200-310	SEWER - PROFESSIONAL SERVICES	\$ -			\$ -	\$ 90,000	\$ (90,000)	
52-5200-311	SEWER - AUDIT SERVICES	\$ 6,000			\$ 6,000	\$ 6,000	\$ -	
52-5200-510	SEWER - INSURANCE	\$ 27,000			\$ 27,000	\$ 27,000	\$ -	
52-5200-610	SEWER - SUPPLIES	\$ 4,500			\$ 4,500	\$ 4,500	\$ -	
52-5200-612	SEWER - STREET REPAIR	\$ 5,000			\$ 5,000	\$ 5,000	\$ -	
52-5200-614	SEWER - GRAVEL PRODUCTS	\$ 4,000			\$ 4,000	\$ 4,000	\$ -	
52-5200-620	SEWER - SUNDRY	\$ 2,000			\$ 2,000	\$ 2,000	\$ -	
52-5200-732	SEWER- CAPITAL IMPROVEMENTS	\$ 40,000			\$ 40,000	\$ 1,924,662	\$ (1,884,662)	
52-5200-733	SEWER - DEPRECIATION	\$ 660,000			\$ 660,000	\$ 520,000	\$ 140,000	
52-5200-738	SEWER - EQUIPMENT LEASE	\$ -			\$ -	\$ -	\$ -	
52-5200-739	SEWER - MINOR EQUIPMENT 5K LESS	\$ 6,200			\$ 6,200	\$ 1,000	\$ 5,200	
52-5200-740	SEWER- MAJOR EQUIPMENT 5K PLUS	\$ 7,500			\$ 7,500	\$ 40,000	\$ (32,500)	
52-5200-746	SEWER - IT SUPPORT	\$ 35,000			\$ 35,000	\$ 35,000	\$ -	
52-5200-796	SEWER - RENT (CITY HALL)	\$ 30,000			\$ 30,000	\$ 30,000	\$ -	
52-5200-799	SEWER -SYSTEM CLEANING	\$ 120,000			\$ 120,000	\$ 120,000	\$ -	
52-5200-800	SEWER - LOGAN TREATMENT	\$ 1,100,000			\$ 1,100,000	\$ 1,050,000	\$ 50,000	
	TOTAL SEWER EXPENSE	\$ 2,743,466	\$ -	\$ -	\$ 2,743,466	\$ 4,557,159	\$ (1,813,693)	-66%

SEWER IMPACT FEE BUDGET FY2026

REVENUE

ACCT#	DESCRIPTION	FY2026	JAN	JUNE	TOTAL	FY2025	DIFFERENCE
56-37-20000	SEWER IMPACT - INTEREST				\$ -	\$ -	\$ -
56-37-17000	SEWER IMPACT - IMPACT FEES				\$ -	\$ -	\$ -
56-37-18000	SEWER IMPACT LOGAN				\$ -	\$ -	\$ -
	SEWER IMPACT FEE REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

EXPENSE

ACCT#	DESCRIPTION	FY2026	JAN	JUNE	TOTAL	FY2025	DIFFERENCE
56-5600-732	SEWER IMPACT - CAPITAL IMPROVEMENTS				\$ -	\$ -	\$ -
	SEWER IMPACT - TRANSFER TO FUND BALANCE				\$ -	\$ -	\$ -
56-5600-731	SEWER IMPACT LOGAN				\$ -	\$ -	\$ -
	SEWER IMPACT FEE EXPENSES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

STORM SEWER ENTERPRISE FUND FY2026

REVENUE								
ACCT#	DESCRIPTION	FY2026	JAN	JUNE	TOTAL	FY2025	DIFFERENCE	PERCENT CHANGE
53-36-10000	INTEREST	\$ 9,000			\$ 9,000	\$ 9,000	\$ -	
53-36-90000	SUNDRY	\$ -			\$ -	\$ -	\$ -	
53-37-31000	MONTHLY CHARGE	\$ 1,121,170			\$ 1,121,170	\$ 1,101,800	\$ 19,370	
53-37-33000	PERMIT FEES	\$ -			\$ -	\$ -	\$ -	
TOTAL STORM SEWER REVENUE		\$ 1,130,170	\$ -	\$ -	\$ 1,130,170	\$ 1,110,800	\$ 19,370	2%

EXPENSE								
ACCT#	DESCRIPTION	FY2026	JAN	JUNE	TOTAL	FY2025	DIFFERENCE	PERCENT CHANGE
53-5300-110	STORM - WAGES	\$ 159,920			\$ 159,920	\$ 157,865	\$ 2,055	
53-5300-120	STORM - WAGES SEASONAL	\$ 10,238			\$ 10,238	\$ 18,828	\$ (8,590)	
53-5300-130	STORM - BENEFITS	\$ 66,556			\$ 66,556	\$ 65,768	\$ 788	
53-5300-210	STORM - DUES AND SUBSCRIPTIONS	\$ 1,000			\$ 1,000	\$ 1,000	\$ -	
53-5300-230	STORM - TRAVEL AND TRAINING	\$ 3,000			\$ 3,000	\$ 3,000	\$ -	
53-5300-239	STORM - BLUE STAKE	\$ 500			\$ 500	\$ 500	\$ -	
53-5300-240	STORM - OFFICE SUPPLIES	\$ 1,000			\$ 1,000	\$ 1,000	\$ -	
53-5300-242	STORM - ENGINEERING	\$ -			\$ -	\$ 6,000	\$ (6,000)	
53-5300-250	STORM - BUILDING MAINTENANCE	\$ 2,000			\$ 2,000	\$ 2,000	\$ -	
53-5300-251	STORM - FUEL ONLY	\$ 10,000			\$ 10,000	\$ 10,000	\$ -	
53-5300-253	STORM - FLEET MAINTENANCE	\$ 10,000			\$ 10,000	\$ 8,000	\$ 2,000	
53-5300-254	STORM - SYSTEM MAINTENANCE	\$ 5,000			\$ 5,000	\$ 5,000	\$ -	
53-5300-270	STORM - UTILITIES	\$ 11,000			\$ 11,000	\$ 11,000	\$ -	
53-5300-310	STORM - PROFESSIONAL SERVICES	\$ 8,000			\$ 8,000	\$ 8,000	\$ -	
53-5300-311	STORM - AUDIT SERVICES	\$ 6,000			\$ 6,000	\$ 5,000	\$ 1,000	
53-5300-510	STORM - INSURANCE	\$ 28,000			\$ 28,000	\$ 27,000	\$ 1,000	
53-5300-610	STORM - SUPPLIES	\$ -			\$ -	\$ -	\$ -	
53-5300-612	STORM - STREET REPAIR	\$ -			\$ -	\$ -	\$ -	
53-5300-620	STORM - SUNDRY	\$ 1,500			\$ 1,500	\$ 1,500	\$ -	
53-5300-698	STORM - PERMITS	\$ 3,000			\$ 3,000	\$ 3,000	\$ -	
53-5300-699	STORM - FAIR	\$ 1,000			\$ 1,000	\$ 1,000	\$ -	
53-5300-732	STORM - CAPITAL IMPROVEMENT	\$ 3,905,000			\$ 3,905,000	\$ 1,640,393	\$ 2,264,607	
53-5300-733	STORM - DEPRECIATION	\$ 163,000			\$ 163,000	\$ 113,000	\$ 50,000	
53-5300-739	STORM - MINOR EQUIPMENT SK LESS	\$ -			\$ -	\$ -	\$ -	
53-5300-740	STORM - MAJOR EQUIPMENT SK PLUS	\$ 37,000			\$ 37,000	\$ -	\$ 37,000	
53-5300-746	STORM - IT SUPPORT	\$ 32,000			\$ 32,000	\$ 35,000	\$ (3,000)	
TOTAL STORM SEWER EXPENSE		\$ 4,464,714	\$ -	\$ -	\$ 4,464,714	\$ 2,123,854	\$ 2,340,860	52%

STORM SEWER IMPACT FEE BUDGET FY2026

REVENUE

ACCT#	DESCRIPTION	FY2026	JAN	JUNE	TOTAL	FY2025	DIFFERENCE
54-37-39000	STORM SEWER IMPACT - INTEREST	\$ 26,000			\$ 26,000	\$ 10,000	\$ 16,000
54-37-35000	STORM SEWER IMPACT - IMPACT FEES				\$ -	\$ -	\$ -
	STORM SEWER IMPACT FEE REVENUE	\$ 26,000	\$ -	\$ -	\$ 26,000	\$ 10,000	\$ 16,000

EXPENSE

ACCT#	DESCRIPTION	FY2026	JAN	JUNE	TOTAL	FY2025	DIFFERENCE
54-5400-732	STORM SEWER IMPACT - CAPITAL IMPROVEMENTS	\$ 26,000			\$ 26,000	\$ 10,000	\$ 16,000
	STORM SEWER IMPACT - FUND BALANCE				\$ -	\$ -	\$ -
	STORM SEWER IMPACT FEE EXPENSES	\$ 26,000	\$ -	\$ -	\$ 26,000	\$ 10,000	\$ 16,000

SOLID WASTE BUDGET FY2026

REVENUE

ACCT#	DESCRIPTION	FY2026	JAN	JUNE	TOTAL	FY2025	DIFFERENCE	PERCENT CHANGE
21-34-43000	SOLID WASTE - COLLECTION FEES	\$ 1,639,400			\$ 1,639,400	\$ 1,576,135	\$ 63,265	
21-34-21000	SOLID WASTE - INTEREST	\$ -			\$ -	\$ -	\$ -	
21-36-90000	SOLID WASTE-SUNDRY	\$ -			\$ -	\$ -	\$ -	
	TOTAL SOLID WASTE REVENUE	\$ 1,639,400	\$ -	\$ -	\$ 1,639,400	\$ 1,576,135	\$ 63,265	4%

SOLID WASTE EXPENSE

ACCT#	DESCRIPTION	FY2026	JAN	JUNE	TOTAL	FY2025	DIFFERENCE	
21-5100-110	SOLID WASTE - WAGES	\$ 129,030			\$ 129,030	\$ 51,634	\$ 77,396	
	SOLID WASTE - PART-TIME WAGES	\$ 10,238			\$ 10,238	\$ -	\$ 10,238	
21-5100-130	SOLID WASTE - BENEFITS	\$ 64,632			\$ 64,632	\$ 14,591	\$ 50,041	
21-5100-240	SOLID WASTE - OFFICE SUPPLIES	\$ 13,000			\$ 13,000	\$ 10,000	\$ 3,000	
21-5100-253	SOLID WASTE - FLEET MAINT	\$ 15,000			\$ 15,000	\$ 15,000	\$ -	
21-5100-310	SOLID WASTE - PROFESSIONAL SERVICES	\$ -			\$ -	\$ -	\$ -	
21-5100-311	SOLID WASTE - AUDIT	\$ 6,000			\$ 6,000	\$ 6,000	\$ -	
21-5100-315	SOLID WASTE - LANDFILL FEES	\$ 196,000			\$ 196,000	\$ 186,000	\$ 10,000	
21-5100-317	SOLID WASTE - CARRIER CONTRACT	\$ 996,000			\$ 996,000	\$ 960,000	\$ 36,000	
21-5100-510	SOLID WASTE - INSURANCE	\$ 28,000			\$ 28,000	\$ 27,000	\$ 1,000	
21-5100-620	SOLID WASTE - SUNDRY	\$ 2,000			\$ 2,000	\$ 2,000	\$ -	
21-5100-739	SOLID WASTE - CAN PURCHASE	\$ 75,000			\$ 75,000	\$ 100,000	\$ (25,000)	
	SOLID WASTE - MINOR EQUIPMENT	\$ 12,500			\$ 12,500	\$ -	\$ 12,500	
	SOLID WASTE - MAJOR EQUIPMENT	\$ 64,000			\$ 64,000			
21-5100-746	SOLID WASTE - IT SUPPORT	\$ 28,000			\$ 28,000	\$ 25,000	\$ 3,000	
	TOTAL SOLID WASTE EXPENSE	\$ 1,639,400	\$ -	\$ -	\$ 1,639,400	\$ 1,397,225	\$ 178,175	13%

FUND SUMMARY

GENERAL FUND REVENUE	\$ 13,508,212
GENERAL FUND EXPENSE	\$ 13,508,212
DIFFERENCE	\$ -

CAPITAL IMPROVEMENT REVENUE	\$ 67,539
CAPITAL IMPROVEMENT EXPENSE	\$ 320,826
DIFFERENCE	\$ (253,287)

WATER REVENUE	\$ 2,948,456
WATER IMPACT FEE REVENUE	\$ 90,000
TOTAL REVENUE	\$ 3,038,456

WATER EXPENSE	\$ 3,125,474
WATER IMPACT FEE EXPENSE	\$ 90,000
TOTAL EXPENSE	\$ 3,215,474

DIFFERENCE	\$ (177,018)
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SEWER REVENUE	\$ 3,309,789
SEWER IMPACT FEE REVENUE	\$ -
TOTAL REVENUE	\$ 3,309,789

SEWER EXPENSE	\$ 2,743,466
SEWER IMPACT FEE EXPENSE	\$ -
TOTAL EXPENSE	\$ 2,743,466

DIFFERENCE	\$ 566,323
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STORM SEWER REVENUE	\$ 1,130,170
STORM SEWER IMPACT FEE REVENUE	\$ 26,000
TOTAL REVENUE	\$ 1,156,170

STORM SEWER EXPENSE	\$ 4,464,714
STORM SEWER IMPACT FEE EXPENSE	\$ 26,000
TOTAL EXPENSE	\$ 4,490,714

DIFFERENCE	\$ (3,334,544)
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SOLID WASTE REVENUE	\$ 1,639,400
SOLID WASTE EXPENSE	\$ 1,639,400
DIFFERENCE	\$ -

GRAND TOTAL REVENUE	\$ 22,719,566
GRAND TOTAL EXPENSE	\$ 25,918,092

ORDINANCE NO. 2025-08

WHEREAS, the City Council of Smithfield City, Cache County, Utah, passed and adopted the Smithfield Municipal Code on November 11, 2015; and

WHEREAS, the City Council has determined there is a need to update, repeal, amend and/or modify certain provisions contained in the referenced Municipal Code;

NOW, THEREFORE, the City Council of Smithfield City, Utah hereby adopts, passes and publishes the following:

AN ORDINANCE AMENDING THE SMITHFIELD CITY MUNICIPAL CODE TITLE 12 “STREETS, SIDEWALKS AND PUBLIC PLACES”, CHAPTER 12.24 “CITY TREES” REMOVING IN THEIR ENTIRETY SECTIONS 12.24.010 “DEFINITIONS”, 12.24.020 “CREATION AND ESTABLISHMENT OF A CITY TREE COMMITTEE”, 12.24.030 “TERM OF OFFICE”, 12.24.040 “DUTIES AND RESPONSIBILITIES OF BOARD”, 12.24.050 “PLANTINGS”, 12.24.060 “CITY TREE WARDEN”, 12.24.070 “DISTANCES FROM STREET CORNERS AND FIRE HYDRANTS”, 12.24.080 “PUBLIC TREE CARE”, 12.24.090 “PRUNING, STREET AND SIDEWALK MAINTENANCE”, 12.24.100 “DEAD OR DISEASED TREE REMOVAL ON PRIVATE PROPERTY”, 12.24.110 “TREE REMOVAL ON PUBLIC PROPERTY”, 12.24.120 “INTERFERENCE WITH SHADE TREE AND BEAUTIFICATION COMMISSION”, 12.24.130 “ARBORIST’S LICENSE AND BOND”, 12.24.140 “REVIEW BY CITY COUNCIL”, 12.24.150 “VIOLATION; PENALTY” AND ADDING IN THEIR ENTIRETY SECTIONS 12.24.010 “CREATION AND ESTABLISHMENT OF A CITY TREE COMMITTEE”, 12.24.020 “PURPOSE”, 12.24.030 “TERM OF OFFICE”, 12.24.040 “DUTIES AND RESPONSIBILITIES OF THE COMMITTEE”, 12.24.050 “DEFINITIONS”, 12.24.060 “LANDSCAPING”, 12.24.070 “BLUE STAKES OF UTAH 811 NOTIFICATION”, 12.24.080 “PARK TREE CARE AND MAINTENANCE”, 12.24.090 “STREET TREE CARE AND MAINTENANCE”, 12.24.100 “DEAD OR DISEASED TREE REMOVAL ON PRIVATE PROPERTY”, 12.24.110 “INTERFERENCE WITH TREE CARE”, 12.24.120 “REVIEW BY CITY COUNCIL”, 12.24.130 “VIOLATION; PENALTY” AND 12.24.140 “APPEALS”.

BE IT ORDAINED BY THE CITY COUNCIL OF SMITHFIELD CITY, CACHE COUNTY, UTAH, AS FOLLOWS:

1. The following sections shall be amended as indicated. Those portions which are ~~struck out~~ shall be deleted and those that are highlighted in **yellow** shall be added.

12.24.010 DEFINITIONS

~~For the purposes of this chapter:~~

~~PARK TREES:~~ ~~Trees, shrubs, bushes and all other woody vegetation in public parks having individual names, and all areas owned by the city or to which the public has free access to as a park.~~

STREET TREES: Trees, shrubs, bushes and all other woody vegetation on land lying between property lines on either side of all streets, avenues or ways within the city.

~~12.24.020 CREATION AND ESTABLISHMENT OF TREE COMMITTEE~~

~~There is created and established a city tree committee for the city which shall consist of six (6) members, citizens and residents of this city, five (5) of said members who shall be appointed by the mayor with the approval of the council. The sixth member shall be the city council member or mayor responsible for the activities and shall be an ex officio member. All members of the committee shall serve without pay.~~

~~12.24.030 TERM OF OFFICE~~

~~The term of the five (5) committee members to be appointed by the mayor shall be three (3) years. In the event that a vacancy shall occur during the term of any members, the successor shall be appointed for the unexpired portion of the term.~~

~~12.24.040 DUTIES AND RESPONSIBILITIES OF BOARD~~

~~The board shall meet at least semiannually or as deemed necessary by the board to set and discuss annual goals that the board has set for that year. These goals will exist in the following areas:~~

- ~~A. To assist in the dissemination of news and information regarding selection, planting and maintenance of trees within the corporation limits whether they be on public or private property;~~
- ~~B. To make recommendations from time to time to the city council concerning community forestry program and activities for the municipality;~~
- ~~C. It shall be the responsibility of the board to study, investigate, council, develop and/or update annually and administer a written plan for the care, preservation, pruning, planting, replanting, removal or disposition of trees and shrubs in parks along streets and in other public areas. Such plan will be presented annually to the city council and upon their acceptance and approval shall constitute the official comprehensive city tree plan for the city.~~

~~12.24.050 PLANTINGS~~

~~Street tree plantings, in the park strip, must conform in species and location with the Smithfield City tree list. No species other than those included in the tree list, may be planted as street trees or park trees without the written permission of the Tree Committee.~~

~~12.24.060 CITY TREE WARDEN~~

~~An employee of Smithfield City appointed by the city manager shall hold the office of city tree warden. The responsibilities of this office shall be as follows:~~

- ~~A. To enforce the Smithfield City tree ordinance;~~

- ~~B. To make recommendation to the commission concerning changes in the Smithfield City tree ordinance;~~
- ~~C. To answer questions posed by the public concerning the Smithfield City tree ordinance.~~

~~12.24.070 DISTANCES FROM STREET CORNERS AND FIRE HYDRANTS~~

~~No street trees shall be placed any closer than forty feet (40') to any street corner, measured from the point of intersection of the street lines. No street tree shall be planted any closer than ten feet (10') to any fire hydrant.~~

~~12.24.080 PUBLIC TREE CARE~~

~~The city shall have the right to plant, prune, maintain and remove trees, plants and shrubs within the lines of all streets, alleys, avenues, lanes, squares and public grounds as may be necessary to ensure public safety or to preserve or enhance the symmetry and beauty of such public grounds. The commission may remove or order to be removed any tree or part thereof in an unsafe condition or which by reason of nature is injurious to sewers, sidewalks, electrical power lines, gas lines, water lines or other public improvements, or is affected by any injurious insect, pest or disease. This section does not prohibit the planting of street trees by adjacent property owners provided that the selection and location of said trees is in accordance with this chapter.~~

~~12.24.090 PRUNING, STREET AND SIDEWALK CLEARANCE~~

~~A. Every owner of any tree overhanging any street or right of way within the city shall prune the branches so that such branches shall not obstruct the light from any streetlamp, cause damage to snowplow or garbage trucks or obstruct the view of any street intersection and so that there shall be a minimum clear space of fourteen feet (14') above the surface of the street and eight feet (8') above the surface of the sidewalk.~~

~~B. Said owners shall remove all dead, diseased, dangerous, broken or decayed limbs that constitute a menace to the safety of the public. The city shall have the right to enter upon private property to prune any tree or shrub on said private property when it interferes with the proper spread of light along the street from a streetlight, or interferes with the visibility of any traffic control device or sign.~~

~~12.24.100 DEAD OR DISEASED TREE REMOVAL ON PRIVATE PROPERTY~~

~~The city shall have the right to cause the removal of any dead or diseased trees on private property, when such trees constitute a hazard to life and property, or harbor insects or disease that constitute a potential threat to other trees within the city. The commission will notify in writing the owners of such trees. Removal shall be done by said owners at their own expense within sixty (60) days after the date of service of notice. In the event of failure of owners to comply with such provisions, the city shall have the authority to enter upon said property to remove such trees and charge the cost of removal on the owner's property tax notice.~~

~~12.24.110 TREE REMOVAL ON PUBLIC PROPERTY~~

~~A. **Application And Permit:** No person shall remove or otherwise seriously disturb any tree on municipal property without first filing an application and procuring a permit from the commission. Applications for permits must be made with the commission not less than forty eight (48) hours of the time work is to be done.~~

~~B. **Standards Of Issuance:** The commission shall issue the permit provided for in this section if, in its judgment, the proposed work is desirable and the proposed method and workmanship thereof are of a satisfactory nature. Any permit granted shall contain a definite date of expiration and the work shall be completed in the time allowed by the permit and in the manner as therein described. Any permit shall be void if its terms are violated. Notice of completion shall be given within five (5) days to the commission for their inspection.~~

~~12.24.120 INTERFERENCE WITH SHADE TREE AND BEAUTIFICATION COMMISSION~~

~~It is unlawful for any person to prevent, delay or interfere with Smithfield City personnel, the commission or any of its agents, while engaging in and about the planting, cultivating, mulching, pruning, spraying or removing of any street trees, park trees or trees on private grounds as authorized in its ordinance.~~

~~12.24.130 ARBORIST'S LICENSE AND BOND~~

~~It is unlawful for any person or firm to engage in the business or occupation of pruning, treating or removing street or park trees within the city without first applying for and procuring a business license. No license shall be required of any public service company or city employee doing such work in the pursuit of their public endeavors. Before any license shall be issued, each applicant shall first file evidence of possession of liability insurance in the minimum amounts of twenty five thousand dollars (\$25,000.00) for bodily injury and two hundred fifty thousand dollars (\$250,000.00) for property damage, indemnifying the city or any person injured or damage resulting from the pursuit of such endeavors as described in this section.~~

~~12.24.140 REVIEW BY CITY COUNCIL~~

~~The city council shall have the right to review the conduct, acts and decisions of the tree committee. Any person may appeal any ruling or order by the commission to the city council who may hear the matter and make a final decision.~~

~~12.24.150 VIOLATION; PENALTY~~

~~Any person violating any of the provisions of this chapter shall be, upon a conviction or a plea of guilty, subject to a fine not to exceed two hundred ninety nine dollars (\$299.00).~~

12.24.010 CREATION AND ESTABLISHMENT OF A CITY TREE COMMITTEE

There is created and established a city Tree Committee for the City of Smithfield, which shall consist of five (5) members. All members at the time of appointment and throughout their term will be residents of Smithfield City. Committee members shall be recommended by the Tree Committee and approved by the Mayor with the advice and approval of the City Council. Members shall be selected without regard to political consideration and shall consist of members interested in promoting the benefit, growth and health of the urban forest. Members of the city Tree Committee shall serve without compensation.

12.24.020 PURPOSE

The purpose of the Tree Committee is to promote and protect the public health, safety and welfare of Smithfield citizens, by managing the planting, maintenance, protection and removal of trees within Smithfield City.

12.24.030 TERM OF OFFICE

Each member of the Tree Committee shall serve for a term of four (4) years and until a successor is appointed. Four-year terms may be renewed. One permanent position serving on the Tree committee shall be the appointed city council member. The members of the Tree Committee shall annually elect a chairperson and such other officers as deemed necessary and shall adopt rules and regulations for their organization.

12.24.040 DUTIES AND RESPONSIBILITIES OF THE TREE COMMITTEE

The Tree Committee shall be responsible for administering the municipal tree code. The Tree Committee shall meet monthly, or as needed, to set and discuss annual goals and applicable items.

These goals will exist in the following areas:

- A. Assist in the distribution of news and information regarding tree selection, planting and maintenance of trees within the city limits whether they are on public or private property;
- B. Make recommendations to the city council concerning community forestry programs and activities for the municipality;
- C. It shall be the responsibility of the Tree Committee to study, investigate, council, develop and/or update annually and administer a written tree management plan for the care, preservation, pruning, planting, replanting, removal or disposition of trees in city parks, recreation areas, cemetery, golf course, and in other public areas. The Tree Management Plan will be presented to the city council and upon their acceptance and approval shall constitute the official comprehensive tree management plan for Smithfield City.
- D. Review and comply with all "Tree City USA" requirements to maintain the status of "Tree City USA" which includes the promotion of an annual Arbor Day Celebration and other school activities in order to qualify for the status of "Tree City USA".

12.24.050 DEFINITIONS

PARK TREE: Any tree in public parks, cemeteries, golf courses, recreational lands and other public grounds owned by the city.

STREET TREE: Any tree planted within the city right-of-way on either side of all streets, avenues, lanes, trails or ways within the City.

PARK STRIP: The strip of land within the public right-of-way between the sidewalk and curb and gutter, or strip of land within the public right-of-way between the road and the adjoining private property.

ARBORIST: A specialist in the care and maintenance of trees.

12.24.060 LANDSCAPING

In new subdivisions or developments, approved by the city council, the developer shall only plant trees from the approved Tree List. The Tree Committee recommends and encourages a diversity of species in all subdivisions and developments, see SMC 17.100 “Site Development and Landscaping”.

12.24.070 BLUE STAKES OF UTAH 811 NOTIFICATION

Blue Stakes of Utah 811 must be notified before the planting of any trees. The property shall be marked for any gas, utility or other significant lines. They may be contacted at (800) 662-4111.

12.24.080 PARK TREE CARE AND MAINTENANCE

- A. The city shall have authority to plant, prune, maintain and remove trees within the lines of all streets, alleys, avenues, lanes, squares and public grounds as may be necessary to ensure public safety or to preserve or enhance the symmetry and beauty of such public grounds. The Tree Committee may recommend to the City to remove any tree or part thereof in an unsafe condition or which by reason of nature is injurious to sewers, sidewalks, electrical power lines, gas lines, waterlines or other public improvements.
- B. The city shall have the jurisdiction to remove any dead or diseased trees on public property when such trees constitute a hazard to life and property, or is affected by any injurious insect, pest or disease that constitute a potential threat to other trees within the city.
- C. No person shall be allowed to cut, carve, break, transplant, remove, mutilate, or otherwise damage or kill any park tree. No person shall be allowed to attach a rope, wire, slackline, hammock, nails, advertising poster, or other contrivance to any tree, or allow any gaseous liquid or solid substance which is harmful to trees on city property.

12.24.090 STREET TREE CARE AND MAINTENANCE

- A. The Tree Committee shall initiate and administer a program to encourage the planting,

maintenance, care, removal and replacement of street trees.

- B. Street tree plantings in park strips must conform in species and location with the Smithfield City Tree List specifically for park strips. No species other than those included in the city tree list may be planted without the written permission of the Tree Committee.
- C. No street trees shall be placed closer than forty (40) feet to any street corner, measured from the point of intersection of the street lines. No street tree shall be planted any closer than ten (10) feet to any fire hydrant.
- D. Every owner of any tree overhanging any street or right-of-way within the city shall prune the branches so that such branches shall not obstruct the light from any streetlamp or obstruct the view of any street intersection and so that there shall be a clear space of fourteen (14) feet above the surface of the street or eight (8) feet above the sidewalk.
- E. Every owner shall remove all dead, diseased, dangerous, broken or decayed limbs that constitute a menace to the safety of the public.
- F. The city shall have the authority to enter upon private property to prune any tree or shrub when it interferes with the proper spread of light along the street from a streetlight or interferes with the visibility of any traffic control device or sign. Smithfield City will notify, in writing, the owners of such trees.

12.24.100 DEAD OR DISEASED TREE REMOVAL ON PRIVATE PROPERTY

The city shall have the authority to recommend the removal of any dead or diseased trees on private property when such trees constitute a hazard to life and property, or harbor insects or disease that constitute a potential threat to other trees within the city. The city staff at the recommendation of the Tree Committee will notify in writing the owners of such trees. Removal shall be done by said owners at their own expense.

12.24.110 INTERFERENCE WITH TREE CARE

It is unlawful for any person to prevent, delay or interfere with Smithfield City personnel and Tree Committee Members while engaging in and about the planting, cultivating, mulching, pruning, spraying or removal of any street trees, park trees or trees on private grounds as authorized in its ordinance.

12.24.120 REVIEW BY CITY COUNCIL

The city council shall have the right to review the conduct, acts and decisions of the Tree Committee.

The city council shall have the right to remove Tree Committee members for cause.

12.24.130 VIOLATION; PENALTY

Any person violating any of the provisions of this chapter shall be, upon a conviction or a plea of guilty; subject to a fine not to exceed five hundred dollars (\$500.00).

12.24.140 APPEALS

The decision of the city and Tree Committee may be appealed by any person or group. The appeal shall be in writing, signed by the applicant with a statement of reasons supporting the appeal. The Appeal Authority shall hear the appeal and render an opinion within forty-five (45) days after the appeal is filed.

2. Should any section, clause, or provision of this Ordinance be declared by a court of competent jurisdiction to be invalid, in whole or in part, the same shall not affect the validity of the Ordinance as whole, or any other part thereof.
3. All ordinances, and the chapter, clauses, sections, or parts thereof in conflict with provisions of this ordinance are hereby repealed, but only insofar as is specifically provided for herein.
4. This ordinance shall become effective after the required public hearings and upon its posting as required by law.

THIS ORDINANCE shall be attached as an amendment to the Smithfield Municipal Code above referred to.

Approved and signed this **x** day of **x**, 2025

SMITHFIELD CITY CORPORATION

Kristi Monson, Mayor

ATTEST:

Dana Lazcanotegui, City Recorder

ORDINANCE NO. 2025-06

WHEREAS, the City Council of Smithfield City, Cache County, Utah, passed and adopted the Smithfield Municipal Code on November 11, 2015; and

WHEREAS, the City Council has determined there is a need to update, repeal, amend and/or modify certain provisions contained in the referenced Municipal Code;

NOW, THEREFORE, the City Council of Smithfield City, Utah hereby adopts, passes and publishes the following:

AN ORDINANCE PROVIDING FOR THE IMPOSITION OF OWNER OCCUPANCY COVENANTS AS PART OF THE REZONING PROCESS BY ADDING IN ITS ENTIRETY IN TITLE 17 “ZONING REGULATIONS”, CHAPTER 17.130 “RESTRICTIONS FOR OWNER OCCUPANCY”, SECTIONS 17.130.010 “PURPOSE”, 17.130.020 “DEFINITIONS”, 17.130.030 “AUTHORITY TO REQUIRE OWNER OCCUPANCY COVENANTS”, 17.130.040 “OWNER OCCUPANCY COVENANTS”, AND 17.130.050 “PENALTIES”.

BE IT ORDAINED BY THE CITY COUNCIL OF SMITHFIELD CITY, CACHE COUNTY, UTAH, AS FOLLOWS:

1. The following Chapter is added to Title 17, Zoning Regulations, to read as follows:

17.130 RESTRICTIONS FOR OWNER OCCUPANCY

17.130.010 PURPOSE

In light of the increasing demand for housing and the City’s desire to facilitate affordable and available housing within the City limits, the City Council has sought to employ methods and tools to curb the rising costs of entry-level housing in the community. The City Council has determined that one contributing factor in the rising costs of housing is the presence of investors who purchase entry-level housing with the sole purpose of renting the housing for a profit. The City Council believes that if there were prohibitions on such ownership and rental activities and if owners were required to occupy their homes as their primary dwelling, then the cost of the housing would remain more modest. Towards that end, the purpose of this Chapter is to allow the City Council to impose owner occupancy requirements on dwellings as part of the zoning process. Thus, the Sections in this Chapter shall be interpreted in light of the intent to preserve owner occupancy of dwellings within any zone in which the restrictive covenants in this Chapter have been imposed.

17.130.020 DEFINITIONS

For the purpose of this Chapter, the following terms and words and their derivations shall have the following meanings:

Owner Occupancy Covenants: A declaration of covenants, conditions, and restrictions that

meet the requirements of Section 17.130.040 “Owner Occupancy Covenants” recorded on title to any property pursuant to this Chapter.

Owner: An individual, or group of individuals, who has an ownership interest in a Dwelling. An Owner does not include a corporation, limited liability company, or any other entity of any kind. An Owner does include an individual or individuals acting in the capacity of trustor for a trust that has been established for the estate planning purposes of the Owner.

Dwelling: A Dwelling or Dwelling Unit of any kind as defined in Smithfield City Code 17.04.070 “Definitions”.

17.130.030 AUTHORITY TO REQUIRE OWNER OCCUPANCY COVENANTS

As a condition of approval of any application to rezone any property within the City to a zone that allows for a Dwelling of any kind, the City Council may require the owner of the property to record Owner Occupancy Covenants that meet the requires of this Chapter on title to the property.

17.130.040 OWNER OCCUPANCY COVENANTS

- A. Owner Occupancy Covenants required by this Chapter shall be prepared by the applicant in a manner that meets the requirements for recording at the County Recorder’s Office and shall include the following:
1. A prohibition on ownership of anything other than an Owner as defined in this Chapter;
 2. A prohibition on using the Dwelling for anything other than the primary residential dwelling of the Owner;
 3. A prohibition on short or long-term rental of the Dwelling;
 4. Exceptions to the restrictions set forth in A.1 and A.2 above for the following circumstances:
 - a. An Owner serving on active military assignment away from home;
 - b. An Owner serving away from home in a charitable endeavor such as, but not limited to, religious missions, Peace Corps or other non-government organizations, not exceeding thirty (30) consecutive months at a given time;
 - c. A Dwelling occupied by an Owner’s parent, child, or sibling;
 - d. An Owner whose employer has relocated the Owner for twenty-four (24) months or less; and

- e. A Dwelling that is occupied by the beneficiary of the trust created for the estate planning purposes of the Owner and that has not been created or amended in the last six months. To the extent the trust has been created or amended in the last six months, it cannot qualify for this exception until to the passage of six months from the date of creation or amendment.
 - f. The rental of an internal accessory dwelling unit (ADU) cannot be restricted as long as it complies with all city, county and state codes.
- 5. A provision indicating that the City is a party beneficiary of the Owner Occupancy Covenants and that the Owner Occupancy Covenants may not be amended or revoked without the express written consent of the City Council;
 - 6. A provision indicating that the Owner Occupancy Covenants run with the land and inure to any subsequent owner of the property; and
 - 7. Any other provision which the City Council may require to address the specific circumstances of any application in order to further the purposes set forth in Section 17.130.010 "Purpose".
- B. Owner Occupancy Covenants must be approved by the City Council and may be included as part of the ordinance rezoning the property at issue in any rezone application.

17.130.050 PENALTIES

- A. In addition to any remedies available to any aggrieved party in law or equity, and without superseding or replace such remedies, a violation of any covenants contained in any Owner-Occupied Covenants recorded pursuant to this Chapter and shall be deemed a violation of this Chapter and shall be:
 - 1. A criminal infraction subject to the provisions of Chapter 1.16 "General Penalty" of the Smithfield City Code; and
 - 2. Subject to any administrative and civil enforcement and penalties allowed under the Smithfield City Code.
- 2. Should any section, clause, or provision of this Ordinance be declared by a court of competent jurisdiction to be invalid, in whole or in part, the same shall not affect the validity of the Ordinance as whole, or any other part thereof.
- 3. All ordinances, and the chapter, clauses, sections, or parts thereof in conflict with provisions of this ordinance are hereby repealed, but only insofar as is specifically provided for herein.
- 4. This ordinance shall become effective after the required public hearings and upon its posting

Ordinance 2025-06

as required by law.

THIS ORDINANCE shall be attached as an amendment to the Smithfield Municipal Code above referred to.

Approved and signed this 9th day of April, 2025

SMITHFIELD CITY CORPORATION

Kristi Monson, Mayor

ATTEST:

Dana Lazcanotegui, City Recorder

SMITHFIELDCHAMBER.ORG

GREATER SMITHFIELD CHAMBER OF COMMERCE

APRIL 2025

SMITHFIELDCHAMBER@GMAIL.COM

SMITHFIELD CHAMBER'S ANNUAL Easter Egg Hunt

April 19 @ 9:00 am

Smithfield Rec Center/Sky View East Field
315 E 600 S

Come early! The fun begins at 9:00 am sharp!

Three age groups guarantees a great
experience for everyone.

NEW
LOCATION!

GREATER SMITHFIELD CHAMBER'S TRI-SCHOOL GOLF TOURNAMENT

MAY 7, 2025
BIRCH CREEK GOLF COURSE



SMITHFIELD HEALTH DAYS PANCAKE BREAKFAST



MAY 10TH • 8:00-9:30 AM
SMITHFIELD YOUTH CENTER
99 WEST CENTER STREET



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Applications accepted April 1 - April 30.

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